

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
June 25, 2019
7:00 PM Room 100

1. Call to Order

Meeting called to order at 7:00pm by Mr. Peacock

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2019.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President		X	
Mary-Jean Kneringer, Vice President		X	
Jason Cardonick	X		
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		7:02 PM
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. District Mission Statement

Mr. Peacock read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Cardonick	6	0

Motion Carries Motion Fails Time: 7:02 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mrs. Jakubowski	7	0

Motion Carries Motion Fails Time: 7:02 PM

7. Public Participation (Bond Refinance)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	7	0

Motion Carries Motion Fails Time: 7:03 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Cardonick	8	0

Motion Carries Motion Fails Time: 7:06 PM

8. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	5/21/19	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick		X	X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:07pm

9. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Graduation went very well
2. Thank you for new staff for coming
3. All thoughts and prayers for his family

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2

3.	Enrollment Report	SR-3
4.	Nurse’s Report for January 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:09pm

10. STUDENT SERVICES & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Jeff Duda, Chair
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Student Services

Item	Description
1.	Approve Insight Workforce Solutions, LLC for substitute services for the 2019-2020 School year.

Out of District Placement

Item	Student	Placement	Tuition	Term
2.	H-0234	Bancroft Neuro Health	\$62,262.08	7/1/19-6/30/20

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick		X	X			
Bianca Cuniglio			X			
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:10pm

11. HUMAN RESOURCES

A. Human Resources Committee Report: Jason Cardonick, Chair

Motion for the Hainesport Township Board of Education to add to action item #51-52.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Scarpati	7	0

Motion Carries Motion Fails Time: 7:11pm

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

Item	Description	Attachment
1.	Pay Patricia Gwynne for unused vacation days from the 2018-19 school year.	HR-1
2.	Pay Cora Schiers for unused vacation days from the 2018-19 school year.	HR-2
3.	Volunteer list for the 2019-20 school year.	HR-3
4.	Substitute Custodians for the 2019-20 school year.	HR-4
5.	Substitute Lunch/Recess Aides for 2019-20 school year.	HR-5
6.	Substitute Nurses for 2019-20 school year.	HR-6

*Ratify and Affirm

** To be Prorated

Extra Curricular Activities for 2019-20 School Year

Item	Name	Position	Rate	Effective Date
7.	Katie Bennett	After School Detention (2 days/week)	Per CBA	9/1/2019
8.	Kim Rehmann	After School Detention (2 days/week)	Per CBA	9/1/2019
9.	Kelly Drinkard	After School Detention (2 days/week)	Per CBA	9/1/2019
10.	Stephanie Glenn	After School Detention (2 days/week)	Per CBA	9/1/2019
11.	Tricina Beebe	After School Detention (2 days/week)	Per CBA	9/1/2019
12.	Alex Fisher	After School Detention (2 days/week)	Per CBA	9/1/2019
13.	Mark Mecholsky	Boys Basketball	Per CBA	9/1/2019
14.	Maria Davies	Cheerleading	Per CBA	9/1/2019
15.	Kailey D'Occhio	Cheerleading Asst.	Per CBA	9/1/2019
16.	Tricina Beebe	Chess Club	Per CBA	9/1/2019
17.	Kristine Soltesz	Crowd Control (per event)	Per CBA	9/1/2019
18.	Kelly Drinkard	Crowd Control (per event)	Per CBA	9/1/2019
19.	Alex Fisher	Crowd Control (per event)	Per CBA	9/1/2019
20.	Robyn Beuerle	Drama (Grade 3)	Per CBA	9/1/2019
21.	Robyn Beuerle	Drama (Grade 4)	Per CBA	9/1/2019
22.	Robyn Beuerle	Drama (Grade 5)	Per CBA	9/1/2019
23.	Devin Kane	Girls Basketball	Per CBA	9/1/2019
24.	Kelly Drinkard	Girls Lacrosse	Per CBA	9/1/2019
25.	Adam Goldberg	Girls Soccer	Per CBA	9/1/2019
26.	Cheryl Rothkopf	Jazz Band (Grades 6-8)	Per CBA	9/1/2019
27.	Gayla Reale	National Junior Honor Society	Per CBA	9/1/2019

