

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
February 26, 2019
7:00 PM Room 100

1. Call to Order

Meeting called to order at 7:00pm by Board President Morelli.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2019.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President		X	
Jason Cardonick	X		
Jeffrey Duda		X	
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. District Mission Statement

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. Recognition/Presentation:

- The board awarded an award to Rosa Guilardi for her service to the Board

7. PTO Report & Student Government Report:

- PTO: Kristin Bove & Kathy Paz

- i. Room Parents getting ready for PNO
- ii. Spring Book fair soon
- iii. Father/Daughter dance soon
- iv. Read Across America this week
- **SGA Nathan Bove**
 - i. Winter formal was great experience
 - ii. Spring Fling in April
 - iii. Green/White night in May

8. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	6	0

Motion Carries Motion Fails Time: 7:09 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- **None at this time**

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Scarpati	6	0

Motion Carries Motion Fails Time: 7:09 PM

9. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	1/29/19	Regular Meeting (Open Session)	M-1
2.	1/19/19	Regular Meeting(Executive Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick			X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:11pm

10. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Spirt week this week

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for January 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Res. #18-08 Approve the Memorandum of Agreement with the New Jersey State Police for 2018-19.	Res. #18-08

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:13pm

Mr. Peacock asked about the changes in the MOA
Mr. Corn answered

Roll Call on Action Items #6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:14pm

11. STUDENT SERVICES & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Jason Cardonick
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:
Curriculum (NJSL)

Item	Curriculum	Attach
1.	Coaching Manual	SS-1

Calendar 2019-20

Item	Calendar	Attach
2.	Approve the calendar for the 2019-20 school year.	SS-2

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:16pm

12. HUMAN RESOURCES

- A. Human Resources Committee Report: Jason Cardonick, Chair
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

Item	Description
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1.	Paying Orlando Rodriguez for three unused vacation days from 2017-18 school year in accordance with the CBA.
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Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
2.	NJASSW Annual Conference	Iselin, NJ	3/25/19	8:30 - 3:15 142 miles & \$4.90 tolls	\$95.00	Ms. Huster
3.	Best Practices in Guided Reading	Cherry Hill, NJ	3/12/19	8:00 - 3:15	\$259.00	Ms. Horn
4.	2019 NJAGC	West Windsor, NJ	3/22/19	8:30 - 3:00 pm	\$159.00	Ms. Venuto
5.	NJSSNA	Princeton, NJ	3/29/19 & 3/30/19	7:00 am -6:00 pm	\$229.00	Ms. Hess

*Cost includes travel, and lodging.

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
6.	Melissa Junio	Speech-Language Pathologist	Resignation	3/1/19

Clinical Practice Field Experience Practicum

Item	Name	Subject Area	School	Staff Member	Grade(s)	Approved Start Date
7.	Amber Orfe Total Hours - 16 March 8, 11, 12, 15, 22	Health & Physical Ed	Ursinus	Ms. Orfe Mr. Golenda	PreK-8	March 8, 2019
8.	Cyberline Odeyemi Total Hours - 4 February 27, 2019	Language Arts	Kean	Ms. Hartsough	6-8	Feb. 27, 2019

Resolutions

Item	Description	Resolution
9.	Approve Lauren Salls and Thomas Simonet as the Affirmative Action Officers for the 2019-20 school year.	Res. #18-09
10.	Approve the Affirmative Action Team to conduct a needs assessment and develop a comprehensive equity plan.	Res. #18-10
11.	Approve submitting the submission of the proposed Comprehensive Equity Plan for school years 2019-20 through 2021-22.	Res. #18-11

Roll Call on Action Items #1-8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:18pm

Roll Call on Action Items #9:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:19pm

Roll Call on Action Items #10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:19pm

Roll Call on Action Items #11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			

Peter Scarpati			X			
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Motion Carries Motion Fails Time: 7:19pm

13. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for January 2019	FI-1
2.	Treasurer’s Report for January 2019	FI-2
3.	Appropriation Adjustment Journal for January 2019	FI-3
4.	Board of Education Monthly Certification of Funds for January 2019	
5.	Cash Flow Report January 2019	FI-4
6.	Payment of bills for the month of February 2019	FI-5
7.	Student Activity Account January 2019	FI-6
8.	Cafeteria Report for January 2019	FI-7
9.	Authorize the Business Administrator to Solicit Bids for a Food Service Management Co.	
10.	Renewal with West Jersey Air Conditioning & Heating Company for a period of 1/1/19 thru 12/31/19 for a cost of \$13,485.00 (No increase)	
11.	Renewal with Frontline Education for the 2019-20 School year. (Cost will be reimbursed by Insight)	

Field Trips

Item	Date	Time	Grade/Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
12.	4/16/19	8:45-1:30	4	12	Fountainwood School	N/A	N/A	\$250.00	BoE	Ms. Venuto
13.	3/8/19	9:15 - 11:00	4	69	Republic Bank	N/A	N/A	\$250.00	BoE	Ms. Richman
14.	3/22/19	9:15 - 11:30	4	69	Shoprite	N/A	N/A	\$250.00	BoE	Ms. Richman

*Total cost for trip

**Cost per Student

*** Revised date

Roll Call on Action Items #1-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick			X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:21pm

- Mr. Cardonick asked about item #9.
 - Mr. Blake and Mr. Scarpati answered

14. FACILITIES & TECHNOLOGY:

- A. Facilities Committee Report: Keith Peacock, Chair
 B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

Updated Plans

Item	Documents	Attach
1.	Approve the revised Written Indoor Air Quality for 2018-19	FA-1

*Use of Facilities**

Item	Activity	Contact
2.	Author Visit	Ms. Paz & Ms. Beebe
3.	Grandparents' Day	Ms. Cahill
4.	Special Education Parent Advisory Group	Ms. Salls
5.	**Green & White Night	Ms. Drinkard

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer						X
Jason Cardonick		X	X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:24pm

15. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	6	0

Motion Carries Motion Fails Time: 7:24 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mrs. Kathy Paz- 24 Parry Drive, Hainesport:

- Thanked Rosa for her service
- Agenda and use of facilities

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	6	0

Motion Carries Motion Fails Time: 7:26 PM

16. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

- March 6, 2019 Spring Conferences 1:30 - 3:00 pm (Early Dismissal)

17. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	6	0

Motion Carries Motion Fails Time: 7:26PM

Respectfully submitted,


 Michael Blake
 School Business Administrator/Board Secretary

