

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
November 27, 2018
7:00 PM Room 100

1. Call to Order

Meeting called to order at 7:06pm by Board President Morelli.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 8, 2018.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 8, 2018.
- C. Filed written notice with the Clerk of Hainesport Township on January 8, 2018.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

| Board Member | Present | Absent | Late Arrival |
|-------------------------------------|---------|--------|--------------|
| Michael Morelli, President | X | | |
| Mary-Jean Kneringer, Vice President | X | | |
| Jason Cardonick | X | | |
| Jeffrey Duda | | X | |
| Rosa Guilardi | X | | |
| Kristin Jakubowski | X | | |
| Samir Patel | | X | |
| Keith Peacock | X | | |
| Peter Scarpati | X | | |

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 7:00pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

| Motion | Second | All in Favor | All Opposed |
|-----------------|-------------|--------------|-------------|
| Mrs. Jakubowski | Mr. Peacock | 7 | 0 |

Motion Carries Motion Fails Time: 7:08pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

*Mr. Scarpati and Mrs. Jakubowski left the meeting at 7:14 and came back at 7:29

6. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

| Motion | Second | All in Favor | All Opposed |
|-------------|-----------------|--------------|-------------|
| Mr. Peacock | Mrs. Jakubowski | 7 | 0 |

Motion Carries Motion Fails Time: 7:29pm

7. District Mission Statement

Board President Morelli reconvened the meeting at 7:31pm with the reading of the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. Recognition/Presentation:

- Mr. Stipa, and his students, gave an update on the Science activities for middle school.
- Mr. Simonet gave the Student Safety Data System Report (Formally EVVRS)

9. PTO Report/ SGA Report

Kathy Paz-PTO Report

- Halloween parties went very well and parade
- Bookfair ended past week. \$7,000 in sales. Generated \$2,200 scholastic dollars
- Holiday breakfast coming up with parties
- 6 mini-grant applications submitted

Hailey Bryner & Alyssa Scarpati- SGA Report

- Raised over 200 cans for can drive
- Raised over \$160 for jeans for troops
- Breakfast food drive started
- Green and white night May 3. Anticipated May 24 for May 3rd snow day.

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

| Motion | Second | All in Favor | All Opposed |
|-----------------|-------------|--------------|-------------|
| Mrs. Jakubowski | Mr. Peacock | 7 | 0 |

Motion Carries Motion Fails Time: 7:57 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

| Motion | Second | All in Favor | All Opposed |
|-------------|----------------|--------------|-------------|
| Mr. Peacock | Mrs. Kneringer | 7 | 0 |

Motion Carries Motion Fails Time: 7:57 PM

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

| Item | Meeting Date | Type | Attach. |
|------|--------------|------------------------------------|---------|
| 1. | 10/16/18 | Regular Meeting (Open Session) | M-1 |
| 2. | 10/16/18 | Regular Meeting(Executive Session) | M-2 |

Roll Call on Action Item #1-2:

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | | X | | | |
| Jason Cardonick | | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | | | X | | | |
| Kristin Jakubowski | | | | | X | |
| Samir Patel | | | | | | X |
| Keith Peacock | X | | | | X | |
| Peter Scarpati | | X | X | | | |

Motion Carries Motion Fails Time: 8:04pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Thank you for staff during snow we received
2. Tag students going to coding competition

Action Items – Motion to approve the Superintendent’s Report:

| Item | Report | Attach |
|------|---|-------------|
| 1. | Affirm, Reject, or Modify the monthly HIB Report | SR-1 |
| 2. | Code of Conduct | SR-2 |
| 3. | Enrollment Report | SR-3 |
| 4. | If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification | |
| 5. | Resolution #18:05 QSAC Statement of Assurance (SOA) | Res. #18-05 |

Roll Call on Action Items #1-4:

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | | X | | | |
| Jason Cardonick | | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | | | X | | | |
| Kristin Jakubowski | | | X | | | |
| Samir Patel | | | | | | X |
| Keith Peacock | X | | X | | | |
| Peter Scarpati | | X | X | | | |

Motion Carries Motion Fails Time: 8:04pm

Roll Call on Action Item #5:

Mr. Simonet & Mr. Corn gave an overview about the QSAC scores.

The board discussed the curriculum scores and how we failed due to growth in test scores.

