

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
December 17, 2019
6:30 PM Room 100

1. Call to Order

Meeting called to order at 6:30pm by Board President Morelli

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2019.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio	X		6:39PM
Jeffrey Duda	X		
Kristin Jakubowski	X		6:32 PM
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary
- Robert O'Brien, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition

Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Duda	7	0

Motion Carries Motion Fails Time: 6:31pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.
**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

6. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mrs. Kneringer	9	0

Motion Carries Motion Fails Time: 7:00pm

Mr. Morelli reconvened the meeting at 7:00 pm.

7. District Mission Statement

Mr. Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report (Ms. Miles):

- Holiday Breakfast coming up
- Holiday parties Thursday
- Mother/Son event in January

9. Recognition/Presentation:

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:01 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Kneringer	9	0

Motion Carries Motion Fails Time: 7:01 PM

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	11/26/19	Regular Meeting (Open Session)	M-1
2.	11/26/19	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski					X	
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:02pm

12. Superintendent's Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

Action Items – Motion to approve the Superintendent's Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1

2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report - November 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Reorganization meeting January 7, 2020 at 6:00 pm.	

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:05pm

13. A. Student Services Committee Report:
- No report

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Retirements/Resignations/Leaves of Absence

Item	Employee	Position	Type of Leave	Date
1.	#1193	Elementary Teacher	Medical Leave Extended	12/16/19
2.	#1368	Business Administrator	Resignation, with regret	12/31/19

**Ratify and Affirm*

Faculty and Staff

Item	Description	Attach
3.	Approve paying Mr. Hartsough for his unused sick time upon retirement, in accordance to the current Collective Bargaining Agreement.	

4.	Approve paying Ms. Hartsough for her unused sick time upon retirement, in accordance to the current Collective Bargaining Agreement.	
5.	Approve paying Mr. Blake for his unused vacation time upon resignation, in accordance with his contact.	

***Ratify and Affirm**

**** To be Prorated**

*New Hire**

Item	Name	Position	Compensation	Effective Date
6.	Jennifer Faltz	Secretary to the CST Team & Principal PreK-4	\$31,440.00 Pro rated	1/1/2020

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
7.	Speech-Language Therapy	Cherry Hill, NJ	1/13/20	7 hours	\$279.00	Ms. Murphy
8.	Practical Strategies to Address the Challenges of Today's School Nurse	Mt. Laurel, NJ	2/23/20	7 hours	\$279.00	Ms. Hess

**** Revised**

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
**9.	Carly Rothenberg	BA+24 Step 3	MA Step 3	1/1/2020
**10.	Maria Davies	BA+24 Step 4	MA Step 4	1/1/2020
**11.	Kailey D'Occhio	BA+24 Step 5	MA Step 5	1/1/2020
12.	Sharon Correa	BA Step 11	BA+12 Step 11	1/1/2020

****Upon supporting documentation being on file.**

Roll Call on Action Items #1-12:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick	X		X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries

Motion Fails

Time: 7:07pm

15. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for November 2019	FI-1
2.	Treasurer’s Report for November 2019	FI-2
3.	Appropriation Adjustment Journal for November 2019	FI-3
4.	Board of Education Monthly Certification of Funds for November 2019	
5.	Cash Flow Report for November 2019	FI-4
6.	Payment of bills for the month of December 2019	FI-5
7.	Student Activity Account for November 2019	FI-6
8.	Accept the 2018-2019 School Year Audit Report	

Field Trips

Item	Grade/Group	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
** *9.	TAG 5 & 6	NJIT	N/A	N/A	\$250.00	BoE	Mr. Goldberg
10.	8	Lockheed Martin	N/A		\$250.00	BoE	Ms. Hoffman

*Total cost for trip

**Cost per student

*** Revised date

Roll Call on Action Items #1-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:11pm

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities 2019-20 School Year**

Item	Activity	Contact
1.	Wee Kids Summer Camp 2020	Ms. Buckley
2.	RV Arts Assembly	Ms. Cahill

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

State Reports

Item	Report
3.	Approve submitting the Health & Safety Evaluation of School Buildings Statement of Assurance to the county office.

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:13pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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- Liz Flander- 15 Anchor Court:
 - Congrats Mr. Blake, and welcome Mr. O'Brien

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mrs. Kneringer	9	0

Motion Carries Motion Fails Time: 7:14 PM

18. New Business:

- Mr. Morelli:
 - i. Happy Holidays and a relaxing break
 - ii. New committee structure
 - iii. Celebrate retirees in May/June
 - iv. Thank you Mr. Blake

19. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

Dec. 20, 2019	Early Dismissal	
Dec. 23 - 31, 2019	School Closed	Winter Break
Jan. 1, 2020	School Closed	Winter Break
Jan. 20, 2020	School Closed	Martin Luther King, Jr

20. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	9	0

Motion Carries Motion Fails Time: 7:18PM

Respectfully submitted,



 Michael Blake
 School Business Administrator/Board Secretary