



**Hainesport Board of Education**  
**Regular Meeting**  
 June 25, 2019



**7:00 PM - Public Session**  
**Location: Room 100 Conference Room**

**Board of Education Members**

Michael Morelli, ( <i>Pres.</i> )	Mary-Jean Kneringer, ( <i>Vice Pres.</i> )	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

**Committees of the Board**

<u><b>Student Services/Community Relations</b></u> Jeffrey Duda ( Chair) Binaca Cuniglio Jason Cardonick Mary-Jean Kneringer	<u><b>Human Resources</b></u> Jason Cardonick (Chair) Binca Cuniglio Mary-Jean Kneringer Michael Morelli
<u><b>Facilities/Technology</b></u> Keith Peacock (Chair) Kristin Jakubowski Samir Patel Peter Scarpati	<u><b>Finance</b></u> Peter Scarpati (Chair) Kristin Jakubowski Samir Patel Keith Peacock

- 1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)**
- 2. FLAG SALUTE**
- 3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2019.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**

**5. EXECUTIVE SESSION (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- \_\_\_ Negotiations
- \_\_\_ Personnel
- \_\_\_ Legal
- \_\_\_ Individual Privacy
- \_\_\_ Security
- \_\_\_ Investment/Property Acquisition
- \_\_\_ Litigation

Motion for the Hainesport Township Board of Education to enter into to closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**6. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at \_\_\_\_\_ p.m.

**7. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**8. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Kathy Paz
Student Government Report	N/A

**9. RECOGNITION/PRESENTATION:**

**10. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**11. PUBLIC PARTICIPATION BOND REFINANCE:**

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**12. APPROVAL OF MINUTES:**

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	5/21/19	Regular Meeting (Open Session)	M-1

**Roll Call on Action Item #1:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**13. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent**

**A. Discussion Items**

1. Verbal report

**B. Motion to approve the following reports upon the recommendation of the Superintendent:**

*Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report - May 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

**Roll Call on Action Items #1-5:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

**14. STUDENT SERVICES & COMMUNITY RELATIONS:**

**A. Student Services Committee Report: Jeff Duda, Chair**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

*Student Services*

Item	Description
1.	Approve Insight Workforce Solutions, LLC for substitute services for the 2019-2020 School year.

*Out of District Placement*

Item	Student	Placement	Tuition	Term
2.	H-0234	Bancroft Neuro Health	\$62,262.08	7/1/19-6/30/20

**Roll Call on Action Items #1 and 2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

**15. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:**

*Faculty and Staff*

Item	Description	Attachment
1.	Pay Patricia Gwynne for unused vacation days from the 2018-19 school year.	HR-1
2.	Pay Cora Schiers for unused vacation days from the 2018-19 school year.	HR-2
3.	Volunteer list for the 2019-20 school year.	HR-3
4.	Substitute Custodians for the 2019-20 school year.	HR-4
5.	Substitute Lunch/Recess Aides for 2019-20 school year.	HR-5
6.	Substitute Nurses for 2019-20 school year.	HR-6

