

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
October 16, 2018
6:30pm Room 100

1. Call to Order

Meeting called to order at 6:40pm by Jason Cardonick.

2. Flag Salute

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 8, 2018.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 8, 2018.
- C. Filed written notice with the Clerk of Hainesport Township on January 8, 2018.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President		X	
Mary-Jean Kneringer, Vice President	X		6:54 PM
Jason Cardonick	X		
Jeffrey Duda	X* On Phone		
Rosa Guilardi	X		
Kristin Jakubowski		X	
Samir Patel	X		
Keith Peacock		X	
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 60 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Scarpati	5	0

Motion Carries Motion Fails Time: 6:40pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

*Mr. Duda left the meeting at 6:56 pm.

6. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Cardonick	7	0

Motion Carries Motion Fails Time: 7:27pm

7. District Mission Statement

Board Vice-President Kneringer reconvened the meeting at 7:30pm with the reading of the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. Recognition/Presentation:

- Mrs. Bennett’s Class weather presentation.

9. PTO Report/ SGA Report

Kathy Paz-PTO Report

- Ice Cream Social
- Membership Drive
- 150 Room Parent Applications
- Mixed Bag fundraiser
- Halloween social next week
- Halloween parade
- Bingo event coming up
- Thanks teachers and admin for support
- Funds have been given out

Ryan Haber & Eric Wenz- SGA Report

- Go Packers
- Dance in October
 - Can good donation
- Jeans for troops for Staff

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarapati	Mr. Cardonick	5	0

Motion Carries Motion Fails Time: 7:45 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Scarpati	5	0

Motion Carries Motion Fails Time: 7:45 PM

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	9/24/18	Regular Meeting (Open Session)	M-1
2.	9/24/18	Regular Meeting(Executive Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer	X		X			
Jason Cardonick		X	X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski						X

Samir Patel			X			
Keith Peacock						X
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:46pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

1. Thank you for support during last week
2. Week of Respect went well thank you to counselors and admin

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:49pm

13. STUDENT SERVICES & COMMUNITY RELATIONS:

A. Student Services Committee Report: Joe Corn

Curriculum (NJSL)

Item	Curriculum	Attach
1.	Adopt the revisions to the Grade 2 Language Arts curriculum.	SS-1

2.	Adopt the revisions to the Kindergarten Science curriculum.	SS-1
3.	Adopt the revisions to the Grade 1 Science curriculum.	SS-1
4.	Adopt the revisions to the Grade K-8 Music curriculum.	SS-1
5.	Adopt the revisions to the Grade 2 Science curriculum.	SS-1

Out of District Placement

Item	Student	Placement	Tuition	Term
6.	H-0190	Moorestown Township Public School	\$2,500	ESY 7/1/18-8/31/18

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick		X				X
Jeffrey Duda			X			
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:50pm

14. HUMAN RESOURCES

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
1.	Guided Math Conference	New Brunswick, NJ	Nov. 27 & 28	8:30 am - 3:35 pm	\$449.00	Ms. Hoffman

*Cost includes travel, and lodging.

**Ratify and Affirm

Additional Volunteers for 2018-19

Item	Name		
2.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Georgia VanHom Lisa Edelstein Damien Leonti Christine Chong Chiquita Anderson </td> <td style="width: 50%; border: none;"> Kristen Malkin Jessica Moats Jodi Leonti Craig Canning Laura Stupar </td> </tr> </table>	Georgia VanHom Lisa Edelstein Damien Leonti Christine Chong Chiquita Anderson	Kristen Malkin Jessica Moats Jodi Leonti Craig Canning Laura Stupar
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Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock						X
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:51pm

15. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for August & September 2018	FI-1
2.	Treasurer’s Report for August & September 2018	FI-2
3.	Appropriation Adjustment Journal for August & September 2018.	FI-3
4.	Board of Education Monthly Certification of Funds for August & September 2018	
5.	Cash Management Report August & September 2018	FI-4
6.	Payment of bills for the month of October	FI-5
7.	Student Activity Account August 2018.	FI-6

Resolution

Item	Title	Attach
8.	Resolution 18-04 Submission of Form M-1 and Comprehensive Maintenance Plan	

Roll Call on Action Items #1-7:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel			X			

Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:52pm

Roll Call on Action Item #8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock						X
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:52pm

