



Hainesport Board of Education
Regular Meeting
 February 26, 2019



7:00 PM - Public Session
Location: Conference Room

Board of Education Members

Michael Morelli, (<i>Pres.</i>)	Mary-Jean Kneringer, (<i>Vice Pres.</i>)	Jason Cardonick
Jeffrey Duda	Rosa Guilardi	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

Committees of the Board

<u>Student Services/Community Relations</u> Rosa Guilardi (Chair) Jeffrey Duda Mary-Jean Kneringer	<u>Human Resources</u> Jason Cardonick (Chair) Rosa Guilardi Mary-Jean Kneringer Michael Morelli
<u>Facilities/Technology</u> Keith Peacock (Chair) Kristin Jakubowski Samir Patel Peter Scarpati	<u>Finance</u> Peter Scarpati (Chair) Kristin Jakubowski Samir Patel Keith Peacock

1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2019.
- B. Mailed written notice to the Burlington County Times and to Courier Post on Jan. 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Jeffrey Duda			
Rosa Guilardi			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**

5. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into to closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

6. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at _____ p.m.

7. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Kathy Paz
Student Government Report	

9. RECOGNITION/PRESENTATION:

Recognitions - None at this time

Presentation:

- Monthly School Spotlight - Mr. Simonet and Ms. Salls

10. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

11. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	1/29/19	Regular Meeting (Open Session)	M-1
2.	1/29/19	Regular Meeting (Executive Session)	M-2

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Discussion Items

1. Verbal report

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report - January 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Res. #18-08 Approve the Memorandum of Agreement with the New Jersey State Police for 2018-19.	Res. #18-08

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

Roll Call on Resolution #18-08:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

13. STUDENT SERVICES & COMMUNITY RELATIONS:

A. Student Services Committee Report: Rosa Guilardi, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Curriculum (NJSLS)

Item	Curriculum	Attach
1.	Coaching Manual	SS-1

Calendar 2019-20

Item	Calendar	Attach
2.	Approve the calendar for the 2019-20 school year.	SS-2

Roll Call on Action Items #1- 2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

Item	Description
1.	Paying Orlando Rodriguez for three unused vacation days from 2017-18 school year in accordance with the CBA.

***Ratify and Affirm**

**** To be Prorated**

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
2.	NJASSW Annual Conference	Iselin, NJ	3/25/19	8:30 - 3:15 142 miles & \$4.90 tolls	\$95.00	Ms. Huster
3.	Best Practices in Guided Reading	Cherry Hill, NJ	3/12/19	8:00 - 3:15	\$259.00	Ms. Horn
4.	2019 NJAGC	West Windsor, NJ	3/22/19	8:30 - 3:00 pm	\$159.00	Ms. Venuto
5	NJSSNA	Princeton, NJ	3/29/19 & 3/30/19	7:00 am -6:00 pm	\$229.00	Ms. Hess

***Cost includes travel, and lodging.**

****Ratify and Affirm**

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
6.	Melissa Junio	Speech-Language Pathologist	Resignation	3/1/19

Clinical Practice Field Experience Practicum

Item	Name	Subject Area	School	Staff Member	Grade(s)	Approved Start Date
7.	Amber Orfe Total Hours - 16 March 8, 11, 12, 15, 22	Health & Physical Ed	Ursinus	Ms. Orfe Mr. Golenda	PreK-8	March 8, 2019
8.	Cyberline Odeyemi Total Hours - 4 February 27, 2019	Language Arts	Kean	Ms. Hartsough	6-8	Feb. 27, 2019

Resolutions

Item	Description	Resolution
9.	Approve Lauren Salls and Thomas Simonet as the Affirmative Action Officers for the 2019-20 school year.	Res. #18-09
10.	Approve the Affirmative Action Team to conduct a needs assessment and develop a comprehensive equity plan.	Res. #18-10
11.	Approve submitting the submission of the proposed Comprehensive Equity Plan for school years 2019-20 through 2021-22.	Res. #18-11

Roll Call on Action Items #1- 8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

Roll Call on Resolution #18-09:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

Roll Call on Resolution #18-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						

Peter Scarpati						
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Motion Carries

Motion Fails

Roll Call on Resolution #18-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

15. FINANCE RELATIONS:

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary's Report for January 2019	FI-1
2.	Treasurer's Report for January 2019	FI-2
3.	Appropriation Adjustment Journal for January 2019	FI-3
4.	Board of Education Monthly Certification of Funds for January 2019	
5.	Cash Flow Report January 2019	FI-4
6.	Payment of bills for the month of February 2019	FI-5
7.	Student Activity Account January 2019	FI-6
8.	Cafeteria Report for January 2019	FI-7
9.	Authorize the Business Administrator to Solicit Bids for a Food Service Management Co.	
10.	Renewal with West Jersey Air Conditioning & Heating Company for a period of 1/1/19 thru 12/31/19 for a cost of \$13,485.00 (No increase)	
11.	Renewal with Frontline Education for the 2019-20 School year. (Cost will be reimbursed by Insight)	

Field Trips

Item	Date	Time	Grade/ Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
12.	4/16/19	8:45- 1:30	4	12	Fountainwood School	N/A	N/A	\$250.00	BoE	Ms. Venuto
13.	3/8/19	9:15 11:00	4	69	Republic Bank	N/A	N/A	\$250.00	BoE	Ms. Richman
14.	3/22/19	9:15 - 11:30	4	69	Shoprite	N/A	N/A	\$250.00	BoE	Ms. Richman

***Total cost for trip**

****Cost per Student**

***** Revised date**

Roll Call on Action Items #1- 14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:

Updated Plans

Item	Documents	Attach
1.	Approve the revised Written Indoor Air Quality for 2018-19	FA-1

Use of Facilities*

Item	Activity	Contact
2.	Author Visit	Ms. Paz & Ms. Beebe
3.	Grandparents' Day	Ms. Cahill
4.	Special Education Parent Advisory Group	Ms. Salls
5.	**Green & White Night	Ms. Drinkard

23 . ADJOURNMENT