\*Ratify and Affirm

\*\* To be Prorated

**Extra Curricular Activities for 2019-20 School Year**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Effective Date</b>
7.	<b>Katie Bennett</b>	After School Detention (2 days/week)	Per CBA	9/1/2019
8.	<b>Kim Rehmann</b>	After School Detention (2 days/week)	Per CBA	9/1/2019
9.	<b>Kelly Drinkard</b>	After School Detention (2 days/week)	Per CBA	9/1/2019
10.	<b>Stephanie Glenn</b>	After School Detention (2 days/week)	Per CBA	9/1/2019
11.	<b>Tricina Beebe</b>	After School Detention (2 days/week)	Per CBA	9/1/2019
12.	<b>Alex Fisher</b>	After School Detention (2 days/week)	Per CBA	9/1/2019
13.	<b>Mark Mecholsky</b>	Boys Basketball	Per CBA	9/1/2019
14.	<b>Maria Davies</b>	Cheerleading	Per CBA	9/1/2019
15.	<b>Kailey D'Occhio</b>	Cheerleading Asst.	Per CBA	9/1/2019
16.	<b>Tricina Beebe</b>	Chess Club	Per CBA	9/1/2019
17.	<b>Kristine Soltesz</b>	Crowd Control (per event)	Per CBA	9/1/2019
18.	<b>Kelly Drinkard</b>	Crowd Control (per event)	Per CBA	9/1/2019
19.	<b>Alex Fisher</b>	Crowd Control (per event)	Per CBA	9/1/2019
20.	<b>Robyn Beuerle</b>	Drama (Grade 3)	Per CBA	9/1/2019
21.	<b>Robyn Beuerle</b>	Drama (Grade 4)	Per CBA	9/1/2019
22.	<b>Robyn Beuerle</b>	Drama (Grade 5)	Per CBA	9/1/2019
23.	<b>Devin Kane</b>	Girls Basketball	Per CBA	9/1/2019
24.	<b>Kelly Drinkard</b>	Girls Lacrosse	Per CBA	9/1/2019
25.	<b>Adam Goldberg</b>	Girls Soccer	Per CBA	9/1/2019
26.	<b>Cheryl Rothkopf</b>	Jazz Band (Grades 6-8)	Per CBA	9/1/2019
27.	<b>Gayla Reale</b>	National Junior Honor Society	Per CBA	9/1/2019
28.	<b>Tricina Beebe</b>	Saturday School (if necessary)	Per CBA	9/1/2019
29.	<b>Kim Rehmann</b>	Saturday School (if necessary)	Per CBA	9/1/2019
30.	<b>Kelly Drinkard</b>	Saturday School (if necessary)	Per CBA	9/1/2019
31.	<b>Katie Bennett</b>	Saturday School (if necessary)	Per CBA	9/1/2019
32.	<b>Alex Fisher</b>	Saturday School (if necessary)	Per CBA	9/1/2019
33.	<b>Kristine Soltesz</b>	Track and Field	Per CBA	9/1/2019
34.	<b>Stephanie Glenn</b>	Saturday School (if necessary)	Per CBA	9/1/2019
35.	<b>Cheryl Smith</b>	Track and Field Assistant	Per CBA	9/1/2019
36.	<b>Kim Orfe</b>	Yearbook	Per CBA	9/1/2019
37.	<b>Mark Mecholsky</b>	Boys Baseball	Per CBA	9/1/2019
38.	<b>Stephanie Glenn</b>	Girls Softball	Per CBA	9/1/2019
39.	<b>Scott Stipa</b>	Boys Soccer	Per CBA	9/1/2019
40.	<b>Kelly Drinkard</b>	Girls Field Hockey	Per CBA	9/1/2019
41.	<b>Cheryl Rothkopf</b>	Safety Patrol	Per CBA	9/1/2019

42.	<b>Lauren Maiorano</b>	Student Council	Per CBA	9/1/2019
43.	<b>Karen Kinter</b>	**Elementary Homework Club	Per CBA	9/1/2019
44.	<b>Jaqueline Warker</b>	**Elementary Homework Club	Per CBA	9/1/2019
45.	<b>Carly Rothenberg</b>	**Elementary Homework Club	Per CBA	9/1/2019
46.	<b>Devin Kane</b>	**Elementary Homework Club	Per CBA	9/1/2019
47.	<b>Marie Davies</b>	**Middle School Homework Club	Per CBA	9/1/2019
48.	<b>Katherine Bennett</b>	**Middle School Homework Club	Per CBA	9/1/2019
49.	<b>Kelly Drinkard</b>	**Middle School Homework Club	Per CBA	9/1/2019
50.	<b>Jessica Citron</b>	**Middle School Homework Club	Per CBA	9/1/2019

**\*\*Homework Club up to a total amount of \$2,497.00, per negotiations.**

**Roll Call on Action Items #1- 50:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**16. FINANCE RELATIONS:**

**A. Finance Committee Report: Pete Scarpati, Chair**

**B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:**

*Reports*

<b>Item</b>	<b>Report Type</b>	<b>Attach</b>
1.	Board Secretary's Report for May 2019	FI-1
2.	Treasurer's Report for May 2019	FI-2
3.	Appropriation Adjustment Journal for May 2019	FI-3
4.	Board of Education Monthly Certification of Funds for May 2019	
5.	Cash Flow Report May 2019	FI-4

6.	Payment of bills for the month of June 2019	FI-5
7.	Student Activity Account May 2019	FI-6
8.	Cafeteria Report for May 2019	FI-7
9.	Renewal with Phoenix Advisors, LLC for the 2019-2020 school year for Continuing Disclosure Services	
10.	Approve the 2018-2019 Scholarship Payments	FI-8
11.	Authorize the School Business Administrator to close the petty cash accounts as June 30, 2019 and reopen the petty cash accounts in the amount of \$300 total (\$150 for the Superintendent's Office and \$150 for the Child Study Team) as of July 1, 2019.	
12.	Approve the Business Administrator to pay the bills for the month of July to be approved by the Board of Education in August.	
13.	Marjorie Pollock, Marie Dewitt and Tracy Huster for mileage reimbursement	
14.	Renewal with GST Transportation for a per diem rate of \$131.69 (1.45% increase) for the 2019-2020 school year	
15.	Renewal with Laurel Enterprises, Inc. for a per diem rate of \$225.20 (1.45% increase) for the 2019-2020 school year.	
16.	Renewal with OnCourse System for a Student Information System for a cost of \$25,372.57 for the 2019-2020 school year	
17.	Approve Holman Frenia Allison PC for Audit Services for the 2019-2020 School year for a fee of \$20,450.	