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | X | X | | | |
| Jason Cardonick | | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | | | X | | | |
| Kristin Jakubowski | X | | X | | | |
| Samir Patel | | | | | | X |
| Keith Peacock | | | X | | | |

| | | | | | | |
|----------------|--|--|---|--|--|--|
| Peter Scarpati | | | X | | | |
|----------------|--|--|---|--|--|--|

Motion Carries Motion Fails Time: 8:13pm

13. STUDENT SERVICES & COMMUNITY RELATIONS:

A. Student Services Committee Report: Rosa Guillard, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:
Curriculum (NJSLS)

| Item | Curriculum | Attach |
|------|--|--------|
| 1. | Adopt the revisions to the Grade 5 Social Studies curriculum. | SS-1 |
| 2. | Adopt the revisions to the Grade 4 Language Arts curriculum. | SS-2 |
| 3. | Adopt the revisions to the Grade 4 Social Studies curriculum. | SS-3 |
| 4. | Adopt the revisions to the Grade 3 Social Studies curriculum. | SS-4 |
| 5. | Adopt the revisions to the Grade 2 Social Studies curriculum. | SS-5 |
| 6. | Adopt the revisions to the Grade 1 Social Studies curriculum. | SS-6 |
| 7. | Adopt the revisions to the Kindergarten Social Studies curriculum. | SS-7 |
| 8. | Adopt the revisions to the Grade 5 World Language curriculum. | SS-8 |
| 9. | Adopt the revisions to the Grade 4 World Language curriculum. | SS-9 |
| 10. | Adopt the revisions to the Grade 3 World Language curriculum. | SS-10 |
| 11. | Adopt the revisions to the Grade 2 World Language curriculum. | SS-11 |

Out of District Student

| Item | Report Type | Attach |
|------|--|--------|
| 12. | Approve student H-0234 to attend Bancroft School from 10/22/18-6/30/19 for a cost of \$43,825.37 | |

Policies & Regulations

| Item | # | Title | Policy | Reg | Rev | 1st | Final | Attach |
|------|-------|------------------------------------|--------|-----|-----|-----|-------|--------|
| 13. | R5600 | Student Discipline/Code of Conduct | | X | X | | X | SS-12 |

Roll Call on Action Items #1-13:

Mr. Cardonick asked if #12 was anticipated or not during budget. Mr. Blake answered

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | | X | | | |
| Jason Cardonick | | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | X | | X | | | |
| Kristin Jakubowski | | | X | | | |
| Samir Patel | | | | | | X |
| Keith Peacock | | | X | | | |
| Peter Scarpati | | X | X | | | |

Motion Carries Motion Fails Time: 8:21pm

14. HUMAN RESOURCES

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

| Item | Description |
|------|---|
| 1. | Approve Lauren Salls as the McKinney-Vento Homeless Liaison for the 2018-19 school year. |
| 2. | Approve paying Janice Mount for 1 hour of preparation time for a total of \$48.20 (subject to negotiations). Ms. Mount was a presenter during the RV Regional In-service day. |
| 3. | Approve Maria McMullen as a substitute nurse for the 2018-19 school year. |
| 4. | Approve Diana Venuto for 5 hours of training for Odyssey of the Mind at a cost of \$231.45. |

*Ratify and Affirm

** To be Prorated

New Hire/Change in Position

| Item | Name | Position | FTE | Compensation | Date |
|------|---------------|------------------|-----|--|----------|
| *5. | Colleen Fasso | Paraprofessional | 1 | \$ 13.86 per hour(subject to negotiations) | 10/22/18 |

*Ratify and affirm

** Pending Background Check

*** Updated Salary

Professional Development

| Item | Program | Location | Date(s) | Hour(s)/Miles/Tolls | Cost | Attendee |
|------|--------------------------------|------------------|----------|--|----------|-------------|
| 6. | NJASP Conference | East Windsor, NJ | 12/14/18 | 8:30 am - 3:30 pm 72 miles \$14.28 Tolls | \$115.00 | Ms. Pollock |
| 7. | Bureau of Education & Research | Mt. Laurel, NJ | 1/31/19 | 8:00 am - 3:15 pm | \$269.00 | Ms. Hess |

*Cost includes travel, and lodging.

**Ratify and Affirm

Clinical Practice Field Experience Practicum

| Item | Name | Subject Area | School | Staff Member | Grade(s) | Approved Start Date |
|------|---------------|-------------------|--------|--------------|----------|------------------------------|
| 8. | Gina Tricocci | School Psychology | Rowan | Ms. Pollock | PreK-8 | 1/22/19 - 5/10/19 (20 hours) |

Roll Call on Action Items #1-8:

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | | X | | | |
| Jason Cardonick | X | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | | | X | | | |
| Kristin Jakubowski | | | X | | | |
| Samir Patel | | | | | | X |
| Keith Peacock | | X | X | | | |
| Peter Scarpati | | | X | | | |

Motion Carries Motion Fails Time: 8:23pm

15. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

| Item | Report Type | Attach |
|------|--|--------|
| 1. | Board Secretary’s Report for October 2018. | FI-1 |
| 2. | Treasurer’s Report for October 2018. | FI-2 |
| 3. | Appropriation Adjustment Journal for October 2018. | FI-3 |
| 4. | Board of Education Monthly Certification of Funds for October 2018. | |
| 5. | Cash Flow Report October 2018. | FI-4 |
| 6. | Payment of bills for the month of November 2018 | FI-5 |
| 7. | Student Activity Account September & October 2018. | FI-6 |
| 8. | Cafeteria Report for September & October 2018 | FI-7 |
| 9. | Approve the 2019-2020 Budget Calendar | FI-8 |
| 10. | Approve Aflac to offer voluntary paid supplemental insurance to all Hainesport Township School District employees. | |

| | | |
|-----|---|--|
| 11. | Approve the 24 month Energy Contract with Hudson Energy from 7/1/19-6/30/21 for a cost of \$.1058 per kWh | |
|-----|---|--|