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28.	Tricina Beebe	Saturday School (if necessary)	Per CBA	9/1/2019
29.	Kim Rehmann	Saturday School (if necessary)	Per CBA	9/1/2019
30.	Kelly Drinkard	Saturday School (if necessary)	Per CBA	9/1/2019
31.	Katie Bennett	Saturday School (if necessary)	Per CBA	9/1/2019
32.	Alex Fisher	Saturday School (if necessary)	Per CBA	9/1/2019
33.	Kristine Soltesz	Track and Field	Per CBA	9/1/2019
34.	Stephanie Glenn	Saturday School (if necessary)	Per CBA	9/1/2019
35.	Cheryl Smith	Track and Field Assistant	Per CBA	9/1/2019
36.	Kim Orfe	Yearbook	Per CBA	9/1/2019
37.	Mark Mecholsky	Boys Baseball	Per CBA	9/1/2019
38.	Stephanie Glenn	Girls Softball	Per CBA	9/1/2019
39.	Scott Stipa	Boys Soccer	Per CBA	9/1/2019
40.	Kelly Drinkard	Girls Field Hockey	Per CBA	9/1/2019
41.	Cheryl Rothkopf	Safety Patrol	Per CBA	9/1/2019
42.	Lauren Maiorano	Student Council	Per CBA	9/1/2019
43.	Karen Kinter	**Elementary Homework Club	Per CBA	9/1/2019
44.	Jaqueline Warker	**Elementary Homework Club	Per CBA	9/1/2019
45.	Carly Rothenberg	**Elementary Homework Club	Per CBA	9/1/2019
46.	Devin Kane	**Elementary Homework Club	Per CBA	9/1/2019
47.	Marie Davies	**Middle School Homework Club	Per CBA	9/1/2019
48.	Katherine Bennett	**Middle School Homework Club	Per CBA	9/1/2019
49.	Kelly Drinkard	**Middle School Homework Club	Per CBA	9/1/2019
50.	Jessica Citron	**Middle School Homework Club	Per CBA	9/1/2019

**Homework Club up to a total amount of \$2,497.00, per negotiations.

New Hire

Item	Name	Position	FTE	Compensation	Date
51.	**Rebecca Collins	Middle School Special Ed	1.0	\$54,388.00 MA- Step 2	9/1/19-6/30/20
52.	**Morgan Barnett	School Counselor	0.8	\$43,110.40 MA- Step 1	9/1/19-6/30/20

Roll Call on Action Items #1-52:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick	X		X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			

Keith Peacock			X		
Peter Scarpati			X		

Motion Carries Motion Fails Time: 7:13pm

12. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for May 2019	FI-1
2.	Treasurer’s Report for May 2019	FI-2
3.	Appropriation Adjustment Journal for May 2019	FI-3
4.	Board of Education Monthly Certification of Funds for May 2019	
5.	Cash Flow Report May 2019	FI-4
6.	Payment of bills for the month of June 2019	FI-5
7.	Student Activity Account May 2019	FI-6
8.	Cafeteria Report for May 2019	FI-7
9.	Renewal with Phoenix Advisors, LLC for the 2019-2020 school year for Continuing Disclosure Services	
10.	Approve the 2018-2019 Scholarship Payments	FI-8
11.	Authorize the School Business Administrator to close the petty cash accounts as June 30, 2019 and reopen the petty cash accounts in the amount of \$300 total (\$150 for the Superintendent’s Office and \$150 for the Child Study Team) as of July 1, 2019.	
12.	Approve the Business Administrator to pay the bills for the month of July to be approved by the Board of Education in August.	
13.	Marjorie Pollock, Marie Dewitt and Tracy Huster for mileage reimbursement	
14.	Renewal with GST Transportation for a per diem rate of \$131.69 (1.45% increase) for the 2019-2020 school year	
15.	Renewal with Laurel Enterprises, Inc. for a per diem rate of \$225.20 (1.45% increase) for the 2019-2020 school year.	
16.	Renewal with OnCourse System for a Student Information System for a cost of \$25,372.57 for the 2019-2020 school year	
17.	Approve Holman Frenia Allison PC for Audit Services for the 2019-2020 School year for a fee of	

