

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

**Regular Meeting
May 2, 2019
6:15 PM Room 100**

1. Call to Order

Meeting called to order at 6:19pm by Board Vice-President Kneringer.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2019.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Swearing of Appointed Board Member

- Bianca Cuniglio took the Oath of Office. Her term will conclude on December 31, 2019.

5. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President		X	
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick		X	
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		6:23
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

6. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:15pm prevailing time for approximately 45 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal

- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	6	0

Motion Carries Motion Fails Time: 6:22pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

7. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	7	0

Motion Carries Motion Fails Time: 6:33pm

8. District Mission Statement

Board Vice- President Kneringer reconvened the meeting at 7:00 pm with the reading of the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

9. Pre-School Lottery:

i. Mr. Blake pulled Student Numbers for the Pre-School Lottery. Below are the student numbers that were pulled in order.

1. 233732
2. 183268
3. 938873
4. 753723
5. 377031
6. 742894

10. Budget Presentation:

- Mr. Blake and Mr. Corn gave the budget presentation and answered questions.

11. Public Hearing

Motion to Approve the three resolutions below:

Item	Description
1.	Res #18-12: Approval of Health Benefits Allowance for the 2019-20 Budget.
2.	Res #18-13: Approval of Banked Cap for the 2019-20 Budget
3.	Res # 18-14: Approval of the 2019-20 School Budget

Roll Call on Action Items #18-12, #18-13, #18-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:33pm

12. PTO Report & Student Government Report:

- **PTO: Kristin Bove & Kathy Paz**
 - i. Mileage club has started
 - ii. Rita’s Dine Out night is tonight
 - iii. PNO was on April 12, waiting on final numbers
 - iv. 10 mini-grant submitted
 - v. Mother/son event coming up
 - vi. Next week teacher appreciation week
 - vii. PTO elections were held
- **SGA Brian Flanders**
 - i. Spring Dance raise 125 canned goods
 - ii. Green/White night on May 24
 - 1. Theme is outer space vs. under the sea
 - iii. Spirt days will happen before

13. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Scarpati	7	0

Motion Carries Motion Fails Time: 7:34 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Kathy Paz-24 Parry Drive
 - Asked about State Aid
 - Mr. Blake and Mr. Scarpati answered

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	7	0

Motion Carries Motion Fails Time: 7:38 PM

14. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	3/26/19	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:38pm

15. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Thank PTO for all their work and especially the out-going members.
2. QSAC results

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report for January 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:51pm

16. STUDENT SERVICES & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Jeff Duda, Chair
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Motion for the Hainesport Township Board of Education to add to action item #5.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:19pm

Student Services

Item	Description	Attach
1.	Approve recommending Educere as a resource for students who require summer school at no cost to the district.	
2.	Approve of Renaissance for ELA services from 8/1/19-7/31/2020 for a cost of \$4,550.	
3.	Approve the Burlington County Special Services Professional Services Contract for the 2019-2020 School year.	
4.	Receiving Tuition Contract for Student #8564369434 with Pleasantville School District for a cost of \$12,354 (will be prorated).	

5.	Approve the District Improvement Plan (DIP) for NJQSAC	SS-1
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Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X		#3	
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:53pm

17. HUMAN RESOURCES

- A. Human Resources Committee Report: Jeff Duda
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

Item	Description	Attach.
1.	Approve paying Diana Venuto 11.5 hours for attended Odyssey of the Mind competition on April 6, 2019. Ms. Venuto will be compensated at her current HEA rate for a total amount of \$556.60.	
2.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2019-2020 school year: Katherine Bennett Carly Rothenberg Lauren Gill Shannon Higgins Devin Kane Tabitha Nicodemus	HR-1
3.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2020-2021 school year: Cyndi Hess* Jackie Bradley Stephanie Glenn (*Tenure as of Nov. 2020 due to time and hiring)	HR-2
4.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2021-2022 school year: Anne Lavergne* Olivia Liedtka (*Tenure as of Feb. 2022 due to time and hiring)	HR-3
5.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2022-2023 school year: Jessica Citrone Nicole Zerbo	HR-4
6.	Reappointment of tenured certificated teaching staff	HR-5
7.	Reappointment of non-certificated support staff	HR-6
8.	Approve paying Margaret Fuddy for four hours for kindergarten registration. Kindergarten registration was held on the evening of April 9, 2019- from 4:00 – 8:00 p.m. Ms. Fuddy will be compensated at her current HEA rate for a total amount of \$102.24.	

