



Hainesport Board of Education
School Budget & Regular Meeting
 April 24, 2018
 6:30 PM - Executive Session
 7:30 PM - Public Session
 Location: Conference Room



Board of Education Members

Michael Morelli, (<i>Pres.</i>)	Mary-Jean Kneringer, (<i>Vice Pres.</i>)	Jason Cardonick
Jeffrey Duda	Rosa Guilardi	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

Committees of the Board

<p><u>Student Services/Community Relations</u> Rosa Guilardi (Chair) Jeffrey Duda Mary-Jean Kneringer</p>	<p><u>Human Resources</u> Jason Cardonick (Chair) Rosa Guilardi Mary-Jean Kneringer Michael Morelli</p>
<p><u>Facilities/Technology</u> Keith Peacock (Chair) Kristin Jakubowski Samir Patel Peter Scarpati</p>	<p><u>Finance</u> Peter Scarpati (Chair) Kristin Jakubowski Samir Patel Keith Peacock</p>

1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:30 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on *Jan. 8, 2018*.
- B. Mailed written notice to the Burlington County Times and to Courier Post on *Jan. 8, 2018*.
- C. Filed written notice with the Clerk of Hainesport Township on *Jan. 8, 2018*.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Jeffrey Duda			
Rosa Guilardi			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**

5. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 60 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into to closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

6. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at _____ p.m.

7. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Kathy Paz/Kristin Bove
Student Government Report	

9. BUDGET PRESENTATION:

1. Presentation of the 2018-19 School Budget - Michael Blake

10. PUBLIC PARTICIPATION:

1. Questions pertaining to the budget will be addressed at this time.

11. PUBLIC HEARING

1. Recommend a motion to adopt the 2018 - 19 school budget

Resolution #17-15

Roll Call on Resolution #17-15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

12. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed.

However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

13. APPROVAL OF MINUTES:

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	3/27/18	Regular Meeting (Open Session)	M-1
2.	3/27/18	Regular Meeting (Executive Session)	M-2

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

14. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Discussion Items

1. Verbal report

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

15. STUDENT SERVICES & COMMUNITY RELATIONS:

A. Student Services Committee Report: Rosa Guilardi, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Item	Description
1.	Renewal of Agreement for Physical Therapy Services with Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC for the period July 1, 2018 to June 30, 2019 at a cost of \$80/hour (no cost increase).
2.	Renewal of Agreement for Our Playground Therapy Services, LLC with Michelle Critelli for the period July 1, 2018 to June 30, 2019 at a cost of \$80/hour (no cost increase)

Calendar

Item	Description	Attach
3.	Approve the revised calendar for the 2017-18 school year.	SS-1
4.	Approve the revised calendar for the 2018-19 school year..	SS-2

Roll Call on Action Items #1- 4

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

16. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

Item	Description	Attach.
1.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2018-19 school year. Tricina Beebe* Tiffany Deer Maria LoVerde (*Tenure of Feb. 2019 due to time and hiring)	HR-1
2.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2019-2020 school year: Katherine Bennett Carly Rothenberg Lauren Gill Shannon Higgins Devin Kane Tabitha Nicodemus	HR-2
3.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2020-2021 school year: Cyndi Hess* Jackie Bradley Stephanie Glenn (*Tenure as of Nov. 2020 due to time and hiring)	HR-3
4.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2021-2022 school year: Anne Lavergne* Mellissa Junio Olivia Liedtka (*Tenure as of Feb. 2022 due to time and hiring)	
5.	Reappointment of tenured certificated teaching staff	HR-4
6.	Reappointment of non-certificated support staff	HR-5
7.	Approve paying Margaret Fuddy for four hours for kindergarten registration. Kindergarten registration was held on the evening of April 12, 2018- from 4:00 – 8:00 p.m. Ms. Fuddy will be compensated at her current HEA rate for a total amount of \$99.48.	
8.	Approve paying Cyndi Hess for four hours for kindergarten registration. Kindergarten registration was held on the evening of April 12, 2018- from 4:00 – 8:00 p.m. Ms. Hess will be compensated at her current HEA rate for a total of \$140.04.	
10.	Employment Contract between Michael Blake, School Business Administrator/Board Secretary, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of July 1, 2018 through June 30, 2019.	
12.	Contract between Cora Schiers, Confidential Assistant to the Chief School Administrator, and the Hainesport Board of Education for the period of July 1, 2018 through June 30, 2019.	
12.	Contract between Pat Gwynne, Confidential Assistant to the Business Administrator, and the Hainesport Board of Education for the period of July 1, 2018 through June 30, 2019.	
13.	Contract between Christy Eckert, Confidential Business Office Clerk, and the Hainesport Board of Education for the period of July 1, 2018 through June 30, 2019.	

