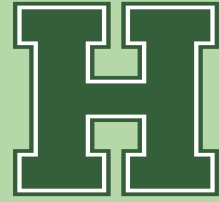


Hainesport Board of Education
 Regular Meeting
 August 22, 2023
 7:00 PM - Public Session
 Location: Cafeteria



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Keith Peacock, (Vice Pres.)	Alan Anderson
Larry Brandolph	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jillian Ormsby	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Larry Brandolph Bianca Cuniglio Jeff Duda	<u>Human Resources</u> Jason Cardonick (Chair) Jill Ormsby Jennifer Weres	<u>Finance/Facilities/Technology</u> Keith Peacock(Chair) Alan Anderson Larry Brandolph Jason Cardonick
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

2. FLAG SALUTE

3. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick			
Alan Anderson			
Larry Brandolph			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Jillian Ormsby			
Keith Peacock			
Jennifer Weres			

- **Mr. Joseph R. Corn, Superintendent**
- **Mr. Christopher C. DeSanto, Business Administrator/Board Secretary**

4. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times and Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Bryner
Student Government Report	N/A

7. RECOGNITION/PRESENTATION

1. Student Safety Data (Reporting Period #2 - 2022-2023) - Mr. Santiago, Jr.
2. H1b Self -Assessment results for the 2022-23 school year.- Mr. Fisher

8. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	June 20, 2023	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						

Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries

Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct August 2023	SR-2
3.	Enrollment Reports for June and August 2023	SR-3
4.	Nurse's Report for July 2023	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Affirmative Action Turnkey Training for Administrators Handbook	SR-5
7.	Affirmative Action Training for School Staff Handbook	SR-6
8.	Harassment, Intimidation and Bullying Handbook	SR-7
9.	Code of Conduct (S.Y. 2023-2024)	SR-8
10.	Student/Parent/Guardian Handbook	SR-9
11.	Staff Standard Operating Procedure Manual	SR-10
12.	Substitute Standard Operating Procedure Manual	SR-11
13.	School Nursing Plan (2023-24)	SR-12
14.	Lunch/Recess Operating Procedure Manual	SR-13
15.	District Athletic Manual (2023-2024)	SR-14
16.	Professional Development Plan with Mentoring Plan for 2023-2024.	SR-15
17.	Approve Danielson's rubric for teacher evaluation for the 2023-2024 school year	
18.	Approval to submit the Statement of Assurances for Professional Development Plan and Mentoring Plan for the 2023-24 school year.	

19.	Approve to submit the School Self-Assessment for Determining Grades (HIB) for the 2022-23 school year.	SR-16
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Roll Call on Action Items #1- 19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries

Motion Fails

11. STUDENT SERVICES./COMMUNITY SERVICES:

A. Student Services/Community Services

Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Out of District Placement

Item	Student	Placement	Tuition	Term	Att.
1.	OD-0428	Sage Alliance - Princeton	\$4,576.00 (Summer Session)	6/26/2023- 7/28/2023	SS-1
2.	OD-0430	Garfield Park Academy	\$72,222.12 (Summer Session and 2023-2024 School Year)	7/1/2023 - 6/30/2024	SS-2
3.	OD-0428	New Hope Academy	\$45,500 Tuition	2023-2024 school year	SS-3

****Ratify and Affirm**

Policies and Regulations

Item	Number	Title	Policy	Reg	Rev	Ist	Abolish	Final	Att.
4.	PR5410	Promotion and Retention		X	X			X	SS-4

Roll Call on Action Items #1- 4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries

Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Ratify and affirm the following kindergarten teachers to be paid for up to four hours at their current rate for their participation in Kindergarten orientation on 8/17/23: Jessica Iuliucci Samantha Swal Jennifer Coughlin Nicci Gosizk	
2.	Volunteer list for the 2023-24 school year.	HR-1
3.	Substitute Lunch/Recess Aides for the 2023-24 school year.	HR-2
4.	Substitute Custodians for the 2023-24 school year.	HR-3
5.	Approve all lunch/recess aides for up to 6 hours for training at CBA/per diem rate, as per state requirements.	
6.	Approve Nicole Orangers and Morgan Barnett as our district participants in the Burlington County School Crisis Response Team for the 2023-2024 school year.	
7.	Ratify and affirm a contract between Lauren Salls, Principal PreK-4/Special Services, and the Hainesport Board of Education for the period of July 1, 2023 through July 15, 2023.	HR-4
8.	Ratify and affirm to pay Rebecca Collins for the following IEP meetings: June 20, 2023 for .75 hours and July 18, 2023 for 1.5 hours. Ms. Collins will be paid at her hourly rate.	

Lateral Salary Guide Movement

<i>Item</i>	<i>Staff Member</i>	<i>Current Step</i>	<i>New Step</i>	<i>Effective Date</i>
9.	Tricina Beebe	MA+24 Step 8	MA+36 Step 8 (Per CBA contract)	9/1/2023

New Hire

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Date</i>
10.	Lana (LaCanfora) Free	Elementary Teacher	1.00	MA Step 1 (Per CBA contract)	9/1/2023
11.	Kelsey Debes	Elementary Teacher	1.00	BA-Step 1 (Per CBA contract)	9/1/2023
12.	Lisa Tedesco	Principal's Secretary	1.00	Step 8 (Prorated per CBA contract)	8/14/2023
13.	Danielle Adams	Preschool Teacher	1.00	MA Step 9 (Per CBA contract)	9/1/2023
14.	Katherine Bradley	Elementary Teacher	1.00	BA-Step 3 (Per CBA contract)	9/1/2023
15.	Andrew Kirk	Teacher of Art	1.00	MA Step 1 (per CBA contract)	9/1/2023

Transfer/New Assignment

<i>Item</i>	<i>Name</i>	<i>Previous Position</i>	<i>New Position</i>	<i>Date</i>
16.	Tiffany Deer	Elementary Teacher	ICS Teacher	9/1/2023

17.	Heather Pielchowski	Basic Skills Teacher	ICS Teacher	9/1/2023
18.	Sarah Anderson	Elementary Teacher	Basic Skills	9/1/2023
19.	Maria Davies	ICS Teacher	Basic Skills	9/1/2023
20.	Stephanie Glenn	ICS Teacher	K-1 MD Teacher	9/1/2023

Mentoring

<i>Item</i>	<i>Mentor's Name</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>School Year</i>
21.	Carly Krause	Kelsey Debes	Elementary Teacher	2023-24
22.	Sharon Correa (continuation from last year)	Rachel Mosner	Middle School ELA	2023-24

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
23.	Lauren Maiorano	Student Council	Per CBA	09/01/2023
24.	Kim Orfe	Yearbook	Per CBA	09/01/2023
25.	Morgan Barnett	Safety Patrol	Per CBA	09/01/2023
26.	Katherine Dowd	National Junior Honor Society	Per CBA	09/01/2023
27.	Taylor Klenk	Girls Soccer	Per CBA	09/01/2023
28.	Jessica Mann	Girls Field Hockey	Per CBA	09/01/2023
29.	Tricina Beebe	Girls Who Code	Per CBA	09/01/2023
30.	Tricina Beebe	Multimedia	Per CBA	09/01/2023
31.	Rebecca Collins	After School Detention	Per CBA	09/01/2023
32.	Krissy Soltesz	After School Detention	Per CBA	09/01/2023
33.	Cynthia Rivas	After School Detention	Per CBA	09/01/2023
34.	Stacy McAnaney	After School Detention	Per CBA	09/01/2023
35.	Karen Kinter	Elementary School Homework Club	Per CBA	09/01/2023
36.	Kimberly Rehmann	Elementary School Homework Club	Per CBA	09/01/2023
37.	Cynthia Rivas	Elementary School Homework Club	Per CBA	09/01/2023
38.	Katherine Bradley	Elementary School Homework Club	Per CBA	09/01/2023

