

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting  
November 16, 2017  
7:00pm Conference Room

1. Call to Order

Meeting called to order at 7:02pm by Board President Morelli.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 6, 2017.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 6, 2017.
- C. Filed written notice with the Clerk of Hainesport Township on January 6, 2017.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Jeffrey Duda	X		
Rosa Guilardi	X		
Kristin Jakubowski		X	
Samir Patel	X		
Keith Peacock		X	
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 7:00pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	7	0

Motion Carries       Motion Fails      Time: 7:03pm

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

**6. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Cardonick	7	0

Motion Carries       Motion Fails      Time: 7:27pm

**7. District Mission Statement**

Board President Morelli reconvened the meeting at 7:32pm with the reading of the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**8. PTO Report & Student Government Report**

Report	Presenter
PTO Report	Kathy Paz
Student Government Report	Emily Haber

**PTO:**

- Mixed back fundraiser went well
- Raised 11 boxes of candy for the troops
- Book fair going on this week
- Food drive with SGA

**SGA:**

- \$270 raised for troops
- Trip to TCNJ for conference in January
- Assisting in the breakfast food drive
- Dance in January

**9. Recognition/Presentation**

1. None at this time

**10. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	7	0

Motion Carries       Motion Fails      Time: 7:36 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Kneringer	7	0

Motion Carries       Motion Fails      Time: 7:37 PM

**11. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	10/19/17	Regular Meeting (Executive Session)	M-1
2.	10/19/17	Regular Meeting(Open Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel			X			

Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:37pm

**12. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mrs. Reale received thank you notes from Taft School (Houston, TX) for the donated goods.
- Happy Thanksgiving to all.

Motion for the Hainesport Township Board of Education to add Res#17-07 to action item #5.

<b>Motion</b>	<b>Second</b>	<b>All in Favor</b>	<b>All Opposed</b>
Mr. Scarpati	Mrs. Kneringer	7	0

Motion Carries       Motion Fails      Time: 7:40pm

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Memorandum of Agreement with State Police	SR-4
5.	QSAC Statement of Assurance (SOA): Resolution #17-07	Res #17-07

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:40pm

Roll Call on Action Item #5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			

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Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:41pm

**13. STUDENT SERVICES & COMMUNITY RELATIONS:**

A. Student Services Committee Report:      Rosa Guilardi, Chair

- The committee met on Wednesday, November 8th and discussed the action items below.

Motion for the Hainesport Township Board of Education to add roll call #2 to the agenda:

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Scarpati	7	0

Motion Carries       Motion Fails      Time: 7:43pm

B. Motion to approve the following Student Services action items upon the recommendation of the Superintendent:

*Curriculum (NJSLS)*

Item	Curriculum	Attach
1.	Board Resolution #17-08: Re-adoptions of most recent, revised curricular standards (NJSLS) For the following:	Res. #17-08
	<b>Subject</b>	<b>Required District Implementation</b>
	ELA	9/2017 (Board Adopted 1/2017)
	Math	9/2017 (Board Adopted 1/2017)
	Science	Grades 6-8 9/2016 (Board Adopted 1/20/2016) Grades K-5 9/2017 (Board Adopted 1/2017)
	Social Studies	9/2015 (Board Adopted 1/2015)
	World Language	9/2015 (Board Adopted 1/2015)
	Technology	9/2015 (Board Adopted 1/2015)
	21st Century Life & Careers	9/2015 (Board Adopted 1/2015)
	Visual & Performing Arts	9/2015 (Board Adopted 5/2015)

Comprehensive Health & Physical Education	9/2015 (Board Adopted 1/2015)
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*Student Services*

Item	#	Title	Policy	Reg	Rev	1st	Final	Attach
2.	P5240	Tardiness	X		X		X	SS-1

*Pilot Enrichment Program*

Item	Math Program
3.	Approve an after school six week math enrichment program for grades 7 & 8.

Roll Call on Resolution #17-08:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Jeffrey Duda			X			
Rosa Guilardi	X		X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock						X
Peter Scarpati			X			

Motion Carries     Motion Fails    Time: 7:46pm

Roll Call on Resolution #2-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda		X	X			
Rosa Guilardi	X		X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock						X
Peter Scarpati			X			

Motion Carries     Motion Fails    Time: 7:47pm

**14. HUMAN RESOURCES**

A. Human Resources Committee Report:                      Jason Cardonick, Chair

- The committee met on Wednesday, November 8th and discussed the action items.

Motion for the Hainesport Township Board of Education to add action item #5

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Scarpati	7	0

Motion Carries       Motion Fails      Time: 7:47pm

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

*Faculty and Staff*

Item	Description
1.	*Maureen Palli as a substitute to ride the school bus for Joyce Collins. Ms. Palli will be paid at her contracted rate.
2.	Approve hiring a long term sub for (ID# 1260) during medical leave.
3.	Approve paying Diana Venuto for four hours of Odyssey of Mind Training. Ms. Venuto will be paid at her contracted rate.

