

**HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES**

**Regular Meeting  
September 24, 2018  
7:15pm Cafeteria**

**1. Call to Order**

Meeting called to order at 7:15pm by Board President Morelli.

**2. Flag Salute**

**3. Statement of Open Public Meeting Compliance**

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 8, 2018.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 8, 2018.
- C. Filed written notice with the Clerk of Hainesport Township on January 8, 2018.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. Roll Call**

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick		X	
Jeffrey Duda	X		
Rosa Guilardi		X	
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

**5. Executive Session**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 7:15pm prevailing time for approximately 15 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Peacock	7	0

Motion Carries       Motion Fails      Time: 7:17pm

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

**6. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	7	0

Motion Carries       Motion Fails      Time: 7:29pm

**7. District Mission Statement**

Board President Morelli reconvened the meeting at 7:31pm with the reading of the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**8. PTO Report : Kathy Paz**

- Thank you for all the support so far
- Kona Ice fundraiser was great event
- Car was for 8<sup>th</sup> grade was a success

**9. Recognition/Presentation:**

- None at this time

**10. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
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Mr. Peacock	Mr. Scarpati	7	0
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Motion Carries       Motion Fails      Time: 7:34 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

<b>Motion</b>	<b>Second</b>	<b>All in Favor</b>	<b>All Opposed</b>
Mrs. Jakubowski	Mr. Patel	7	0

Motion Carries       Motion Fails      Time: 7:35 PM

**11. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	8/28/18	Regular Meeting (Open Session)	M-1
2.	8/28/18	Regular Meeting(Executive Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli					X	
Mary-Jean Kneringer			X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi						X
Kristin Jakubowski					X	
Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries       Motion Fails      Time: 7:35pm

**12. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Thank you for everyone for the first month
2. Thank you to the PTO, HEF, Ms. Beebe, Mrs. Quinn and staff for Maker Space

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:39pm

**13. STUDENT SERVICES & COMMUNITY RELATIONS:**

A. Student Services Committee Report:      Joe Corn

- The committee met on Thursday, September 20th and discussed the action items below.

Item	#	Title	Policy	Reg	Rev	1st	Final	Attach
1.	P1613	Disclosure and Review of Applicant’s Employment History	X				X	SS-1
2.	R1613	Disclosure and Review of Applicant’s Employment History		X			X	SS-1
3.	P8561	Procurement Procedures for School Nutrition Programs	X				X	SS-1

*Out of District Placement*

Item	Student	Placement	Tuition	Term
4.	H-0190	Moorestown Township Public School	\$33,970.00	7/1/18-6/30/19

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi						X
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:41pm

**14. HUMAN RESOURCES**

A. Human Resources Committee Report:      Jeff Duda

- The committee met on Thursday, September 20th and discussed the action items as well as negotiations.

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

*New Hire*

Item	Name	Position	FTE	Compensation	Date
1.	Jenna Marcantonio	Webmaster	N/A	\$500.00 per month for 10 months	2018-19 school year

\*Ratify and affirm      \*\* Pending Background Check      \*\*\* Updated Salary

*Faculty and Staff*

Item	Description	Attach.
2.	Mary Rosas-Rodriguez for 1.5 hours at \$46.84 per hour for a total of \$70.26 (subject to negotiations). Ms. Rosas-Rodriguez attended a 504 meeting on August 27, 2018.	
3.	Jana Ellis for 1.5 hours at \$43.65 per hour for a total of \$65.47 (subject to negotiations). Ms. Ellis attended a 504 meeting on August 27, 2018.	
4.	Scott Stipa for 20 hours of curriculum writing rate per CBA.	
5.	Approve Mrs. Basdekis & Mrs. Kinter to be paid with Title 1 Funds for the amount of \$60,100.s	

\*Cost includes Conference fee, transportation and lodging.      \*\*Ratify and Affirm

*Professional Development*

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
6.	Guided Math Conference	New Brunswick, NJ	11/27/18 11/28/18	8:30 am - 3:35 pm	\$449.00	Ms. Higgins
7.	Rutgers Gifted Education Conference	New Brunswick, NJ	11/30/18	8:00 am - 3:30 pm	\$189.00	Ms. Venuto

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8.	Anti-Bullying Specialist for Principals	Monroe Township, NJ	Sept. 25, 26 & Oct. 9	9:00 am - 3:00 pm	\$450.00	Mr. Simonet
9.	Anti-Bullying Specialist for Counselors	Monroe Township, NJ	Sept. 25, 26 & Oct. 9	9:00 am - 3:00 pm	\$450.00	Ms. Wenz
10.	Anti-Bullying Specialist for Counselors	Monroe Township, NJ	Sept. 25, 26 & Oct. 9	9:00 am - 3:00 pm	\$450.00	Ms. Zerbo
11.	Anti-Bullying Specialist for Counselors	Monroe Township, NJ	Sept. 25, 26 & Oct. 9	9:00 am - 3:00 pm	\$450.00	Ms. Marcantonio
12.	Addressing Global Needs of Our Diverse Students	Somerset, NJ	Oct. 19, 2018	7:30 am - 3:00 pm	\$195.00	Ms. DeWitt
13.	Strategies to Reduce Impulsive Behavior	Cherry Hill, NJ	11/19/18	8:30 am - 3:15 pm	\$259.00	Ms. Horn

\*Cost includes travel, and lodging.

