



**Hainesport Board of Education
Regular Meeting
August 24, 2021**



**7:00 PM - Public Session
Location: Cafeteria (Mask Required)**

Board of Education Members

Michael Morelli, (<i>Pres.</i>)	Mary-Jean Kneringer, (<i>Vice Pres.</i>)	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

Committees of the Board

<u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Jeffrey Duda Mary-Jean Kneringer	<u>Technology</u> Keith Peacock (Chair) Kristin Jakubowski Mary-Jean Kneringer Sam Patel	<u>Human Resources</u> Jason Cardonick (Chair) Bianca Cuniglio Michael Morelli Peter Scarpati	<u>Facilities/Finance</u> Peter Scarpati (Chair) Bianca Cuniglio Sam Patel Keith Peacock
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 6, 2021.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 6, 2021.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 6, 2021.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Robert Kraft, Business Administrator/Board Secretary**

5. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)

6. RETURN TO OPEN SESSION

7. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	N/A
Student Government Report	N/A

9. RECOGNITION/PRESENTATION

None at this time.

10. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

11. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	6/22//21	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

□ Motion Carries

□ Motion Fails

12. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Reports for June and August 2021	SR-3
4.	Nurse's Report for June 2021	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Affirmative Action Turnkey Training for Administrators Handbook	SR-5
7.	Affirmative Action Training for School Staff Handbook	SR-6
8.	Harassment, Intimidation and Bullying Handbook	SR-7
9.	Code of Conduct (S.Y. 2021-22)	SR-8
10.	Student Standard Operating Procedure Manual	SR-9
11.	Staff Standard Operating Procedure Manual	SR-10
12.	Substitute Standard Operating Procedure Manual	SR-11
13.	Submit the Statement of Assurance for the Professional Development Plan with Mentoring Plan (2021-22)	
14.	School Nursing Plan (2021-22)	SR-12
15.	Lunch/Recess Operating Procedure Manual	SR-13
16.	District Athletic Manual (2021-22)	SR-14
17.	Approve Danielson's 2007 rubric for teacher evaluation for the 2021-2022 School Year	
18.	Revised calendar for the 2021-22 school year	SR-15

Resolutions

Item	Description	Att.
19.	Submitting the Statement of Assurance for the Comprehensive Equity Plan (2021-22)	(Res. 2021-2022 #1)
20.	Memorandum of Agreement with the New Jersey State Police for 2021-22	(Res. 2021-2022 #2)

Roll Call on Action Items #1-18:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

Roll Call on Resolution: 2021-2022 #1

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

Roll Call on Resolution: 2021-2022 #2

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

13. STUDENT SERVICES./COMMUNITY SERVICES:

A. Student Services/Community Services

Report: Kristin Jakubowski, Chair

Student Services

<i>Item</i>	<i>#</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>Ist</i>	<i>Abolish</i>	<i>Final</i>	<i>Att.</i>
1.	P0131	ByLaws, Policies, and Regulations	X		X			X	SS-1
2.	P1649	Federal Families First Coronavirus Response Act	X				X		SS-1
3.	P3134	Assignment of Extra Duties	X		X			X	SS-1
4.	P3142	Nonrenewal of Non-tenured Teaching Staff Member	X		X			X	SS-1
5.	R3142	Nonrenewal of Non-tenured Teaching Staff Member		X	X			X	SS-1
6.	P3221	Evaluation of Teachers	X		X			X	SS-1
7.	R3221	Evaluation of Teachers		X	X			X	SS-1
8.	P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	X		X			X	SS-1
9.	R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators		X	X			X	SS-1
10.	P3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	X		X			X	SS-1
11.	R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals		X	X			X	SS-1
12.	P3224	Evaluation of Principals, Vice Principals, and Assistant Principals	X		X			X	SS-1
13.	R3224	Evaluation of Principals, Vice Principals, and Assistant Principals		X	X			X	SS-1
14.	P4146	Nonrenewal of Nontenured Support Staff Member	X		X			X	SS-1
15.	R4146	Nonrenewal of Nontenured Support Staff Member		X	X			X	SS-1
16.	P6471	School District Travel	X		X			X	SS-1
17.	R6471	School District Travel		X	X			X	SS-1
18.	P8561	Procurement Procedures for School Nutrition Programs	X		X			X	SS-1

