



**Hainesport Board of Education**  
**Regular Meeting**  
 January 29, 2019  
**6:30 PM - Executive Session**  
**7:00 PM - Public Session**  
**Location: Conference Room**



**Board of Education Members**

Michael Morelli, ( <i>Pres.</i> )	Mary-Jean Kneringer, ( <i>Vice Pres.</i> )	Jason Cardonick
Jeffrey Duda	Rosa Guilardi	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

**Committees of the Board**

<p><b><u>Student Services/Community Relations</u></b>                  Rosa Guilardi (Chair)                  Jeffrey Duda                  Mary-Jean Kneringer</p>	<p><b><u>Human Resources</u></b>                  Jason Cardonick (Chair)                  Rosa Guilardi                  Mary-Jean Kneringer                  Michael Morelli</p>
<p><b><u>Facilities/Technology</u></b>                  Keith Peacock (Chair)                  Kristin Jakubowski                  Samir Patel                  Peter Scarpati</p>	<p><b><u>Finance</u></b>                  Peter Scarpati (Chair)                  Kristin Jakubowski                  Samir Patel                  Keith Peacock</p>

**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:30 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on **Jan. 10, 2019**.
- B. Mailed written notice to the Burlington County Times and to Courier Post on **Jan. 10, 2019**.
- C. Filed written notice with the Clerk of Hainesport Township on **Jan. 10, 2019**.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Jeffrey Duda			
Rosa Guilardi			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**

**5. EXECUTIVE SESSION (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into to closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**6. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at \_\_\_\_\_ p.m.

**7. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**8. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Kathy Paz
Student Government Report	Mylee Lafferty and Hailey Bryner

**9. RECOGNITION/PRESENTATION:**

**Recognitions** - None at this time

**Presentation:**

- Monthly School Spotlight - Mr. Simonet and Ms. Salls
- BSIP-Ms. Azpiri and Ms. Basdekis

**10. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**11. APPROVAL OF MINUTES:**

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	12/18/18	Regular Meeting (Open Session)	M-1
2.	12/18/18	Regular Meeting (Executive Session)	M-2
3.	1/3/19	Reorganization Meeting (Open Session)	M-3

**Roll Call on Action Items #1-3:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**                       **Motion Fails**

**12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent****A. Discussion Items**

1. Verbal report

**B. Motion to approve the following reports upon the recommendation of the Superintendent:***Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for November & December 2018	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

**Roll Call on Action Items #1-5:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**                       **Motion Fails**

**13. STUDENT SERVICES & COMMUNITY RELATIONS:**

**A. Student Services Committee Report: Rosa Guilardi, Chair**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

*Curriculum (NJSL)*

<b>Item</b>	<b>Curriculum</b>	<b>Attach</b>
1.	Adopt the revisions to the Art Grade K curriculum	SS-1
2.	Adopt the revisions to the Art Grade 1 curriculum.	SS-2
3.	Adopt the revisions to the Art Grade 2 curriculum.	SS-3
4.	Adopt the revisions to the Art Grade 3 curriculum.	SS-4
5.	Adopt the revisions to the Art Grade 4 curriculum.	SS-5
6.	Adopt the revisions to the Art Grade 5 curriculum.	SS-6
7.	Adopt the revisions to the Art Grade 6 curriculum.	SS-7
8.	Adopt the revisions to the Art Grade 7 curriculum.	SS-8
9.	Adopt the revisions to the Art Grade 8 curriculum.	SS-9
10.	Adopt the revisions to the Physical Education Grades 6- 8 curriculum.	SS-10
11.	Adopt the revisions to the Technology curriculum.	SS-11
12.	Adopt the revisions to the Physical Education Grade 1 curriculum.	SS-12
13.	Adopt the revisions to the Physical Education Grade 2 curriculum.	SS-13
14.	Adopt the revisions to the Physical Education Grade 3 curriculum.	SS-14
15.	Adopt the revisions to the Physical Education Grade 4 curriculum.	SS-15
16.	Adopt the revisions to the Physical Education Grade 5 curriculum.	SS-16
17.	Adopt the revisions to the Physical Education Kindergarten curriculum.	SS-17
18.	Adopt the revisions to the Social Studies Kindergarten curriculum.	SS-18
19.	Adopt the revisions to the Social Studies Grade 1 curriculum.	SS-19
20.	Adopt the revisions to the Social Studies Grade 2 curriculum.	SS-20
21.	Adopt the revisions to the Social Studies Grade 3 curriculum.	SS-21
22.	Adopt the revisions to the Social Studies Grade 4 curriculum.	SS-22
23.	Adopt the revisions to the Social Studies Grade 5 curriculum.	SS-23

