



**Hainesport Board of Education**  
**Regular Meeting**  
 November 27, 2018  
**7:00 PM - Executive Session**  
**7:30 PM - Public Session**  
**Location: Conference Room**



**Board of Education Members**

Michael Morelli, ( <i>Pres.</i> )	Mary-Jean Kneringer, ( <i>Vice Pres.</i> )	Jason Cardonick
Jeffrey Duda	Rosa Guilardi	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

**Committees of the Board**

<p style="text-align: center;"><b><u>Student Services/Community Relations</u></b>                  Rosa Guilardi (Chair)                  Jeffrey Duda                  Mary-Jean Kneringer</p>	<p style="text-align: center;"><b><u>Human Resources</u></b>                  Jason Cardonick (Chair)                  Rosa Guilardi                  Mary-Jean Kneringer                  Michael Morelli</p>
<p style="text-align: center;"><b><u>Facilities/Technology</u></b>                  Keith Peacock (Chair)                  Kristin Jakubowski                  Samir Patel                  Peter Scarpati</p>	<p style="text-align: center;"><b><u>Finance</u></b>                  Peter Scarpati (Chair)                  Kristin Jakubowski                  Samir Patel                  Keith Peacock</p>

**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on **Jan. 8, 2018**.
- B. Mailed written notice to the Burlington County Times and to Courier Post on **Jan. 8, 2018**.
- C. Filed written notice with the Clerk of Hainesport Township on **Jan. 8, 2018**.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Jeffrey Duda			
Rosa Guilardi			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**

**5. EXECUTIVE SESSION (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 7:00 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into to closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**6. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at \_\_\_\_\_ p.m.

**7. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**8. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Kathy Paz
Student Government Report	Hailey Bryner & Alyssa Scarpati

**9. RECOGNITION/PRESENTATION:**

**Recognitions** - None at this time

**Presentations:**

- Monthly School Spotlight - Mr. Simonet/Ms. Salls
- Student Safety Data System Reporting Period 2 (2017-18 school year) - Mr. Simonet

**10. PUBLIC PARTICIPATION:** (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**11. APPROVAL OF MINUTES:**

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	10//16/18	Regular Meeting (Open Session)	M-1
2.	10//16/18	Regular Meeting (Executive Session)	M-2

**Roll Call on Action Items #1-2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**                       **Motion Fails**

**12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent**

**A. Discussion Items**

1. Verbal report

**B. Motion to approve the following reports upon the recommendation of the Superintendent:**

*Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
5.	Resolution #18-05 QSAC Statement of Assurance (SOA)	Res. #18-05

**Roll Call on Action Items #1-4:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**                       **Motion Fails**

**Roll Call on Resolution #18-05:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**
   
  **Motion Fails**

**13. STUDENT SERVICES & COMMUNITY RELATIONS:**

**A. Student Services Committee Report: Rosa Guilardi, Chair**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

*Curriculum (NJSLs)*

Item	Curriculum	Attach
1.	Adopt the revisions to the Grade 5 Social Studies curriculum.	SS-1
2.	Adopt the revisions to the Grade 4 Language Arts curriculum.	SS-2
3.	Adopt the revisions to the Grade 4 Social Studies curriculum.	SS-3
4.	Adopt the revisions to the Grade 3 Social Studies curriculum.	SS-4
5.	Adopt the revisions to the Grade 2 Social Studies curriculum.	SS-5
6.	Adopt the revisions to the Grade 1 Social Studies curriculum.	SS-6
7.	Adopt the revisions to the Kindergarten Social Studies curriculum.	SS-7
8.	Adopt the revisions to the Grade 5 World Language curriculum.	SS-8
9.	Adopt the revisions to the Grade 4 World Language curriculum.	SS-9
10.	Adopt the revisions to the Grade 3 World Language curriculum.	SS-10
11.	Adopt the revisions to the Grade 2 World Language curriculum.	SS-11

*Out of District Student*

Item	Report Type	Attach
12.	Approve student H-0234 to attend Bancroft School from 10/22/18-6/30/19 for a cost of \$43,825.37	

***Policies & Regulations***

Item	#	Title	Policy	Reg	Rev	1st	Final	Attach
13.	R5600	Student Discipline/Code of Conduct		X	X		X	SS-12

**Roll Call on Action Items #1-13:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**14. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:**

***Faculty and Staff***

Item	Description
1.	Approve Lauren Salls as the McKinney-Vento Homeless Liaison for the 2018-19 school year.
2.	Approve paying Janice Mount for 1 hour of preparation time for a total of \$48.20 (subject to negotiations). Ms. Mount was a presenter during the RV Regional In-service day.
3.	Approve Maria McMullen as a substitute nurse for the 2018-19 school year.
4.	Approve Diana Venuto for 5 hours of training for Odyssey of the Mind at a cost of \$231.45.