Out of District Placement

<i>Item</i>	<i>Student</i>	<i>Placement</i>	<i>Tuition</i>	<i>Term</i>
19.	H-0236	BCSSSD	\$4,097 (ESY)	7/1/21-7/29/21
20.	H-0237	BCSSSD	\$4,097 (ESY)	7/1/21-7/29/21
21.	H-0189	Moorestown Township Public Schools	\$3,800 (ESY)	7/1/21-7/29/21
22.	H-0189	Moorestown Township Public Schools	\$40,389	9/1/21 - 6/30/22

23.	H-028	Yale	\$10,007.40 (ESY)	7/1/21-7/29/21
24.	H-028	Yale	\$60,044.40	9/1/21 - 6/30/22
25.	H-028	One to One Aide	\$48,300	9/1/21 - 6/30/22

Curriculum (NJSL)

<i>Item</i>	<i>Curriculum</i>	<i>Att.</i>
26.	Approve Grade 4 General Music Curriculum	SS-2

Roll Call on Action Items #1-26:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

Faculty

<i>Item</i>	<i>Description</i>	<i>Attach.</i>
1.	Increase Morgan Barnett from .8 to 1.00 effective September 1, 2021. Ms. Barnett is MA Step 2 in the amount of \$54,388 (subject to negotiations). ESSERII funded	
2.	Approve Jody Hahn as a lunch/recess aide for the 2021-22 school year. Salary is in accordance with the CBA contract, subject to negotiations.	
3.	Approve Linda McCarthy as a lunch/recess aide for the 2021-22 school year. Salary is in accordance with the CBA contract, subject to negotiations.	
4.	Approve Maureen Palli as a One-to-One Aide for four periods a day for the 2021-2022 school year.	
5.	Volunteer list for the 2021-22 school year.	HR-1
6.	Substitute Lunch/Recess Aides for 2021-22 school year.	HR-2
7.	Substitute Nurse for 2021-22 school year.	HR-3
8.	Hire Margaret Fuddy as a substitute secretary (as needed) at a rate of \$100.00 per day.	
9.	Approve all lunch/recess aides for up to 6 hours for training at CBA/per diem rate (subject to negotiations), as per state requirements.	
10.	Ratify and approve Stephanie Glenn as an Orton-Gillingham Supplemental Instructor for the months of May and June 2021.	

11.	Ratify and affirm Susan Pryor to be paid for 3.5 hours at her current rate (subject to negotiations) for her participation in IEP meetings over the summer.	
12.	Ratify and affirm Mary Rosas-Rodriguez to be paid for 2 hours at her current rate (subject to negotiations) for her participation in IEP meetings over the summer.	
13.	Ratify and affirm Jackie Warker to be paid for 2 hours at her current rate (subject to negotiations) for her participation in IEP meetings over the summer.	
14.	Ratify and affirm Jackie Warker to be paid for 2 hours at her current rate (subject to negotiations) for her participation in Kindergarten orientation on 8/10/21.	
15.	Increase Tracey Huster from .83 to 1.00 effective September 1, 2021. Ms. Huster is MA Step 16 in the amount of \$88,037 + \$1,850 for longevity. New salary is \$89,887 (subject to negotiations).	

Retirements/Resignations/Leaves of Absence

Item	ID#	Position	Type of Leave
16.	1886	Elementary Teacher	Maternity FMLA 11/29/2021 Return Date 2/16/2022
17.	1901	Administrator	Maternity 9/7/2021 FMLA 1/3/2022
18.	1890	Elementary/Special Education Teacher	Resignation 8/17/21

New Hire

Item	Name	Position	FTE	Compensation	Date
19.	Katherine Dowd	Middle School ELA	1.00	MA- Step 4 \$55,638 (subject to negotiations)	09/01/2021
20.	Nicci Gosizk	Kindergarten	1.00	BA- Step1 \$50,615 (subject to negotiations)	09/01/2021
21.	Clifford W. Zickler	Custodian	1.00	Step 7 \$31,835.00 (subject to negotiations)	09/01/2021
22.	Robert Pupchik	Interim Principal	.8	\$400.00 per day/4x's a week	09/01/2021 - 6/17/2022

Appointments

Item	Name	Title	Date
23.	Alex Fisher	Anti-Bullying Specialist (voluntary position)	9/1/2021
24.	Kim Rehmann	Anti-Bullying Specialist (voluntary position)	9/1/2021

Mentoring

Item	Mentor's Name	Staff Member	Subject Area	School Year
25.	Andrea Cahill	Keith Bianchini	Music	2021-22
26.	Alex Fisher	Nicholas Albani	Middle School Social Studies	2021-22
27.	Karent Kinter	Nicci Gosizk	Kindergarten	2021-22

