

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

**Reorganization Meeting
January 5, 2018
6:15pm, Conference Room (Room 100)**

1. Call to Order

Meeting called to order at 6:18 pm by Board Secretary Michael Blake.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on November 22, 2017.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on November 22, 2017.
- C. Filed written notice with the Clerk of Hainesport Township.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Administration of Oath of Office

Board Secretary Blake administered the Oath for School Board Members elected to the Hainesport Township Board of Education:

- A. Michael Morelli – 3 year term
- B. Pete Scarpati – 3 year term
- C. Keith Peacock – 3 year term

5. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick			X
Rosa Guilardi			X
Jeffrey Duda	X		
Kristin Jakubowski	X		
Mary-Jean Kneringer	X		
Michael Morelli	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

6. Election of President of the Board of Education

Board Secretary, Mr. Blake opened the floor for nominations.

Mr. Peacock nominated Mr. Morelli for Board President and Mr. Patel seconded it.

Board Secretary, Mr. Blake closed the floor for nominations.

The Hainesport Township Board of Education was polled to elect Mr. Morelli for President of the Board of Education:

Board Member	Yes	No	Abstain	Absent
Jason Cardonick				X
Rosa Guilardi				X
Jeffrey Duda	X			
Kristin Jakubowski	X			
Mary-Jean Kneringer	X			
Michael Morelli			X	
Samir Patel	X			
Keith Peacock	X			
Peter Scarpati	X			

7. Election of Vice President of the Board of Education

Board President Morelli opened the floor for nominations.

Mr. Peacock nominated Mrs. Kneringer for Board Vice-President and Mrs. Jakubowski seconded it.

Board President Morelli closed the floor for nominations.

The Hainesport Township Board of Education was polled to elect Mrs. Kneringer for Vice-President of the Board of Education:

Board Member	Yes	No	Abstain	Absent
Jason Cardonick				X
Rosa Guilardi				X
Jeffrey Duda	X			
Kristin Jakubowski	X			
Mary-Jean Kneringer			X	
Michael Morelli	X			
Samir Patel	X			
Keith Peacock	X			
Peter Scarpati	X			

8. Presentation of Code of Ethics for School Board Members

In keeping with Hainesport Township Board of Education Policy #0142 and N.J.S.A. 18A:12-24.1, members of this board will:

- A. Uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- B. Make decisions in terms of the educational welfare of children and seek to develop and maintain a public school that meets the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- C. Confine his/her Board action to policy making, planning and appraisal, and help to frame policies and plans only after the Board has consulted those who will be affected by them.

- D. Carry out his/her responsibility not to administer the school, but together with fellow Board members, insure they are well run.
- E. Recognize that authority rests with the Board of Education and make no personal promises nor take any private action that may compromise the Board.
- F. Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the school for personal gain or for the gain of friends.
- G. Hold confidential all matters pertaining to the school, which, if disclosed, would needlessly injure individuals, or the school. In all other matters, he/she will provide accurate information and, in concert with fellow Board members, interpret to the staff the aspirations of the community for its school.
- H. Vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. Support and protect school personnel in proper performance of their duties.
- J. Refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution.

9. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 6:29 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	7	0

Motion Carries Motion Fails Time: 6:29 PM

10. Superintendent’s Report: Mr. Joseph R. Corn, Superintendent

- a. Midyear Budget Review
- b. School Safety Specialist
- c. SGA Winter Convention

11. Adoption of Current Policy Manual

Motion for the Hainesport Township Board of Education to readopt all current written curriculum and instructional materials through the Reorganization meeting in January 2019.

Roll Call on Action Item #11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	XC		X			

Motion Carries Motion Fails Time: 6:34pm

12A. Adoption of Current Curriculum and Instructional Materials

12B. Appointment of Professionals

Motion for the Hainesport Township Board of Education to appoint the following professionals through the Reorganization meeting in January 2019, or as soon thereafter as the Board acts on appointments:

Service	Vendor	Attachment
Attorney	Adams Gutierrez & Lattiboudere	Resolution 2018A
Construction Manager of Record	New Road Construction Management Co., Inc.	Resolution 2018B
Insurance Agent	Haines & Haines/T.C. Irons Agency	Resolution 2018C
Auditor	Holman, Frenia, Allison, P.C.	Resolution 2018D
Health Benefits Broker	Brown & Brown Benefit Advisors	Resolution 2018E
Occupational Therapist	Michelle Critelli, Our Playground Therapy Services LLC	Resolution 2018F
Special Education Consultant	KidsAhead Consulting	Resolution 2018G
Architect of Record	Regan Young, England, Butera	Resolution 2018H
School Physician	Dr. Charles A. Scott	

12C. Official Depositories and Signatories

Motion for the Hainesport Township Board of Education to approve the following Banking Institutions as official depositories of the Hainesport Township Board of Education through the Reorganization meeting in January 2019:

Account	Financial Institution	Signatory	Individual
General Fund	Investors Bank	Board President Treasurer Business Administrator	Michael Morelli Sharon Deviney Michael Blake
Custodial	Investors Bank	Board President Treasurer Business Administrator	Michael Morelli Sharon Deviney Michael Blake