\$20,450.	
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Field Trips

Item	Date	Time	Grade/ Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
18.	5/15/20	8:45-2:45	4	70	Trenton Statehouse	\$14.00 per student	450.00	500.00	BoE	Ms. Pietrafitta

*Total cost for trip

**Cost per Student

*** Revised date

Resolutions

Item	Description
19.	Resolution #18-18: Transfer to Maintenance Reserve Account
20.	Resolution #18-19: Transfer to Capital Reserve Account
21.	Resolution #18-20: Submission of the 2020 ESEA Application to the New Jersey Department of Education
22.	Resolution #18-21: Submission of the 2020 IDEA Application to the New Jersey Department of Education
23.	Resolution #18-22: Bond Refinance Ordinance (Final Reading)

Roll Call on Action Items #1-52:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:16pm

Roll Call on Resolution #18-18:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:17pm

Roll Call on Resolution #18-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:18pm

Roll Call on Resolution #18-20:X

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:18pm

Roll Call on Resolution #18-21:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:19pm

Roll Call on Resolution #18-22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick			X			

Bianca Cuniglio			X		
Jeffrey Duda			X		
Kristin Jakubowski			X		
Samir Patel		X	X		
Keith Peacock			X		
Peter Scarpati	X		X		

13.

14. Motion Carries Motion Fails Time: 7:20pm

15. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities 2018-19 School Year**

Item	Activity	Contact
1.	Future Scholars PreK Graduation	Ms. Tenner

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

*Use of Facilities 2019-20 School Year**

Item	Activity	Contact
2.	4th Grade Band - Parents Meeting	Ms. Rothkopf
3.	Set up for Music Concert	Ms. Rothkopf
4.	5-8th Grade Winter Concert	Ms. Rothkopf
5.	Grade 4 Winter Concert	Ms. Rothkopf
6.	Set up for Spring Music Concert	Ms. Rothkopf
7.	5-8th Grade Spring Concert	Ms. Rothkopf
8.	Grade 4 Spring Concert	Ms. Rothkopf
9.	Flag Day Concert	Ms. Cahill
10.	Annual Gift & Food Drive	Ms. Huster
11.	CCD Monday Classes	Ms. Fama
12.	CCD Tuesday Classes	Ms. Fama
13.	PTO - Halloween Social	Ms. Corn
14.	PTO - BINGO	Ms. Corn
15.	PTO - Valentine's Social	Ms. Corn
16.	PTO -Teacher Appreciation Luncheon	Ms. Corn
17.	PTO - Kona Ice Event	Ms. Corn

18.	PTO Fall Book Fair	Ms. Bryner
18.	PTO - Winter Book Fair	Ms. Bryner
20.	PTO - Spring Book Fair	Ms. Bryner
21.	PTO - Father & Daughter Dance	Ms. Bryner
22.	PTO - 8th Grade Pizza Party	Ms. Bryner
23.	PTO - 8th Grade Dinner Dance Car Wash (2)	Ms. Bryner
24.	PTO - Holiday Breakfast	Ms. Bryner
25.	PTO - Monthly Meetings	Ms. McAvoy
26.	PTO - Holiday Parties	Ms. McAvoy
27.	PTO - Talent Show Rehearsals	Ms. Bucs

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

Roll Call on Action Items #1-27:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:22pm

16. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Scarpati	7	0

Motion Carries Motion Fails Time: 7:23 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mr. Jeff Duda (12 Longfellow Drive):

- Thank you to Mrs. Salls for daughter winning principal of the day.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Duda	7	0

Motion Carries Motion Fails Time: 7:25 PM

17. New Business:

- Mr. Cardonick:
 - i. Thanked Mr. Corn and admin for all team has done.
 - ii. Administration on graduation

18. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

- July 8- August 1: Extended School Year

19. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Cardonick	7	0

Motion Carries Motion Fails Time: 7:27PM

Respectfully submitted,



 Michael Blake
 School Business Administrator/Board Secretary