39.	Rebecca Collins	Middle School Homework Club	Per CBA	09/01/2023
40.	Taylor Klenk	Middle School Homework Club	Per CBA	09/01/2023
41.	Cynthia Rivas	Middle School Homework Club	Per CBA	09/01/2023
42.	Keith Bianchini	Jazz Band	Per CBA	09/01/2023
43.	Krissy Soltesz	Crowd Control	Per CBA	09/01/2023
44.	Taylor Klenk	Crowd Control	Per CBA	09/01/2023
45.	Cynthia Rivas	Crowd Control	Per CBA	09/01/2023
46.	Rebecca Collins	Crowd Control	Per CBA	09/01/2023
47.	Stacy McAnaney	Crowd Control	Per CBA	09/01/2023
48.	Robyn Stanley	Drama Club - grade 3	Per CBA	09/01/2023

Retirements/Resignations/Leaves of Absence

Item	ID#	Position	Type of Leave	Date
49.	1335	MS- ELA Special Ed	FMLA	9/5/23- 10/2/23
50.	2072	School Psychiatrist	Resignation	9/27/23
51.	1143	Art Teacher	Retirement	8/31/23

****Ratify and Affirm***

Roll Call on Action Items #1-51:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries

Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Reports: Keith Peacock, Chair

B. BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

Reports

Item	Report Type	Att.
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1.	Board Secretary's Report for May and June 2023	FI-1
2.	Treasurer's Report for May and June 2023	FI-2
3.	Appropriation Adjustment Journal for June 2023	FI-3
4.	Board of Education Monthly Certification of Funds for June 2023	
5.	Payment of bills for the month of June 2023(No funds have been over expended)	FI-4
6.	EFT Activity Report for June 2023	FI-5
7.	Student Activity Account for June 2023	FI-6
8.	Cafeteria Report June 2023	FI-7

Action Items

Item	Description	Att.
**9.	Ratify and affirm effective July 1, 2023, approve Christopher DeSanto as signatory of the board for the following accounts with Citizens Bank: •General Fund •Custodial Account •Capital Projects •Cafeteria Account •Payroll Agency •Unemployment •Student Activities •Scholarships	
10.	Approve Christopher DeSanto, Business Administrator, to travel to the following events: • NJ School Boards Convention (October 2023) • NJASBO Convention (June 2024) *Techspo	
11.	Contract with Balance Child Pediatrics Therapy, LLC for speech language therapy from July 1, 2023 through June 30, 2024.	FI-8
12.	Approve the purchasing manual for the business office for the 2023-2024 school year.	FI-9

****Ratify and Affirm**

Field Trips

Item	Date	Time	Grade/Group	Destination	Cost	Coordinator
13.	June 2024	TBD	7 & 8 /Choir Band Competition	Six Flags	Up to \$100.00 per student Buses \$500.00 Nurse \$450.00 (Fundraisers)	Ms. Cahill

***Total cost for trip**

****Cost per Student**

***** Revised date**

Item	Plan	Att.
14.	Crisis Management Plan for 2023-24	FA-1
15.	School Safety and Security Plan for 2023-24	FA-2
16.	Written Indoor Air Quality Plan for 2023-24	FA-3
17.	Exposure Control Plan for 2023-24	FA-4
18.	Integrated Pest Management Plan for 2023-24	FA-5

19.	Emergency Response Template (ERT) for 2023-24	FA-6
20.	Written Hazardous Communication Plan for 2023-24	FA-7
21.	Hearing Protection Exposure Control Plan for 2023-24	FA-8
22.	Silica Exposure Control Plan for 2023-24	FA-9

Use of Facilities

Item	Activity	Area	Date/Time	Contact
23.	8th Grade Committee Meeting	Room 100	9/11/23 7:00 - 9:30 pm	Ms. Bryner