14.	Contract between Lauren Salls, Principal PreK-4/Special Services, and the Hainesport Board of Education for the period of July 1, 2018 through June 30, 2019.	
15.	Contract between Thomas Simonet, Principal 5-8/Curriculum & Instruction, and the Hainesport Board of Education for the period of July 1, 2018 through June 30, 2019.	
16.	Contract between Jules Krause, Manager of Buildings and Grounds, and the Hainesport Board of Education for the period of July 1, 2018 through June 30, 2019.	
17.	Approve Scott Stipa for up to 10 hours of 5th grade Science curriculum writing. Mr. Stipa will be compensated at the rate of \$38.15 per hour.	

*Cost includes travel, and lodging.

**Ratify and Affirm

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Workshop Cost	Attendee
18.	HIB Training	Toms River, NJ	5/22/18	9:00 am - 1:00 pm 80 miles	\$145.00	Ms. Wenz

*Cost includes travel, and lodging.

**Ratify and Affirm

Clinical Practice Field Experience Practicum

Item	Name	Subject Area	School	Teacher	Grade(s)	Approved Start Date
19.	Danielle Mann	Art/ Psychology	Endicott College	Ms. Hamilton & Ms. Pollock	Variety	5/1/18 - 6/25/18 (120 hours)

Additional Volunteers for 2017-18

Item	Name	
20.	Ryan Lederman	Craig Wenz

Roll Call on Action Items #1- 20:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

17. FINANCE RELATIONS:**A. Finance Committee Report: Pete Scarpati, Chair****B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:***Reports*

Item	Report Type	Attach
1.	Board Secretary's Report for March 2018.	FI-1
2.	Treasurer's Report for March 2018.	FI-2
3.	Appropriation Adjustment Journal for March 2018.	FI-3
4.	Board of Education Monthly Certification of Funds for March 2018.	
5.	Cash Management Report for March 2018.	FI-4
6.	Payment of bills for the month of March 2018.	FI-5
7.	Student Activity Account for March 2018.	FI-6
8.	Cafeteria Report for March 2018.	FI-7
9.	Renewal of Holman Frenia Allison, P.C. to conduct the district annual audit for the 2017-2018 school year at a cost of \$20,200.	
10.	Renewal of food service contract with Nutri-Serve Food Management (year 5 of 5) for the 2018-2019 school year for a flat fee of \$13,780.00	

Field Trips

Item	Date	Time	Grade/Group	# of Students	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
11.	6/15/18	8:45 am 2:00 pm	2	52	Franklin Institute	\$1039.00	\$450.00	\$500.00 (2)	Board	Ms. Pryor
12.	5/15/18	11:00 am 2:00 pm	4	63	Shop Rite of Hainesport (Nutritional Meals)	0	N/A	250.00 (1)	Board	Ms. Basantis
13.	5/29/18	9:20 am 1:30 pm	6 Choir	29	Brandywine Living Voorhees	\$15.00 per student for lunch	450.00	250.00 (1)	Parents pay for lunch. Board pays for nurse & bus	Ms. Cahill
14.	5/21/18	8:45 am 1:45 pm	TAG-4	12	Fountain Woods School	0	N/A	250.00	Board	Ms. Venuto
15.	6/4/18	8:45 am 1:45 pm	TAG-3	7	Fountain Woods	0	N/A	250.00	Board	Ms. Venuto

Resolutions

Item	
16.	Res #17-16: Submission of the 2018-2019 Safety Grant Application to New Jersey Insurance Group
17.	Res #17-17 Execution of the Burlington County Joint Transportation Agreements for the 2018-19 School Year.