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Samir Patel

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities for 2018-19**

Item	Date	Time	Activity	Area Requested	Point of Contact
1.	11/1/18	7:00 - 9:00 pm 3:30 - 4:30 (set-up)	National Junior Honor Society Inductions	Cafeteria	Ms. Reale
2.	10/19/18	8:30 - 10:30 am	Fire Safety Assembly	Cafeteria	Ms. Salls
3.	12/17/18	8:45 - 10:00 am	RV Arts Assembly	Cafeteria	Ms. Cahill
4.	11/12/18	3:30 -4:30 pm	PTO Musical Theatre Meeting	Rooms 314 & 315	Ms. Collett & Ms. Canning
5.	Nov. 26, 27, 28 & 29	3:30 - 5:30 pm	PTO Musical Theatre Auditions	Rooms 314 & 315	Ms. Collett & Ms. Canning
6.	Dec. 3, 5, 10, 12 Jan. , 9, 14, 16, 23, 28, 30 Feb. 4, 6, 11, 13, 20, 25, 27 Mar. 4, 6, 11, 13, 18	3:30 - 5:30 pm	PTO Musical Theatre	Rooms 314 & 315	Ms. Collett & Ms. Canning
7.	Mar. 20, 22, 25, 27, 29 Apr. 1, 3, 5, 8, 10, 12, 15, 17, 29, 30 May 1, 2, 3	3:30 - 5:30 pm	PTO Musical Theatre	Stage & Cafeteria	Ms. Collett & Ms. Canning

8.	5/6/19 5/7/19 5/8/19	3:30 - 7:00 pm 3:30 - 7:00 pm 3:30 - 5:30 pm	PTO Musical Theatre Green Cast Rehearsal White Cast Rehearsal Rehearsal	Stage & Cafeteria	Ms. Collett & Ms. Canning
9.	5/9/19	5:00 - 7:00 pm 7:00 - 9:00 pm	PTO Musical Theatre Set Up Time Showtime	Stage & Cafeteria	Ms. Collett & Ms. Canning
10.	5/10/19	5:00 - 7:00 pm 7:00 - 9:00 pm	PTO Musical Theatre Set Up Time Showtime	Stage & Cafeteria	Ms. Collett & Ms. Canning
11.	5/11/19	1:00 - 3:00 pm 3:00 pm 7:00 pm	PTO Musical Theatre Set Up Time Showtime Showtime	Stage & Cafeteria	Ms. Collett & Ms. Canning
12.	5/13/19	3:30 - 5:30 pm	PTO Musical Theatre Cast Party	Stage & Cafeteria	Ms. Collett & Ms. Canning
13.	4/5/19	8:30 10:00 am	Grandparents Day	Cafeteria & Classrooms	Ms. Zerbo & Ms. Cahill
14.	1/1/19-3/30/19	6:00- 10:00 PM	RV Soccer Club	Gym	Mr. Scarpati

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**** Revised Date ***Ratify and Affirm**

Roll Call on Action Items #1-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Jeffrey Duda						X
Rosa Guilardi			X			
Kristin Jakubowski						X
Samir Patel	X		X			
Keith Peacock						X
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:54pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Guilardi	Mr. Patel	5	0

Motion Carries Motion Fails Time: 7:54 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mrs. Kathy Paz- 41 Parry Drive, Hainesport:

- Thank all for event Wednesday, safety is important
- Great feedback on new counselors and set-up
- PTO like to sponsor No Place for Hate initiative.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mrs. Guilardi	5	0

Motion Carries Motion Fails Time: 7:55 PM

18. Adjournment to Executive Session

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Scarpati	5	0

Motion Carries Motion Fails Time: 7:55pm

19. RETURN TO OPEN SESSION, if necessary:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Scarpati	5	0

Motion Carries Motion Fails Time: 8:32pm

20. NEW BUSINESS:

21. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

- Nov. 8 & 9 NJEA Convention
- Nov. 16 Parent/Teacher Conferences (Afternoon) -Early Dismissal for Students
- Nov. 19 & 20 Parent/Teacher Conferences (Evening) - Early Dismissal for Students
- Nov. 21 Early Dismissal
- Nov. 22 & 23 Thanksgiving Break (School Closed)

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Patel	5	0

Motion Carries Motion Fails Time: 8:32 PM

Respectfully submitted,



 Michael Blake
 School Business Administrator/Board Secretary