\*Ratify and Affirm

\*\* To be Prorated

**Additional Volunteers for 2017-18**

Item	Name
4.	Denna Watson      Grace Spadea - Grandpartner

*Resignation*

Item	Description
5.	Accept Marcella Chen’s letter of resignation effective on or before January 15, 2018, with regrets.

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock						X
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:48pm

**15. FINANCE :**

A. Finance Committee Report:      Pete Scarpati, Chair

- The committee met on Tuesday, November 14 and discussed the action items.

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Item	Report Type	Attach
1.	Board Secretary’s Report for October 2017.	FI-1
2.	Treasurer’s Report for October 2017.	FI-2
3.	Appropriation Adjustment Journal for October 2017.	FI-3
4.	Board of Education Monthly Certification of Funds for October 2017.	
5.	Cash Management Report for October 2017.	FI-4
6.	Payment of bills for the month of October 2017.	FI-5
7.	Student Activity Account for October 2017.	FI-6
8.	Cafeteria Report for October 2017	FI-7
9.	Cafeteria Report for September 2017	FI-8
10.	Approve the 2018-2019 Budget calendar	FI-9
11.	Resolution 17:09: Food Service Management Company Procurement Protocol Method	Res. 17-09

**Field Trips**

Item	Date	Time	Grade/Group	Destination	Cost	Coordinator
12.	1/10/18	8:30 am - 2:40 pm	SGA Students	College of NJ	\$9.50 per person + bus	Ms. Maiorano

\*Total cost for trip

\*\*Cost per Student

\*\*\* Revised date

**Roll Call on Action Items #1-10 &12:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:51pm



Roll Call on Action Item #11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:54pm

**16. FACILITIES & TECHNOLOGY:**

A. Facilities Committee Report:      Pete Scarpati

- The committee met on Tuesday, November 14 and discussed the items on the agenda. The sewer project is complete and the building looks fantastic.

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

**Drills**

Item	Drill	Date	Time
1.	Fire Drill - October	10/25/17	1:06 pm
2.	Lock-Down Drill - October	10/24/17	2:14 pm
3.	Bus Evacuation from Site	11/1/17	8:00 am

**Use of Facilities\***

Item	Date	Time	Activity	Area Requested	Point of Contact
4.	**12/2/17	8:00 a.m.-12:00 p.m.	Holiday Breakfast and Shop	Cafeteria	Ms. Paz
5.	**3/2/18	3:30 - 8:30 pm	Father/Daughter Dance	Gym	Ms. Paz
6.	4/14/18		8th Grade Car Wash	School Grounds	Ms. Paz
7.	Dec. - Feb. Wed. only	6:00 - 8:00 pm	Lumberton Youth Association	Gym	Mr. Creelman
8.	6/6/18	After Lunch	Hainesport Field Day	Fields	Ms. Orfe
9.	Dec. 6, 7, 8, 14, 15, 21	8:00 - 10:00 pm	RV/Hainesport Soccer	Gym	Mr. Scarpati
10.	12/18/17 & 12/19/17	6:00 - 8:30 pm	Performance	Cafeteria	Ms. Beuerle

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\* Revised Date**

**\*\*\*Ratify and Affirm**

Roll Call on Action Items #1-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock						X
Peter Scarpati	X		X		#9	

Motion Carries     Motion Fails    Time: 7:55pm

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Patel	7	0

Motion Carries     Motion Fails    Time: 7:55 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Liz Flanders(Hainesport Resident)-> Clarification on Resolution #17-09:
  - Mr. Scarpati and Mr. Blake answered the question.

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Patel	7	0

Motion Carries     Motion Fails    Time: 7:57 PM

**18. NEW BUSINESS:**

- Mr. Morelli thanked the staff for getting the school ready

**19. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:**

1. Nov. 17 Early Dismissal - Parent Afternoon Conferences (1:45 - 4:00 pm)
2. Nov. 20 & 21 Early Dismissal - Parent Evening Conferences (6:00 - 8:00 pm)
3. Nov. 22 Early Dismissal
4. Nov. 23 & 24 School Closed - Thanksgiving Break

**20. Adjournment to Executive Session**

Executive Session is not necessary at this time.

**21. RETURN TO OPEN SESSION, if necessary:**

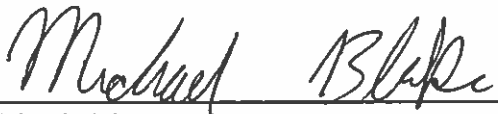
n/a

**22. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Kneringer	7	0

Motion Carries       Motion Fails      Time: 8:00 PM

Respectfully submitted,



Michael Blake  
School Business Administrator/Board Secretary