HAINESPORT TOWNSHIP BOARD OF EDUCATION
MEETING MINUTES

Special Meeting
March 18, 2014
6:30pm, Board Office Conference Room

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1. **Call to Order**

   Meeting called to order at 6:30pm by President Morelli.

2. **Flag Salute**

3. **Statement of Open Public Meeting Compliance**

   In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:
   A. Posted written notice on the official bulletin board at the Municipal Building on March 13, 2014.
   B. Mailed written notice to the Burlington County Times and Courier Post on March 13, 2014.
   C. Filed written notice with the Clerk of Hainesport Township on March 13, 2014.
   D. Filed written notice with the members of this body.
   E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. **Roll Call**

   Members Present
   Mrs. Lisa Collins; Mrs. Rosa Guilardi; Mrs. Sherrie Hemingway; Mr. David Katz; Mrs. Mary-Jean Kneringer; Mr. Michael Morell; Mr. Keith Peacock; Mr. Jonathan Soltesz; Dr. Joseph Campisi, Chief School Administrator; Nicholas Bice, School Business Administrator/Board Secretary

   Members Absent
   Mr. Jason Cardonick

5. **District Mission Statement**

   The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. **Public Participation (Action Items Only)**

   All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate, or prohibit active participation at the public at any meeting (N.J.S.A. 10:4-12(a)).

   THIS MEETING IS NOW OPEN TO THE PUBLIC; HOWEVER, IF YOUR QUESTIONS OR COMMENTS PERTAIN TO LITIGATION, STUDENTS, PERSONNEL, OR NEGOTIATIONS, WE ASK THAT YOU SEE THE SUPERINTENDENT AFTER THE MEETING SINCE WE DO NOT DISCUSS THESE ITEMS IN PUBLIC.

   None at this time (No members of public in attendance)

7. Finance

On a motion by Mr. Soltesz, seconded by Mr. Katz, the Board of Education approved the following action item at 6:33pm:

1. Approve Resolution #13-13 Approval of Tentative Proposed Budget:

BE IT RESOLVED, that the tentative proposed budget be approved for the 2014-2015 school year using the 2014-2015 state aid figures and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Burlington County Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
Total Appropriations	$ 9,159,911.00	$ 174,287.00	$ 843,099.00	$ 10,177,297.00
Less: Anticipated Revenues	$ 1,903,189.00	$ 174,287.00	$ 82,412.00	$ 2,159,888.00
Taxes to be Raised	$ 7,256,722.00	$ -	$ 760,687.00	$ 8,017,409.00

And to advertise said tentative budget in the Burlington County Times in the form recommended by the State Department of Education and according to Law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Band Room (Room 315) of the Hainesport Elementary School located at 211 Broad Street, Hainesport, New Jersey on Thursday, April 24, 2014 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2014-2015 school year.

Discussion

- Mr. Peacock asked what the assessed value amount of $761,527,500 represents on the executive summary. Mr. Bice responded it is the net taxable value of the township and the number was provided by the municipal tax assessor.
- Mr. Morelli explained that the purpose of this meeting is to approve the tentative budget for submission to the county office by the deadline. There will still be a separate public hearing in April.
- Mr. Bice explained the budget process, the needs that were considered during the budget development process and areas where appropriations were reallocated compared to the current year.
- Mrs. Guilardi asked what areas were cut since the overall budget is less than the current year. Dr. Campisi responded that breakage from retirements helped decrease the overall budget and that he and Mr. Bice went through the budget line by line and made adjustments wherever possible.
- Mr. Morelli asked for clarification on the timeline for the final budget approval. Mr. Bice explained that the budget will be advertised once the county office approves and then a public hearing will be held on April 24th prior to our regular Board meeting. The budget then must be adopted by the Board no later than May 14th. It can be done at the April meeting or a special meeting can be scheduled.
- Mr. Peacock asked what will be done if our state aid decreases due to decreasing enrollment. Dr. Campisi responded that we would reassess our staffing needs in the event enrollment continues to decline. However, we expect enrollment will level off or increase in the next couple years due to bubble classes.
- Mr. Morelli asked about the presentation of the budget during the public hearing. Mr. Bice responded that he and Dr. Campisi are working on finalizing the presentation and it will be sent out to the Board prior to the public hearing.
- Mr. Soltesz asked about the tax increase. Mr. Bice explained the general fund increase, debt service fund decrease, and net increase. Due to less available fund balance this year, use of $90,378 in banked cap from the 2011-2012 school year is included in the tax increase. Because the Board did not increase

the tax levy by the full 2% cap in the 2011-2012, 2012-2013, or 2013-2014 school years, there is banked cap available to increase the tax levy above the 2% cap for the difference over the next 3 years. The 2011-2012 amount will expire this year if it is not used. Mr. Bice also explained the impact of the proposed tax increase on various assessed homes in Hainesport.

- Mrs. Hemingway asked about the 1:1 initiative listed in the executive summary that the technology budget will go towards. Dr. Campisi explained the initiative.
- Mrs. Kneringer asked about full-day kindergarten. Dr. Campisi responded that it is not possible in the 2014-2015 school year.

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
Mr. Soltesz		
Mr. Katz		
Mrs. Collins		
Mrs. Guilardi		
Mrs. Hemingway		
Mrs. Kneringer		
Mr. Peacock		
Mr. Morelli		

On a motion by Mrs. Collins, seconded by Mr. Soltesz, the Board of Education approved the following action item at 7:24pm:

2. Approve Resolution #13-14 Approval of Use of Banked Cap Funds:

WHEREAS, N.J.A.C. 6A:23A-10.3 states that, pursuant to N.J.S.A. 18A:7F-5a, a district board of education that increases its net budget between the prebudget year and budget years less than that authorized pursuant to N.J.S.A. 18A:7F-5d may include 50 percent of the ususued spending authority, which is the amount of the difference between its actual net budget and its permitted net budget, in either of the next two succeeded budget years; and

WHEREAS, the Hainesport Township Board of Education has $90,378 in banked cap from the 2011-2012 school year; and

WHEREAS, the Hainesport Township Board of Education would like to use $90,378 of the banked cap from the 2011-2012 school year in the 2014-2015 school year to increase its tax levy to cover increased special education costs (teacher salaries, tuition, and transportation) and increased technology costs in preparation for the PARCC assessment; and

WHEREAS, this need must be completed by the end of the 2014-2015 school year and cannot be deferred or incrementally completed over a longer period of time,

THEREFORE, BE IT RESOLVED that the Hainesport Township Board of Education hereby approves the use of $90,378 in unused banked cap from the 2011-2012 school year to increase the 2014-2015 tax levy cap.

Discussion

- Mr. Morelli asked for an explanation of this resolution. Mr. Bice responded that a separate resolution is required to utilize banked cap funds. The first resolution authorizes the submission of the budget to the Burlington County Executive County Superintendent of Schools while this resolution authorizes the $90,378 in banked cap to be included in the budget.

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
Mrs. Collins	Mr. Peacock	
Mr. Soltesz		
Mrs. Guilardi		
Mrs. Hemingway		
Mr. Katz		
Mrs. Kneringer		
Mr. Morelli		

8. Public Participation

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate, or prohibit active participation at the public at any meeting (N.J.S.A. 10:4-12(a)).

None at this time (No members of public in attendance)

9. Adjournment

On a motion by Mr. Soltesz, seconded by Mrs. Guilardi, the Board of Education adjourned the March 18, 2014 Special meeting at 7:26pm. Motion carried unanimously.

Respectfully submitted,

Nicholas Bice
School Business Administrator/Board Secretary