Professional Development

<i>Item</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Attendee</i>
28.	Reimaging Opportunity & Access for Multilingual Learners	E-Conference	10/14/21	8	\$150.00	Ms. Azpiri
29.	Reimaging Opportunity & Access for Multilingual Learners	E-Conference	10/14/21	8	\$150.00	Ms. Davies

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
30.	Lauren Maiorano	Student Council	Per CBA (Subject to Negotiations)	09/01/2021
31.	Kim Orfe	Yearbook	Per CBA (Subject to Negotiations)	09/01/2021

Additional Summer Hours

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
32.	Kelly Murphy (Ratify & Affirm)	Speech Therapist	Working with Students	Not to exceed 51	CBA/per diem (Subject to Negotiations)	7-1-21 to 8-31-21

Roll Call on Action Items #1-32:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

15. FACILITIES & FINANCE RELATIONS:

A. Facilities and Finance Committee Reports: Pete Scarpati, Chair

B. Motion to approve the following Facilities and Finance action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary's Report for June & July 2021	FI-1
2.	Treasurer's Report for June & July 2021	FI-2
3.	Appropriation Adjustment Journal for June & July 2021	FI-3
4.	Board of Education Monthly Certification of Funds for June & July 2021	

5.	Cash Flow Report for June & July 2021	FI-4
6.	Payment of bills for the month of July 2021	FI-5
7.	EFT Activity Report for June & July 2021	FI-6
8.	Student Activity Account for June & July 2021	FI-7
9.	Cafeteria Report for June 2021	FI-8
10.	Approve submission of compliance with Alyssa's Law (Silent Panic Button Alarm System) as tested on 7/21/21 and certified by NJSP.	
11.	Renewal of the student transportation contract with Wills Bus Service, Inc. for the 2021-2022 school year at a cost of \$237,817.80. This contract includes the late bus run in the amount of \$13,420.80.	FI-9
12.	Approve the purchasing manual for the business office.	
13.	Approve the Hainesport School 2021-22 tuition rates: Pre-K \$14,480 Grades 1-5 \$14,475 Grades 6-8 \$16,058	
14.	Approve contract with Linkit for the 2021-2022 school year in the amount of \$6,853.00.	FI-10

Updated Plans

<i>Item</i>	<i>Plan</i>	<i>Att.</i>
15.	Crisis Management Plan for 2021-22	FA-1
16.	School Safety and Security Plan for 2021-22	FA-2
17.	Written Indoor Air Quality Plan for 2021-22	FA-3
18.	Exposure Control Plan for 2021-22	FA-4
19.	Integrated Pest Management Plan for 2021-22	FA-5
20.	Emergency Response Template (ERT) for 2021-22	FA-6
21.	Written Hazardous Communication Plan for 2021-22	FA-7
22.	Hearing Protection Exposure Control Plan for 2021-22	FA-8
23.	Silica Exposure Control Plan for 2021-22	FA-9

Fundraiser

<i>Item</i>	<i>Date</i>	<i>Description</i>	<i>Coordinator</i>
24.	3/21/22 - 3/24/22	PTO-Kids Raffle Lunch Periods	Ms. Major
25.	4/14/22	PTO Booster-Thon Fun Run	Ms. Major

Use of Facilities 2021-2022 School Year*

<i>Item</i>	<i>Activity</i>	<i>Contact</i>
26.	Burlington County Institute of Technology	Ms. Wenz

27.	Kindergarten Orientation	Ms. Salls
28.	8th Grade Pizza Party/Video (if permissible with COVID)	Ms. Major
29.	PTO Back to School Ice Cream Social (outside)	Ms. Major
30.	Booster-Thon Fun Run	Ms. Major
31.	Kids Raffle	Ms. Major
32.	PTO BBQ (outside)	Ms. Major
33.	Preschool Orientation	Ms. Phogat

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Roll Call on Action Items #1- 33:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

16. TECHNOLOGY:

A. Technology Committee Report: Keith Peacock, Chair

B. Motion to approve the following Technology action items upon the recommendation of the Superintendent:

1. None at this time.

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a).

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

18. NEW BUSINESS:

19. INFORMATION & FUTURE PLANNING ITEMS:

20. DATES TO REMEMBER:

- Sept. 1, 2021 All Staff Inservice Day
- Sept. 2, 2021 All Staff Inservice Day
- Sept. 6, 2021 Labor Day- School Closed
- Sept. 7, 2021 First Student Day
- Sept. 16, 2021 Yom Kippur Day- School Closed

21. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**
- Motion Fails**

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

22. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**
- Motion Fails**

The president reconvened the meeting at _____ p.m.

23. ADJOURNMENT