**Field Trips**

Item	Date	Time	Grade/ Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
18.	5/15/20	8:45-2:45	4	70	Trenton Statehouse	\$14.00 per student	450.00	500.00	BoE	Ms. Pietrafitta

**\*Total cost for trip**

**\*\*Cost per Student**

**\*\*\* Revised date**

**Resolutions**

Item	Description
19.	Resolution #18-18: Transfer to Maintenance Reserve Account
20.	Resolution #18-19: Transfer to Capital Reserve Account
21.	Resolution #18-20: Submission of the 2020 ESEA Application to the New Jersey Department of Education
22.	Resolution #18-21: Submission of the 2020 IDEA Application to the New Jersey Department of Education
23.	Resolution #18-22: Bond Refinance Ordinance (Final Reading)

**Roll Call on Action Items #1-18 :**

Board Member	Motion	Second	Yes	No	Abstain	Absent
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Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**                       **Motion Fails**

**Roll Call on Resolution #18-18:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**                       **Motion Fails**

**Roll Call on Resolution #18-19:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**                       **Motion Fails**

**Roll Call on Resolution #18-20:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**                       **Motion Fails**

**Roll Call on Resolution #18-21:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**                       **Motion Fails**

**Roll Call on Resolution #18-22:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**                       **Motion Fails**

**17. FACILITIES & TECHNOLOGY:**

**A. Facilities Committee Report:**                      **Keith Peacock, Chair**

**B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:**

*Use of Facilities 2018-19 School Year\**

Item	Activity	Contact
1.	Future Scholars PreK Graduation	Ms. Tenner

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\*Ratify and Affirm**

*Use of Facilities 2019-20 School Year\**

Item	Activity	Contact
2.	4th Grade Band - Parents Meeting	Ms. Rothkopf
3.	Set up for Music Concert	Ms. Rothkopf
4.	5-8th Grade Winter Concert	Ms. Rothkopf
5.	Grade 4 Winter Concert	Ms. Rothkopf
6.	Set up for Spring Music Concert	Ms. Rothkopf

7.	5-8th Grade Spring Concert	Ms. Rothkopf
8.	Grade 4 Spring Concert	Ms. Rothkopf
9.	Flag Day Concert	Ms. Cahill
10.	Annual Gift & Food Drive	Ms. Huster
11.	CCD Monday Classes	Ms. Fama
12.	CCD Tuesday Classes	Ms. Fama
13.	PTO - Halloween Social	Ms. Corn
14.	PTO - BINGO	Ms. Corn
15.	PTO - Valentine's Social	Ms. Corn
16.	PTO -Teacher Appreciation Luncheon	Ms. Corn
17.	PTO - Kona Ice Event	Ms. Corn
18.	PTO Fall Book Fair	Ms. Bryner
18.	PTO - Winter Book Fair	Ms. Bryner
20.	PTO - Spring Book Fair	Ms. Bryner
21.	PTO - Father & Daughter Dance	Ms. Bryner
22.	PTO - 8th Grade Pizza Party	Ms. Bryner
23.	PTO - 8th Grade Dinner Dance Car Wash (2)	Ms. Bryner
24.	PTO - Holiday Breakfast	Ms. Bryner
25.	PTO - Monthly Meetings	Ms. McAvoy
26.	PTO - Holiday Parties	Ms. McAvoy
27.	PTO - Talent Show Rehearsals	Ms. Bucs

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\*Ratify and Affirm**

**Roll Call on Action Items #1- 27:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						

Keith Peacock						
Peter Scarpati						

□ **Motion Carries**

□ **Motion Fails**

**18. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**19. NEW BUSINESS:**

**20. INFORMATION & FUTURE PLANNING ITEMS:**

**21. DATES TO REMEMBER:**

July 8 - Aug. 1 Extended School Year

**22. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

**23. RETURN TO OPEN SESSION:**

**24. ADJOURNMENT**