

**HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES**

**Regular Meeting  
March 26, 2019  
7:00 PM Room 100**

**1. Call to Order**

Meeting called to order at 7:02pm by Board President Morelli.

**2. Flag Salute**

**3. Statement of Open Public Meeting Compliance**

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2019.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival</b>
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

**5. District Mission Statement**

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**6. Recognition/Presentation:**

- Lead Program- Trooper Mike Briehler
  - i. Presentation on Lead program and what it encompasses
- Student Safety Data System Report Period 1- Mr. Simonet
  - i. Detail about the reporting period

**7. PTO Report & Student Government Report:**

- **PTO: Kristin Bove & Kathy Paz**
  - i. Candy Fundraiser coming up
  - ii. Author visit K-5
  - iii. Skype visit from weatherman
  - iv. Grandparents day coming up
  - v. PNO happening soon. Friday last day for tickets
  - vi. Father/daughter dance
  - vii. Mini-grants in April
  - viii. 4 Board Members are leaving PTO this year
- **SGA Brisa Medina**
  - i. Spring Fling in April
  - ii. Green/White night in May
    - 1. Theme is outer space vs. under the sea

**8. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Scarpati	8	0

Motion Carries       Motion Fails      Time: 7:23 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Scarpati	8	0

Motion Carries       Motion Fails      Time: 7:23 PM

**9. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	2/26/19	Regular Meeting (Open Session)	M-1
2.	3/19/19	Regular Meeting (Open Session)	M-2
3.	3/19/19	Regular Meeting(Executive Session)	M-3
4.	3/20/19	Regular Meeting (Open Session)	M-4
5.	3/20/19	Regular Meeting(Executive Session)	M-5

Roll Call on Action Item #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X		#1	
Jason Cardonick			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:24pm

**10. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Odyssey of the Mind competition
2. Audit coming back clean
3. Newsela

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for January 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Jeffrey Duda			X			

Kristin Jakubowski	X		X		
Samir Patel			X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:28pm

**11. STUDENT SERVICES & COMMUNITY RELATIONS:**

- A. Student Services Committee Report:      Jeff Duda, Chair
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Item	Description
1.	Renewal of Agreement for Physical Therapy Services with Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC for the period July 1, 2019 to June 30, 2020 at a cost of \$80/hour (no cost increase).
2.	Renewal of Agreement for Our Playground Therapy Services, LLC with Michelle Critelli for the period July 1, 2019 to June 30, 2020 at a cost of \$80/hour (no cost increase)
3.	Agreement with Newsela for the 2019-2020 school year for a cost of \$4,800.
4.	Renewal with Achieve 3000's Smarty Ants for the 2019-2020 school year for a cost of \$1,850.00.

Mr. Morelli had a question regarding action item #3-4  
 Mr. Simonet answered  
 Mrs. Jakubowski had a question regarding action item #3-4  
 Mr. Simonet answered  
 Mr. Scarpati had a question regarding action item #3  
 Mr. Simonet answered

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries       Motion Fails      Time: 7:33pm

**12. HUMAN RESOURCES**

- A. Human Resources Committee Report:      Jason Cardonick, Chair
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

*Faculty and Staff*

Item	Description	Attachment
1.	Approve paying Diana Venuto 11.5 hours at her negotiated rate. Ms. Venuto attended Odyssey of the Mind competition on March 2, 2019.	
2.	Approve the revised salaries for the 2018-2019 school year.	HR-1

\*Ratify and Affirm

\*\* To be Prorated

*Retirements/Resignations/Leaves of Absence*

Item	Name	Position	Type of Leave	Date
3.	Melissa Junio	Speech-Language Pathologist	Resignation with regret	3/8/19
4.	ID# 1281	Teacher	Family Leave	4/1/19

**Additional Volunteer for 2018-19**

Item	Name
5.	Brittany Mikos

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:34pm

**13. FINANCE :**

A. Finance Committee Report:      Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

*Reports*

Item	Report Type	Attach
1.	Board Secretary's Report for February 2019	FI-1
2.	Treasurer's Report for February 2019	FI-2
3.	Appropriation Adjustment Journal for February 2019	FI-3
4.	Board of Education Monthly Certification of Funds for February 2019	
5.	Cash Flow Report February 2019	FI-4
6.	Payment of bills for the month of March 2019	FI-5

7.	Student Activity Account February 2019	FI-6
8.	Cafeteria Report for February 2019	FI-7
9.	Accept the 2017-2018 School Year Audit Report	
10.	Approve the April bills to be paid before the May 2nd Board Meeting.	
11.	Approve the Corrective Action Plan for the SEMI Program	FI-8

*Field Trips*

Item	Date	Time	Grade/ Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
12.	4/6/19	7:00 am 7:00 pm	TAG	8	Ewing High School	\$75.00	N/A	\$250.00	BoE	Ms. Venuto
13.	5/30/19	8:30 am 2:45 pm	2	45	Philadelphia Zoo	\$686.35	450.00	500.00	BoE	Ms. Walker

\*Total cost for trip

\*\*Cost per Student

\*\*\* Revised date

Mr. Cardonick asked a question regarding action item #9

Mr. Scarpati answered

Mrs. Kneringer asked a question regarding action item #11

Mr. Scarpati answered

*Resolutions*

Item	
14.	Approve Resolution #17-09 Tentative Budget
15.	Approve Resolution #17-10 Banked Cap Allowance
16.	Approve Resolution #17-11 Health Benefits Allowance

Roll Call on Action Items #1-13:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:41pm

Roll Call on Action Items #14-16:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:42pm

**14. FACILITIES & TECHNOLOGY:**

A. Facilities Committee Report:      Keith Peacock, Chair

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities\**

Item	Activity	Contact
1.	Wax Museum	Ms. Venuto

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\* Revised Date      \*\*\*Ratify and Affirm**

Mr. Morelli asked a question regarding the grounds.

Mr. Blake responded

Roll Call on Action Items #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:43pm

**15. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

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RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

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Mr. Patel	Mrs. Jakubowski	8	0

Motion Carries       Motion Fails      Time: 7:43 PM

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Mrs. Kathy Paz- 24 Parry Drive, Hainesport:

- Thank you for new programs going a long way
- Thank you to State Police, program and presence around school

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Duda	8	0

Motion Carries       Motion Fails      Time: 7:45 PM

**16. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:**

- April 19-26 Spring Recess (School Closed)

**17. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:48PM

Respectfully submitted,



Michael Blake  
School Business Administrator/Board Secretary