

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
March 20, 2018
7:00pm Conference Room

1. Call to Order

Meeting called to order at 7:00pm by Board President Morelli.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 8, 2018.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 8, 2018.
- C. Filed written notice with the Clerk of Hainesport Township on January 8, 2018.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Jeffrey Duda		X	
Rosa Guilardi	X		7:03 PM
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 7:00pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Cardonick	7	0

Motion Carries Motion Fails Time: 7:01pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

6. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Cardonick	8	0

Motion Carries Motion Fails Time: 7:31pm

7. District Mission Statement

Board President Morelli reconvened the meeting at 7:32pm with the reading of the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

Report	Presenter
PTO Report	Kristin Bove
Student Government Report	Mr. Corn

PTO:

- Talent Show made over \$700, goes toward 8th grade dance
- Book Fair ends today

SGA:

- Moving Spirit week to last full week of calendar with snow days is possible
- Moving dance date

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Cardonick	8	0

Motion Carries Motion Fails Time: 7:35 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Cardonick	8	0

Motion Carries Motion Fails Time: 7:35 PM

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	2/27/18	Regular Meeting (Open Session)	M-1
2.	2/27/18	Regular Meeting(Executive Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:36pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Lead Program with State Police
2. Thanked State Police for being visible

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:39pm

13. STUDENT SERVICES & COMMUNITY RELATIONS:

A. Student Services Committee Report: Mary-Kean Kneringer

- The committee met on Wednesday, March 14th and discussed the action items below as well as the website update and the maker-space.

Student Services

Item	#	Title	Policy	Reg	Rev	1st	Final	Attach
1.	R2340	Field Trips		X	X		X	SS-1

Curriculum (NJSL)

Item	Curriculum	Attach

2.	Adopt the revisions to the middle school Science curriculum.	SS-2
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Resolutions

Item	Description
3.	Approve Resolution #17-12 Adopt New Jersey State Police LEAD program for grade 6 students for the 2017-18 school year.

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:40pm

Roll Call on Resolution Item #3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:40pm

14. HUMAN RESOURCES

A. Human Resources Committee Report: Jason Cardonick, Chair

- The committee met on Wednesday, March 14th and discussed the action items.

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Leaves of Absence, Resignations, Retirements & Terminations

Item	Name	Position	Reason	Date
1.	Pat Schanely	Guidance Counselor	Resignation, with regret	6/30/18

Faculty and Staff

Item	Description
2.	Paying Ms. Schanely for her unused sick days in accordance to Article XIV of the 2017-18 Collective Bargaining Agreement.

3.	*Maggie Lau as a one to one aide for three periods a day effective March 5, 2018.
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*Ratify and Affirm

** To be Prorated

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
4.	Positive Strategies to Develop a Positive Growth Mindset	Voorhees, NJ	5/14/18	8:30 am - 3:15 pm	\$239.00	Ms. Liedtka

*Cost includes travel, and lodging.

**Ratify and Affirm

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries

Motion Fails

Time: 7:42pm

15. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

- The committee met on Tuesday, March 19 and discussed the action items and the budget for next year.

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Item	Report Type	Attach
1.	Board Secretary's Report for February 2018.	FI-1
2.	Treasurer's Report for February 2018.	FI-2
3.	Appropriation Adjustment Journal for February 2018.	FI-3
4.	Board of Education Monthly Certification of Funds for February 2018.	
5.	Cash Management Report for February 2018.	FI-4
6.	Payment of bills for the month of February 2018.	FI-5
7.	Student Activity Account for February 2018.	FI-6
8.	Cafeteria Report for February 2018.	FI-7

Field Trips

Item	Date	Time	Grade/ Group	Destination	Cost	Coordinator
9.	5/10/18	9:15 am - 5:00 pm (Approximately)	5	Citizen's Bank Park	\$765.00 + buses	Ms. Ellis
10.	5/24/18	8:30 am - 2:30 pm	1	Philadelphia Zoo	\$13.00 per person + Buses and Nurse	Ms. Melchiorre
11.	4/24/18	9:00 am - 1:00 pm	8	RV High School -	\$15.00 (play admission & bus cost)	Ms. Cahill

*Total cost for trip

**Cost per Student

*** Revised date

****Ratify and Affirm

Resolutions

Item	Resolutions 2017-18
12.	Approve Resolution #17-09 Approval of Transfer from Capital Reserve Fund for 2018-2019
13.	Approve Resolution #17-10 Approval of Healthcare Adjustment
14.	Approve Resolution #17-11 Approval of Tentative Proposed budget for the 2018-2019 school year

Roll Call on Action Items #1-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X	X*		
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Mr. Morelli voted no to action item #11

Motion Carries

Motion Fails

Time: 7:58pm

Roll Call on Action Items #12-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:59pm

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

- The committee met on Tuesday, March 19 and discussed the items on the agenda, as well as the roof replacement, technology for next year and renovating the cafeteria bathrooms.

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

Drills

Item	Drill	Date	Time
1.	Fire Drill – March	3/19/2018	2:30 PM

*Use of Facilities**

Items	Date	Time	Activity	Area Requested	Point of Contact
2.	**4/27/18	6:30 - 8:00 pm	SGA- Spring Fling	Gym	Ms. Drinkard
3.	May TBD	TBD	NAVY Eagle Stem Program (8th grade)	TBD	Mr. Stipa

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

** Revised Date ***Ratify and Affirm

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 8:03pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Cardonick	8	0

Motion Carries Motion Fails Time: 8:03 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Kathy Paz(Hainesport Resident)-> Asked about the Science curriculum
 - Mr. Corn answered the question
- Kathy Paz(Hainesport Resident)-> Asked about the budget and state aid increase
 - Mr. Scarpati answered and Mr. Blake

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	8	0

Motion Carries Motion Fails Time: 8:10 PM

18. NEW BUSINESS:

- Mr. Morelli thanked Ms. Kealy & Ms. Collins for their years of service. Thanked Mr. Krause for the safety presentation. Thanked Mrs. Paz and PTO for the website.

19. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

1. March 26, 2018 In-Service Day (Teachers Only)
2. March 30, 2018 Spring Recess (School Closed)
3. April 2-6, 2018 Spring Recess (School Closed)

20. Adjournment to Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 8:10pm prevailing time for approximately 15 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 8:13pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

21. RETURN TO OPEN SESSION, if necessary:

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 8:32pm

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Scarpati	8	0

Motion Carries Motion Fails Time: 8:33 PM

Respectfully submitted,



Michael Blake
School Business Administrator/Board Secretary