



Hainesport Board of Education
Regular Meeting
 December 17, 2019
6:30 PM - Executive Session
7:00 PM - Public Session
Location: Room 100 Conference Room



Board of Education Members

Michael Morelli, (<i>Pres.</i>)	Mary-Jean Kneringer, (<i>Vice Pres.</i>)	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

Committees of the Board

<p style="text-align: center;"><u>Student Services/Community Relations</u> Jeffrey Duda (Chair) Binaca Cuniglio Jason Cardonick Mary-Jean Kneringer</p>	<p style="text-align: center;"><u>Human Resources</u> Jason Cardonick (Chair) Binca Cuniglio Mary-Jean Kneringer Michael Morelli</p>
<p style="text-align: center;"><u>Facilities/Technology</u> Keith Peacock (Chair) Kristin Jakubowski Samir Patel Peter Scarpati</p>	<p style="text-align: center;"><u>Finance</u> Peter Scarpati (Chair) Kristin Jakubowski Samir Patel Keith Peacock</p>

1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:30 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2019.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**
- Mr. Robert O’Brien, Business Administrator/Board Secretary**

5. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

6. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at _____ p.m.

7. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Brynner
Student Government Report	N/A

9. RECOGNITION/PRESENTATION:

None at this time.

10. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

11. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	11/26/19	Regular Meeting (Open Session)	M-1
2.	11/26/19	Regular Meeting (Closed Session)	M-2

Roll Call on Action Items #1 & 2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						

Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries Motion Fails

12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Discussion Items

1. Verbal report

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report - November 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Reorganization meeting January 7, 2020 at 6:00 pm.	

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries Motion Fails

13. STUDENT SERVICES & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Jeff Duda, Chair**

None at this time.

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Retirements/Resignations/Leaves of Absence

Item	Employee	Position	Type of Leave	Date
1.	#1193	Elementary Teacher	Medical Leave Extended	12/16/19
2.	#1368	Business Administrator	Resignation, with regret	12/31/19

**Ratify and Affirm*

Faculty and Staff

Item	Description	Attach
3.	Approve paying Mr. Hartsough for his unused sick time upon retirement, in accordance to the current Collective Bargaining Agreement.	
4.	Approve paying Ms. Hartsough for her unused sick time upon retirement, in accordance to the current Collective Bargaining Agreement.	
5.	Approve paying Mr. Blake for his unused vacation time upon resignation, in accordance with his contract.	

**Ratify and Affirm*

**** To be Prorated**

*New Hire**

Item	Name	Position	Compensation	Effective Date
6.	Jennifer Faltz	Secretary to the CST Team & Principal PreK-4	\$31,440.00 Pro rated	1/1/2020

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
7.	Speech-Language Therapy	Cherry Hill, NJ	1/13/20	7 hours	\$279.00	Ms. Murphy
8.	Practical Strategies to Address the Challenges of Today's School Nurse	Mt. Laurel, NJ	2/23/20	7 hours	\$279.00	Ms. Hess

**** Revised**

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
**9.	Carly Rothenberg	BA+24 Step 3	MA Step 3	1/1/2020
**10.	Maria Davies	BA+24 Step 4	MA Step 4	1/1/2020
**11.	Kailey D'Occhio	BA+24 Step 5	MA Step 5	1/1/2020
12.	Sharon Correa	BA Step 11	BA+12 Step 11	1/1/2020

****Upon supporting documentation being on file.**

Roll Call on Action Items #1-12:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries Motion Fails

15. FINANCE RELATIONS:

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for November 2019	FI-1
2.	Treasurer’s Report for November 2019	FI-2
3.	Appropriation Adjustment Journal for November 2019	FI-3
4.	Board of Education Monthly Certification of Funds for November 2019	
5.	Cash Flow Report for November 2019	FI-4
6.	Payment of bills for the month of December 2019	FI-5
7.	Student Activity Account for November 2019	FI-6
8.	Accept the 2018-2019 School Year Audit Report	

Field Trips

Item	Grade/Group	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
*** 9.	TAG 5 & 6	NJIT	N/A	N/A	\$250.00	BoE	Mr. Goldberg
10.	8	Lockheed Martin	N/A		\$250.00	BoE	Ms. Hoffman

***Total cost for trip**

****Cost per student**

***** Revised date**

Roll Call on Action Items #1-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries Motion Fails

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:

*Use of Facilities 2019-20 School Year**

Item	Activity	Contact
1.	Wee Kids Summer Camp 2020	Ms. Buckley
2.	RV Arts Assembly	Ms. Cahill

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

***Ratify and Affirm*

State Reports

Item	Report
3.	Approve submitting the Health & Safety Evaluation of School Buildings Statement of Assurance to the county office.

Roll Call on Action Items #1- 3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries Motion Fails

17. PUBLIC PARTICIPATION:

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

18. NEW BUSINESS:

19. INFORMATION & FUTURE PLANNING ITEMS:

20. DATES TO REMEMBER:

Dec. 20, 2019	Early Dismissal
Dec. 23 - 31, 2019	School Closed Winter Break
Jan. 1, 2020	School Closed Winter Break
Jan. 20, 2020	School Closed Martin Luther King, Jr.

21. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)

22. RETURN TO OPEN SESSION:

23. ADJOURNMENT