24.	Adopt the revisions to the Social Studies Grade 6 curriculum.	SS-24
25.	Adopt the revisions to the Social Studies Grade 7 curriculum.	SS-25
26.	Adopt the revisions to the Social Studies Grade 8 curriculum.	SS-26

**Roll Call on Action Items #1- 26:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**14. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:**

*Faculty and Staff*

Item	Description
1.	Approve paying Diana Venuto 2.25 hours at her negotiated rate. Ms. Venuto attended a TAG field trip on 12/14/ 2018.

**\*Ratify and Affirm**

**\*\* To be Prorated**

*Professional Development*

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
2.	Bilingual/ESL	New Brunswick, NJ	5/30/19	7:30 am - 4:00 pm	\$199.00 + \$35.00 Membership	Ms. Azpiri
3.	Anti- Bullying Specialist Certificate Program	Monroe Township, NJ	Feb. 5, 6, 7	9:00 am - 3:00 pm	\$450.00	Mr. Fisher

**\*Cost includes travel, and lodging.**

**\*\*Ratify and Affirm**

***Lateral Salary Guide Movement***

Item	Staff Member	Current Step	New Step	Effective Date
4.	*Maria Davies	BA	BA + 12	9/1/18
5.	*Carly Rothenberg	BA	BA + 12	9/1/18
6.	*Kailey D'Occhio	BA	BA + 12	9/1/18
7.	*Devin Kane	BA + 12	BA + 24	9/1/18

**\*Salary per the new CBA**

***Clinical Practice Field Experience Practicum***

Item	Name	Subject Area	School	Staff Member	Grade(s)	Approved Start Date
8.	Joan Collazo	Health & Physical Ed	Rowan	Ms. Orfe	PreK-5	Feb. 13, 2019

***Retirements/Resignations/Leaves of Absence***

Item	Name	Position	Type of Leave	Date
9.	Staff Member #1310	Elementary	Maternity Paid LOA 4/29/19 - 5/28/19 Unpaid FLMA/NJFLA 5/29/19 - 11/30/19 Return date 12/1/2019	4/10/19
10.	Rosa Guilardi	Board of Education Member	Resignation, with regret	Effective 2/15/19

***New Hire(s)***

Item	Name	Position	Department	FTE	Compensation	Effective Date
11.*	Jose R. Colon?	Substitute Custodian	Custodial	As needed	\$14.00 per hour	ASAP

**\*Per fingerprint approval**

***Additional Volunteers for 2018-19***

Item	Name
12.	Tiffany Berth

***Travel and Related Expenses Reimbursement***

Item	Description
13.	Resolution #18-07: Travel Related Expense Reimbursement

**Roll Call on Action Items #1-12**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

 **Motion Carries** **Motion Fails****Roll Call on Resolution #18-07**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

 **Motion Carries** **Motion Fails****15. FINANCE RELATIONS:****A. Finance Committee Report: Pete Scarpati, Chair****B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:***Reports*

Item	Report Type	Attach
1.	Board Secretary's Report for December 2018.	FI-1
2.	Treasurer's Report for December 2018.	FI-2
3.	Appropriation Adjustment Journal for December 2018.	FI-3
4.	Board of Education Monthly Certification of Funds for December 2018.	
5.	Cash Flow Report December 2018.	FI-4
6.	Payment of bills for the month of January 2018.	FI-5