Cafeteria	Investors Bank	Treasurer Business Administrator	Sharon Deviney Michael Blake
Payroll	Investors Bank	Treasurer Business Administrator	Sharon Deviney Michael Blake
Payroll Agency	Investors Bank	Treasurer Business Administrator	Sharon Deviney Michael Blake
Unemployment	Investors Bank	Treasurer Business Administrator	Sharon Deviney Michael Blake

Account	Financial Institution	Signatory	Individual
Student Activities	Investors Bank	Clerk Business Administrator	Courtney Quinn Michael Blake
Thomas Reardon Memorial	Investors Bank	Board President Business Administrator	Michael Morelli Michael Blake
Nancy Hancock Memorial	Investors Bank	Board President Business Administrator	Michael Morelli Michael Blake
Courtesy Award	Investors Bank	Board President Business Administrator	Michael Morelli Michael Blake
Sean Byrne Scholarship	Investors Bank	Board President Business Administrator	Michael Morelli Michael Blake

12D. Official Newspapers

Motion for the Hainesport Township Board of Education to adopt Burlington County Times and Courier Post as the official newspapers to be used for the advertisement of meetings, legal ads, and all other necessary public notifications through the Reorganization meeting in January 2019.

12E. Scheduled Meetings for the Calendar Year 2018

Motion for the Hainesport Township Board of Education to designate the regular meeting schedule for the calendar year 2018, as follows, by resolution fixing the date, time, and place in accordance with the Open Public Meetings Act (Attachment: Resolution 2018H):

January 23, 2018	May 22, 2018	September 25, 2018
February 27, 2018	June 26, 2018	October 16, 2018
March 20, 2018		November 27, 2018
April 24, 2018	August 28, 2018	December 18, 2018

12F. Designation of Board Members to New Jersey School Boards Association

The Board President designated the following Board members to the following positions with New Jersey School Boards Association through the Reorganization meeting in January 2019:

Delegate to N.J.S.B.A.	Mr. Patel
Alternate Delegate to N.J.S.B.A.	Mrs. Jakubowski

12G. Designation of Board Members to Burlington County School Boards Association

The Board President designated the following Board members to the following positions with Burlington County School Boards Association through the Reorganization meeting in January 2019:

Delegate to B.C.S.B.A.	Mrs. Jakubowski
Alternate Delegate to B.C.S.B.A.	Mr. Duda

12H. Appointment of Board Members to Board Committees

The Board President appointed the following Board members to serve on the following committee meetings through the Reorganization meeting in January 2019:

Student Services/Community Relations	Mrs. Guilardi
	Mr. Duda
	Mr. Kneringer
Human Resources	Mr. Cardonick
	Mr. Morelli
	Mrs. Kneringer
	Mrs. Guilardi
Finance	Mr. Scarpati
	Mr. Patel
	Mr. Peacock
	Mrs. Jakubowski
Facilities/Technology	Mr. Peacock
	Mr. Scarpati
	Mr. Patel
	Mrs. Jakubowski

12I. Designation of Board Members to Hainesport Education Foundation

The Board President designated the following Board members to the following positions with the Hainesport Education Foundation through the Reorganization meeting in January 2019:

Representative to H.E.F.	Mr. Morelli
Alternate Representative to H.E.F.	Mr. Scarpati

Motion for the Hainesport Township Board of Education to accept action items 12A- 12I:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick						X
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 6:38pm

Mr. Peacock asked about the attorney.
Mr. Corn answered
Mr. Scarpati asked about a July meeting.
Mr. Corn answered.

The board had a discussion regarding which dates for board meetings

13. Public Participation

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Kneringer	8	0

Motion Carries Motion Fails Time: 6:38 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakbowski	Mr. Pate	8	0

Motion Carries Motion Fails Time: 6:38 PM

14. Permission to Hire

Motion for the Hainesport Township Board of Education to add action item #13J to the Agenda

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 6:39pm

The board of Education hereby grants permission to the Superintendent to hire a kindergarten teacher prior to the January 23, 2018 Board of Education meeting. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.

Roll Call on Action Item #14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X

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Jeffrey Duda			X		
Rosa Guilardi			X		
Kristin Jakubowski,			X		
Samir Patel			X		
Keith Peacock		X	X		
Peter Scarpati	XC		X		

Motion Carries Motion Fails Time: 6:40pm

15. Information, Future Planning Items & Dates to Remember

Date	Activity/Event
Jan. 15	Dr. Martin Luther King, Jr. Observance – School Closed
Jan. 23	Board of Education Meeting (Public Session at 7:30pm)

16. Adjournment to Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 7:00pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mrs. Kneringer	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 6:42pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

17. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Jakubowski	9	0

Motion Carries Motion Fails Time: 7:24pm

18. Adjournment

Motion for the Hainesport Township Board of Education to adjourn:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Kneringer	9	0

Motion Carries Motion Fails Time: 7:24pm

Respectfully submitted,



Michael Blake
School Business Administrator/Board Secretary