Roll Call on Action Items #1- 15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

Roll Call on Resolution #17-16:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

Roll Call on Resolution #17-17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

18. FACILITIES & TECHNOLOGY:**A. Facilities Committee Report: Keith Peacock, Chair****B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:***Drills*

Item	Drill	Date	Time
1.	Fire Drill - April	4/13/18	2:05 pm
2.	Roundtable Cafeteria Lockdown Drill - April	4/10/18	8:30 am

*Use of Facilities**

Item	Date	Time	Activity	Area Requested	Point of Contact
3.	5/18/18	3:45 – 9:00 pm	Mother /Son Event	Gym	Ms. Paz
4.	5/23/18	3:30 - 8:30 pm	Gr. 5 Drama Club Dress Rehearsal	Cafeteria/ Stage	Ms. Beuerle
5.	5/29/18	7:00 - 8:30 pm	Gr. 5 Drama Club Show-Cast A	Cafeteria/Stage	Ms. Beuerle
6.	5/30/18	7:00 - 8:30 pm	Gr. 5 Drama Club Show-Cast B	Cafeteria/Stage	Ms. Beuerle
7.	6/4/18	3:30 - 8:30 pm	Gr. 4 Drama Club Dress Rehearsal	Cafeteria/Stage	Ms. Beuerle
8.	6/6/18	7:00 - 8:30 pm	Gr. 4 Drama Club Show-Cast A	Cafeteria/Stage	Ms. Beuerle
9.	6/11/18	3:30 - 8:30 pm	Gr. 4 Drama Club Dress Rehearsal	Cafeteria/Stage	Ms. Beuerle
10.	6/12/18	7:00 - 8:30 pm	Gr. 4 Drama Club Show-Cast B	Cafeteria/Stage	Ms. Beuerle
11.	6/13/18	7:00 - 8:30 pm	Gr. 4 Drama Club Show-Cast C	Cafeteria/Stage	Ms. Beuerle
12.	6/13/18	9:00 - 10:00 am	Elementary Concert	Cafeteria	Ms.Chieffo
13.	**6/13/18	8:10 - 10:48 am	Staff/Student Volleyball Game	Gym	Ms. Maiorano
14.	6/19/18	1:00 pm - 9:00 pm	Wee Kids Graduation	Cafeteria	Mr. Goldstein
15.	**6/22/18	3:20 - 5:20 pm	Green & White Day	Gym	Ms. Maiorano
16.	6/22/18	5:30 -9:00 pm	Future Scholars Pre-K Graduation	Cafeteria	Ms. Tenner
17.	7/9/19 - 8/2/18	8:15 am - 12:00 pm	Hainesport Township Summer Recreation Camp	Gym/ Cafeteria	Ms. Tiver

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**** Revised Date ***Ratify and Affirm**

Resolutions

Item	
18.	Res #17-18: Capital Improvements Project Submittal to the State

19.	Res #17-19: Long Range Facilities Plan Amendment for Cafeteria Roof
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Roll Call on Action Items #1- 17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

Roll Call on Resolution #17-18 & Resolution #17-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

19. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

20. NEW BUSINESS:

21. INFORMATION & FUTURE PLANNING ITEMS:

22. DATES TO REMEMBER:

1. May 28, 2018 Memorial Day (School Closed)

23. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)

24. RETURN TO OPEN SESSION:

25. ADJOURNMENT