7.	Student Activity Account December 2018.	FI-6
8.	Cafeteria Report for December 2018.	FI-7

**Field Trips**

Item	Date	Time	Grade/ Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
9.	***4/3/19	9:15 am 2:15 pm	4	70	Trenton Barracks	\$6.00 per entry	\$450.00	\$500.00 (2)	BoE	Ms. Pietrafitta
10.	3/14/19 3/19/19 Snow Date	8:30 am 2:00 pm	Band	11	RVRHS	\$0.00	N/A	\$250.00	BoE	Ms. Rothkopf
11.	6/4/19	8:45 am 1:30 pm	TAG -3	7	Fountain Woods School	\$0.00	N/A	\$250.00	BoE	Ms. Venuto
12.	6/5/19	9:00 am 1:30 pm	TAG -5	9	Fountain Woods School	\$0.00	N/A	\$250.00	BoE	Ms. Venuto
13.	3/28/19	8:30 am 2:00 pm	2	55	Franklin Institute	\$1,150	\$450.00	\$500.00	BoE	Ms. Pryor
14.	2/21/19	8:35 am 1:00 pm	8	15	Lockheed Martin	\$0.00	N/A	\$250.00	BoE	Ms. Hoffman
15.	**2/7/19	9:30 - 2:30 pm	Preschool	20 (2 groups)	Hainesport Post Office	0.00	N/A	0.00	N/A	Ms. Phogat
16.	**2/8/19 (rain date)	9:30 - 2:30 pm	Preschool	20 (2 groups)	Hainesport Post Office	0.00	N/A	0.00	N/A	Ms. Phogat
17.	6/6/19	9:00 - 12:45 pm	3	58	Palmyra Cove	\$580.00	\$450.00	\$500.00 (2)	BoE	Ms. Matusz
18.	5/16/19	9:15 am 4:00 pm	5	67	Citizens Bank Park	TBD	N/A	\$500.00 (2)	BoE	Ms. Ellis

**\*Total cost for trip**

**\*\*Cost per Student**

**\*\*\* Revised date**

**Fundraisers**

Item	Date	Description	Coordinator
19.	Feb. 15 - March 29	HoopsMania for TAG	Ms. Venuto
20.	Apr. 1 - May 15	Yankee Candles - Lacrosse	Ms. Drinkard

**Roll Call on Action Items #1-20:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						

Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries
- Motion Fails

**16. FACILITIES & TECHNOLOGY:**

**A. Facilities Committee Report: Keith Peacock, Chair**

**B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:**

*Use of Facilities\**

Item	Date	Time	Activity	Area Requested	Point of Contact
1.	***1/8/19	9:15 am - 10:00 am	Assembly for Grade 4	Cafeteria	Ms. Zerbo & Ms. Marcantonio
2.	**3/29/19	TBA	Father/Daughter Dance	Gym	Ms. Paz
3.	***Jan. 17, 24, 29, 31 Feb. 5, 7, 14, 19, 21, 26	3:15 - 4:00	Talent Show	Cafeteria	Ms. Paz
4.	3/5/19	3:15 - 4:15	Talent Show Dress Rehearsal	RVRHS	Ms. Paz
5.	3/8/19		Talent Show	RVRHS	Ms. Paz
6.	***1/15/19 2/5/19	7:30 - 8:30 pm 7:30 - 8:30 pm	Parents Out Night Meeting Parents Out Night Meeting	Room 100 Room 100	Ms. Moringelli Ms. Moringelli
7.	3/11/19	9:00 - 10:00 am	ShopRite Nutrition Lesson	Cafeteria	Ms. Basantis
8.	3/8/19	1:30 - 2:30 pm	Kindergarten Career Day	Cafeteria	Ms. Nicodemus
9.	** 5/14/19 5/15/19	10:00 am - 12:00 pm 8:00 am - 9:30 pm	Set Up for Music Concert 5th- 8th Grade Music Concert	Gym	Ms. Rothkopf
10.	3/1/19	2:15 - 3:05 pm	Read Across America	Gym	Ms. DeSimone
11.	6-24-19 to 8/29/19	7:00 am -6:00 pm	Summer Camp	Cafeteria & Classrooms	Mr. Goldstein
12.	4/5/19	3:20 pm - set up 6:30 -8:00 pm	SGA Spring Dance	Cafeteria	Ms. Maiorano

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\* Revised Date      \*\*\*Ratify and Affirm**

**Roll Call on Action Items #1-12:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**18. NEW BUSINESS:**

**19. INFORMATION & FUTURE PLANNING ITEMS:**

**20. DATES TO REMEMBER:**

February 15, 2019 All Staff In-Service Day - School Closed for Students  
February 18, 2019 President's Day - School Closed

**21. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

**22. RETURN TO OPEN SESSION:**

**23. ADJOURNMENT**