**\*Ratify and Affirm**

**\*\* To be Prorated**

***New Hire/Change in Position***

Item	Name	Position	FTE	Compensation	Date
*5.	Colleen Fasso	Paraprofessional	1	\$ 13.86 per hour(subject to negotiations)	10/22/18

**\*Ratify and affirm**

**\*\* Pending Background Check**

**\*\*\* Updated Salary**

***Professional Development***

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
6.	NJASP Conference	East Windsor, NJ	12/14/18	8:30 am - 3:30 pm 72 miles \$14.28 Tolls	\$115.00	Ms. Pollock

7.	Bureau of Education & Research	Mt. Laurel, NJ	1/31/19	8:00 am - 3:15 pm	\$269.00	Ms. Hess
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\*Cost includes travel, and lodging.

\*\*Ratify and Affirm

***Clinical Practice Field Experience Practicum***

Item	Name	Subject Area	School	Staff Member	Grade(s)	Approved Start Date
8.	Gina Tricocci	School Psychology	Rowan	Ms. Pollock	PreK-8	1/22/19 - 5/10/19 (20 hours)

**Roll Call on Action Items #1-8:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**15. FINANCE RELATIONS:**

**A. Finance Committee Report: Pete Scarpati, Chair**

**B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:**

***Reports***

Item	Report Type	Attach
1.	Board Secretary's Report for October 2018.	FI-1
2.	Treasurer's Report for October 2018.	FI-2
3.	Appropriation Adjustment Journal for October 2018.	FI-3
4.	Board of Education Monthly Certification of Funds for October 2018.	
5.	Cash Flow Report October 2018.	FI-4
6.	Payment of bills for the month of November 2018	FI-5
7.	Student Activity Account September & October 2018.	FI-6
8.	Cafeteria Report for September & October 2018	FI-7

9.	Approve the 2019-2020 Budget Calendar	FI-8
10.	Approve Aflac to offer voluntary paid supplemental insurance to all Hainesport Township School District employees.	
11.	Approve the 24 month Energy Contract with Hudson Energy from 7/1/19-6/30/21 for a cost of \$.1058 per kWh	

\*\*\* Revised date

**Field Trips**

Item	Date	Time	Grade/Group	Destination	Cost	Coordinator
12.	4/5/19	12:45 pm	8th Grade	RVRHS Musical	**\$15.00 per student (40) + bus Board paying \$10.00 per student + \$250.00 bus Students paying \$5.00	Ms. Cahill
13.	4/10/19	8:45 am - 2:00 pm	TAG Grade 4	Memorial School	\$250.00 bus	Ms. Venuto
14.	3/2/19	7:00 am -7:00 pm	TAG Odyssey of the Mind	Northern Burlington H. S.	\$250.00 bus	Ms. Venuto
15	12/14/18	9:00 am -3:00 pm	TAG	Newark, NJ	\$250.00 bus	Ms. Venuto

\*Total cost for trip

\*\*Cost per Student

\*\*\* Revised date

**Fundraisers**

Item	Date	Description	Coordinator
16.	11/29/18	Pajama Donation Fundraiser	Ms. Anderson

**Roll Call on Action Items #1-16:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

**16. FACILITIES & TECHNOLOGY:**

**A. Facilities Committee Report: Keith Peacock, Chair**

**B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:**



**Drills**

Item	Drill	Date	Time
1.	Bus Evacuation Drills	9/18/18	8:02 am

**Use of Facilities for 2018-19\***

Item	Date	Time	Activity	Area Requested	Point of Contact
2.	2/5/19	9:00 am	8th Grade Honors Readiness Assessment	Cafeteria	Ms. Wenz
3.	11/7/18	6:30 pm	Garden State Council - Boy Scouts	Cafeteria	Mr. LoMonaco
4.	12/18/18	***Nov.12, 13, 14, 15, 26, 27 Nov.28, 29, Dec.4, 5, 6, 10, 11, 12 Dec.18 Dress Rehearsal Dec. 20 Show	3rd Grade Drama Club Rehearsal	Stage	Ms. Beuerle
5.	12/20/18	6:00 - 8:30 pm	3rd Grade Drama Club Performance	Stage & Cafeteria	Ms. Beuerle
6.	Dec. - Mar. Wednesdays	6:00 - 8:00 pm	Lumberton Youth Association	Gym	Mr. Creelman
7.	Dec. - Apr. Tuesdays	6:00 - 9:00 pm	Mt. Laurel Basketball	Gym	Ms. Milley

**\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.**

**\*\* Revised Date      \*\*\*Ratify and Affirm**

**Roll Call on Action Items #1- 7:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Jeffrey Duda						
Rosa Guilardi						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**18. NEW BUSINESS:**

**19. INFORMATION & FUTURE PLANNING ITEMS:**

**20. DATES TO REMEMBER:**

December 21 - Early dismissal  
December 24-31- Winter Break (School Closed)

**21. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

**22. RETURN TO OPEN SESSION:**

**23. ADJOURNMENT**