*** Revised date

Field Trips

| Item | Date | Time | Grade/Group | Destination | Cost | Coordinator |
|------|----------|------------------|-------------------------|---------------------------|---|-------------|
| 12. | 4/5/19 | 12:45 pm | 8th Grade | RVRHS Musical | **\$15.00 per student (40) + bus Board paying \$10.00 per student + \$250.00 bus Students paying \$5.00 | Ms. Cahill |
| 13. | 4/10/19 | 8:45 am - 00 pm | TAG Grade 4 | Memorial School | \$250.00 bus | Ms. Venuto |
| 14. | 3/2/19 | 7:00 am -7:00 pm | TAG Odyssey of the Mind | Northern Burlington H. S. | \$250.00 bus | Ms. Venuto |
| 15 | 12/14/18 | 9:00 am - 00 pm | TAG | Newark, NJ | \$250.00 bus | Ms. Venuto |

*Total cost for trip

**Cost per Student

*** Revised date

Fundraisers

| Item | Date | Description | Coordinator |
|------|----------|----------------------------|--------------|
| 16. | 11/29/18 | Pajama Donation Fundraiser | Ms. Anderson |

Roll Call on Action Items #1-16:

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | | X | | | |
| Jason Cardonick | | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | | | X | | | |
| Kristin Jakubowski | | | X | | | |
| Samir Patel | | | | | | X |
| Keith Peacock | | X | X | | | |
| Peter Scarpati | X | | X | | | |

Motion Carries Motion Fails Time: 8:24pm

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

Drills

| Item | Drill | Date | Time |
|------|-----------------------|---------|---------|
| 1. | Bus Evacuation Drills | 9/18/18 | 8:02 am |

*Use of Facilities for 2018-19**

| Item | Date | Time | Activity | Area Requested | Point of Contact |
|------|------------------------|--|---------------------------------------|-------------------|------------------|
| 2. | 2/5/19 | 9:00 am | 8th Grade Honors Readiness Assessment | Cafeteria | Ms.Wenz |
| 3. | 11/7/18 | 6:30 pm | Garden State Council - Boy Scouts | Cafeteria | Mr. LoMonaco |
| 4. | 12/18/18 | ***Nov.12, 13, 14, 15, 26, 27 Nov.28, 29, Dec.4, 5, 6, 10, 11, 12 Dec.18 Dress Rehearsal Dec. 20 Show | 3rd Grade Drama Club Rehearsal | Stage | Ms. Beuerle |
| 5. | 12/20/18 | 6:00 - 8:30 pm | 3rd Grade Drama Club Performance | Stage & Cafeteria | Ms. Beuerle |
| 6. | Dec. - Mar. Wednesdays | 6:00 - 8:00 pm | Lumberton Youth Association | Gym | Mr. Creelman |
| 7. | Dec. - Apr. Tuesdays | 6:00 - 9:00 pm | Mt. Laurel Basketball | Gym | Ms. Milley |

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**** Revised Date ***Ratify and Affirm**

Roll Call on Action Items #1-7:

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Michael Morelli | | | X | | | |
| Mary-Jean Kneringer | | | X | | | |
| Jason Cardonick | | | X | | | |
| Jeffrey Duda | | | | | | X |
| Rosa Guilardi | | | X | | | |
| Kristin Jakubowski | | X | X | | | |
| Samir Patel | | | | | | X |
| Keith Peacock | X | | X | | | |
| Peter Scarpati | | | X | | | |

Motion Carries Motion Fails

Time: 8:25pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

| Motion | Second | All in Favor | All Opposed |
|--------------|----------------|--------------|-------------|
| Mr. Scarpati | Mrs. Kneringer | 7 | 0 |

Motion Carries Motion Fails Time: 8:25 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mrs. Kathy Paz- 24 Parry Drive, Hainesport:

- Maker space is being used a lot and students love it.

Mrs. Liz Flanders- 15 Anchor Court, Hainesport:

- Congratulations to Mr. Blake
- Coding for tag is a great experience for students in middle school

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

| Motion | Second | All in Favor | All Opposed |
|-------------|----------------|--------------|-------------|
| Mr. Peacock | Mrs. Kneringer | 7 | 0 |

Motion Carries Motion Fails Time: 8:30 PM

18. Adjournment to Executive Session, if necessary:

19. RETURN TO OPEN SESSION, if necessary:

20. NEW BUSINESS:

21. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

- December 21 - Early dismissal

- December 24-31- Winter Break (School Closed)

22. ADJOURNMENT

| Motion | Second | All in Favor | All Opposed |
|---------------|-------------|--------------|-------------|
| Mr. Cardonick | Mr. Peacock | 7 | 0 |

Motion Carries Motion Fails Time: 8:31 PM

Respectfully submitted,



Michael Blake
School Business Administrator/Board Secretary