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Fundraiser

Item	Date	Description	Facilities Use Form	Coordinator
24.	Sept. 5-22, 2023	Membership Drive	n/a	Ms. Bryner
25.	Sept. 11-22, 2023	Spiritwear	n/a	Ms. Bryner
26.	Sept. 13, 2023	Chick Fil A Dine Out	n/a	Ms. Bryner
27.	Oct. 2-13, 2023	Joe Corbi's Pizza	n/a	Ms. Bryner
28.	Oct. 5, 2023	Crust & Fire Dine Out	n/a	Ms. Bryner
29.	Oct. 15- 29, 2023	Disney on Ice Ticket Sales	n/a	Ms. Bryner
30.	Nov. 2, 2023	Jersey Mike's Dine Out	n/a	Ms. Bryner
31.	Nov. 3, 2023	Parents Date Night	n/a	Ms. Bryner
32.	Nov. 11-20, 2023	Fall Book Fair	Approved 6/20/2023	Ms. Bryner
33.	Dec. 7, 2023	Tres Yun Wu Dine Out	n/a	Ms. Bryner
34.	Dec. 9, 2023	Holiday Breakfast	Approved 6/20/2023	Ms. Bryner
35.	Jan. 8-19, 2024	Krispy Kreme	n/a	Ms. Bryner
36.	Jan. 29-Feb. 9, 2024	Spring Spirit Wear	n/a	Ms. Bryner
37.	Mar. 1-8, 2024	Spring Book Fair	Approved 6/20/2023	Ms. Bryner
38.	Mar. 8, 2024	Talent Show Concession Stand	n/a	Ms. Bryner
39.	Mar. 23, 2024	Basket Raffle	n/a	Ms. Bryner
40.	Apr. 23, 2024	Fun Run	Approved 6/20/2023	Ms. Bryner

Drills

Item	Drill	Date	Time
41.	Fire Drill - July	7/25/23	10:48-10:51 am

42.	Shelter in Place - July	7/26/23	9:00 - 9:05 am
43.	Lock Down - August	8/1/23	10:02-10:12 am
44.	Fire Drill - August	8/2/23	10:00 - 10:03 am

Roll Call on Action Items #1-44:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries

Motion Fails

Resolutions

Item	Description	Att.
45.	Res. #2023-2024 #2 Approve the Joint Transportation Agreements for the 2023-24 school year.	FI-10
46.	Resolution 2023-2024 #3 Qualified Purchasing Agent for Hainesport Township School District(QPA).	FI-11
47.	Resolution 2023-2024 #4 Approve Christopher DeSanto as the designated Qualified Purchasing Agent for Hainesport Township School District.	FI-12
48.	Resolution 2023-2024 #5 Approve Food Service Management Contract (revised) for the 2023-24 school year.	FI-13
49.	Resolution 2023-2024 #6 Emergency Virtual or Remote Instruction Plan for 2023-24.	FI-14
50.	Resolution 2023-2024 #7 Approval to open a Preschool Disability class.	

Roll Call on Resolution 2023-24 #2

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries

Motion Fails

Roll Call on Resolution 2023-24 #3

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						

14. NEW BUSINESS:

15. INFORMATION & FUTURE PLANNING ITEMS:

16. DATES TO REMEMBER:

- 1. Sept. 4, 2023 School Closed - Labor Day
- 2. Sept. 5, 2023 All Staff First Day
- 3. Sept. 6, 2023 Teacher Inservice Day
- 4. Sept. 7, 2023 Students First Day
- 5. Sept. 25, 2023 School Closed - Yom Kippur
- 6. Sept. 27, 2023 Back to School Night (PreK-5)
- 7. Sept. 28, 2023 Back to School Night (Grades 6-8)

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

18. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- X Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries **Motion Fails**

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

19. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries **Motion Fails**

The president reconvened the meeting at _____ p.m.

20. ADJOURNMENT

Motion for the Hainesport Township Board of Education to adjourn the meeting:

Motion	Second	All in Favor	All Opposed

Motion Carries **Motion Fails**

The president adjourned the meeting at _____ p.m.