\*\*Ratify and Affirm

Additional Volunteers for 2018-19

Item	Name	
14.	Jillian Grahl Luis J. Quintana Karen Quintana Kimberly White Jenni Albertini Jocelyn Cruz Kathy Louie Jennifer Oakley Amanda Myers Elizabeth Myers Heather Morgan Jeffrey Duda Robert Kinville Jacqueline Kuckinski Mike McMullen Jamie Rybak Melissa Hall	Lisa Paddock Bianca Cuniglio Richard Bellina Susanne Bellina Michele Peacock James Johnson Melanie Rivera Jody Hahn Bridget Collins Kim Southwick Kara Burley Jennifer Linck Beth Annable Karina McNulty Angela Poole Denise Madelaine Jacqueline Everton

Roll Call on Action Items #1-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi						X
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:43pm

**15. FINANCE :**

- A. Finance Committee Report:      Pete Scarpati, Chair
- The committee met on Tuesday, September 18th and discussed the action items on the agenda.
- B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

*Reports*

Item	Report Type	Attach
1.	Board Secretary’s Report for July 2018.	FI-1
2.	Treasurer’s Report for July 2018.	FI-2
3.	Appropriation Adjustment Journal for July 2018.	FI-3
4.	Board of Education Monthly Certification of Funds for July 2018.	
5.	Cash Management Report July 2018.	FI-4
6.	Payment of bills for the month of July, August September 2018	FI-5
7.	Student Activity Account July 2018.	FI-6
8.	Board of Education travel to the Atlantic City Convention Center in Atlantic City, NJ on October 22th-25th for the New Jersey School Board Association annual workshop. The workshop registration fee is \$1600 for group. Hotel costs are \$89.00 per night per person (Board members staying overnight will be responsible for reimbursing the district for the hotel cost in excess of the maximum allowable per diem rate in accordance with Board policy and state regulations).	

*Field Trips*

Item	Date	Time	Grade/Group	# of Students	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
9.	5/29/19	9:30-1:30	5/6 Choir	TBD	Brandywine Living Voorhees	\$15.00 per student for lunch	\$450.00	\$250.00 (1)	Parents pay for lunch. Board pays for nurse & bus	Ms. Cahill
10.	5/17/19	9:30 am - 5:00 pm	8th Safety Patrol	TBD	Great Adventure	Up to \$1000.00 for tickets	\$450.00	\$250.00 (1)	Tickets BoE Nurse & Bus - Students	Ms. Rothkopf
11.	5/31/19	8:00 am-10:00 pm	7/8 Choir	TBD	Hershey Park	\$105.00 per student	\$450.00	\$500.00 (2)	Fundraisers	Ms. Rothkopf
12.	5/30/19	9:30 am - 2:15 pm	4th Grade Band	TBD	State Theater	\$14.00	\$450.00	\$250.00 (1)	Fundraisers	Ms. Rothkopf
13.	5/3/19	9:15 am - 2:15 pm	4	70	Trenton Barracks	\$6.00 per entry	\$450.00	\$500.00 (2)	BoE	Ms. Pietrafitta
14.	6/7/19	8:35 am - 2:15 pm	5/6 Band	50	RVRHS	N/A	N/A	\$500.00 (2)	BoE	Ms. Rothkopf
15.	5/22/19	8:45 am - 2:30 PM	Kindergarten	52	Aquarium	\$675.00	\$450.00	\$500.00 (2)	BoE	Kindergarten Teachers

\*\*\* Revised date

Roll Call on Action Items #1-15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:45pm



**16. FACILITIES & TECHNOLOGY:**

A. Facilities Committee Report: Keith Peacock, Chair

- The committee met on Tuesday, September 18th and discussed the items on the agenda, as well as the roof replacement, technology for next year, grounds updates.

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities for 2018-19\**

Item	Date	Time	Activity	Area Requested	Point of Contact
1.	TBD	6:30 - 8:00 pm	Halloween Dance	Cafeteria	Ms. Drinkard
2.	2/1/19	6:30 - 8:00 pm	Winter Dance	Cafeteria	Ms. Drinkard
3.	10/4/18	8:30 am - 2:30 pm	No Place for Hate Kick-Off	Gym	Ms. Wenz
4.	10/2/18	9:00 - 9:30 am	BCIT- 8th Grade Assembly	Cafeteria	Ms. Wenz
5.	Oct. - June Mondays Only	6:30 - 9:00 pm	Runnin Renegades Basketball	Gym	Mr. Jackson
6.	9/25/18	7:00 - 9:00	4-H Advisory (Table Requested for Back to School Night)	Gym	Ms. Puglisi
7.	6/18/19	1:00 - 9:00 pm	Wee Kids Graduation	Cafeteria/Kitchen	Ms. Iwanicki
8.	9/25/18	7:00 - 9:00	Cub Scouts (Table Requested for Back to School Night)	Gym	Ms. Durham

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

\*\* Revised Date      \*\*\*Ratify and Affirm

Roll Call on Action Items #1-8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi						X
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:46pm

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Kneriner	7	0

Motion Carries       Motion Fails      Time: 7:47 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mrs. Orfe 936 Cinnaminson Ave, Palmyra : Negotiations with Board

Mr. Morelli answered.

Mrs. Maskell 6 Melodie Court: Transportation from and school

Mr. Morelli answered

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Peacock	7	0

Motion Carries       Motion Fails      Time: 7:59 PM

**18. Adjournment to Executive Session**

**19. RETURN TO OPEN SESSION, if necessary:**

**20. NEW BUSINESS:**

- Mrs. Kneringer thanked everyone for their hard work all summer.

**21. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:**

- Oct. 5, 2018 All Staff In-Service Day - School Closed for Students
- Oct. 8, 2018 Columbus Day - School Closed

**22. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Jakubowski	7	0

Motion Carries

Motion Fails

Time: 8:01 PM

Respectfully submitted,



Michael Blake

School Business Administrator/Board Secretary