9.	Approve paying Cyndi Hess for four hours for kindergarten registration. Kindergarten registration was held on the evening of April 9, 2019- from 4:00 – 8:00 p.m. Ms. Hess will be compensated at her current HEA rate for a total of \$142.32.	
10.	Employment Contract between Michael Blake, School Business Administrator/Board Secretary, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of July 1, 2019 through June 30, 2020.	HR-7
11.	Contract between Cora Schiers, Confidential Assistant to the Chief School Administrator, and the Hainesport Board of Education for the period of July 1, 2019 through June 30, 2020.	HR-8
12.	Contract between Pat Gwynne, Confidential Assistant to the Business Administrator, and the Hainesport Board of Education for the period of July 1, 2019 through June 30, 2020.	HR-9
13.	Contract between Christy Eckert, Confidential Business Office Clerk, and the Hainesport Board of Education for the period of July 1, 2019 through June 30, 2020.	HR-10
14.	Contract between Lauren Salls, Principal PreK-4/Special Services, and the Hainesport Board of Education for the period of July 1, 2019 through June 30, 2020.	HR-11
15.	Contract between Thomas Simonet, Principal 5-8/Curriculum & Instruction, and the Hainesport Board of Education for the period of July 1, 2019 through June 30, 2020.	HR-12
16.	Contract between Jules Krause, Manager of Buildings and Grounds, and the Hainesport Board of Education for the period of July 1, 2019 through June 30, 2020.	HR-13

*Ratify and Affirm

** To be Prorated

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
17.	Laura Schiffhauer	Special Education	Retirement	6/30/19
18.	Jenna Marcantonio	School Counselor	Resignation, with regret	6/30/19

Roll Call on Action Items #1-18:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda	X		X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries

Motion Fails

Time: 7:54pm

18. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary's Report for March 2019	FI-1
2.	Treasurer's Report for March 2019	FI-2
3.	Appropriation Adjustment Journal for March 2019	FI-3
4.	Board of Education Monthly Certification of Funds for March 2019	
5.	Cash Flow Report March 2019	FI-4
6.	Payment of bills for the month of April 2019	FI-5
7.	Student Activity Account March 2019	FI-6
8.	Cafeteria Report for March 2019	FI-7
9.	Approval of Balanced Child Pediatric Therapy, LLC for Speech services for a period of 7/1/19-6/30/20	
10.	Approval of General Healthcare Resources for Speeches services from 4/30/19-8/31/19	
11.	Renewal with student transportation contract with Wills Bus Service, Inc. for the 2019-2020 school year at a cost of \$217,557 (1.45% increase)	
12.	Approve McManimon, Scotland & Baumann, LLC as Bond Counsel	
13.	Renewal of after school activity bus with Wills Bus Service, Inc. for the 2019-2020 school year at a cost of \$72.09 (1.45% increase)	
14.	Approve NW Financial Group LLC as Financial Advisors	
15.	Approve Bayada Pediatrics for Nursing Services for the 2019-2020 school year	

Resolution

Item	Description
16.	Res #18-15: Submission of the 2019-2020 Safety Grant Application for the New Jersey Insurance Group
17.	Res# 18-16: Execution of the Burlington County Joint Transportation Agreements for the 2019-2020 School Year
18.	Res #18-17: Approve Nutri-Serve Food Management Inc. to operate the District's Food Service program for a period of 1 year for the 2019-2020 school year. Included are four remaining one-year renewals options. The management fee is \$22,762.83.

Roll Call on Action Items #1-15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:57pm

Roll Call on Action Item 16:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:57pm

Roll Call on Action Item 17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:58pm

Roll Call on Action Item 18:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			

Samir Patel		X	X		
Keith Peacock			X		
Peter Scarpati	X		X		

Motion Carries Motion Fails Time: 7:59pm

19. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities**

Item	Activity	Contact
1.	Mother’s Day Tea	Ms. Phogat
2.	Hainesport Township Summer Recreation Camp	Ms. Tiver
3.	Banana Splits Ice Cream Celebration	Ms. Zerbo
4.	Meteorology Presentation	Ms. Matusz
5.	Writer’s Cafe	Ms. Basantis
6.	Kindergarten Orientation	Ms. Salls
7.	Drama Club	Ms. Beuerle

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

Roll Call on Action Items #1-7:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 8:01pm

20. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Patel	7	0

Motion Carries Motion Fails Time: 8:02 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mrs. Kathy Paz- 24 Parry Drive, Hainesport:

- Question regarding QSAC
 - Mr. Corn answered

Mrs. Liz Flanders- 15 Acre Court, Hainesport:

- Thank you for the budget
- Thank you Kathy and Kristin for all their hard work
- Benchmarks are a great initiative

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	7	0

Motion Carries Motion Fails Time: 8:07 PM

21. New Business:

- Mrs. Kneringer
 - i. Congregations to teachers getting tenure.
 - 1. Ms. Gill & Ms. Nicodemus for coming as well
 - ii. Congratulations to Mrs. Schiffhauer on retirement
 - iii. Mrs. Cuniglio on joining us
 - iv. PTO members on all their hard work
 - 1. Mrs. Paz and Mrs. Bove for all their hard work on the board.

22. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

- May 24, 2019 Early Dismissal Day3
- May 27, 2019 Memorial Day - School Closed
- May 28, 2019 Teacher In-service Day

23. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	7	0

Motion Carries Motion Fails Time: 8:08PM

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael Blake", written over a horizontal line.

Michael Blake
School Business Administrator/Board Secretary