

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
February 25, 2020
7:00 PM, Conference Room (Room 100)

1. Call to Order

Meeting called to order at 7:01pm by Keith Peacock

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President		X	
Mary-Jean Kneringer, Vice President		X	
Jason Cardonick		X	
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel		X	
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

***No motion for Executive Session**

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time:

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.
 *Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

6. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time:

7. District Mission Statement

Mr. Peacock read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report (Ms. Miles):

- Pump It Up fundraiser is tomorrow night (February 26th) at 6pm
- Dine-Out event will be held March 5th
- Gertrude Hawk fundraiser is ongoing with orders due by March 6th
- Parents Night Out event on March 20th at Indian Springs
 - Donations for auction are still being taken
- Class baskets were successful

SGA Report (Brisa Medina):

- March Service Project – donation of games/toys to Children’s Hospital of Philadelphia (CHOP)
- Dance scheduled for April 3rd from 6:30pm to 8:00pm
- Green & White Night planned for May/June

9. Recognition/Presentation:

- Ms. Barnett & Ms. Zerbo gave a presentation on School Counseling Services
- Mr. Simonet gave a presentation on the Student Safety Data System Report for Period-1

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Duda	5	0

Motion Carries Motion Fails Time: 7:34 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Duda	5	0

Motion Carries Motion Fails Time: 7:35 PM

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	1/28/20	Regular Meeting (Open Session)	M-1
2.	1/28/20	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel						X
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:35pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Great job to the counselors who took the lead on the Great Kindness Challenge
- Hainesport Township is now a Kindness Certified School

Action Items – Motion to approve the Superintendent’s Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report – January 2020	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	School calendar for 2020-2021	SR-5

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick						X
Bianca Cuniglio		X	X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel						X
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries

Motion Fails

Time: 7:38pm

13. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:

A. Student Services Committee Report: Kristin Jakubowski, Chair

- No action items, however, the school calendar was discussed

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

- Mr. Peacock presented in absence of Mr. Cardonick

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty and Staff

Item	Description
1.	Employment Contract between Joseph R. Corn, Superintendent of Schools, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of July 1, 2020 through June 30, 2025.

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
2.	NJ Library Assoc. Conference	Atlantic City, NJ	May 30 & 31	16 hours	\$200.00	Ms. Beebe
3.	NJ Schools Mental Health	Pennsauken, NJ	2/28/2020	7 hours, 46 miles & \$5.00 toll	\$00.00	Ms. Pollock
4.	Preventing & Managing Challenging Behavior	Monroe Twp., NJ	3/9/2020	6 hours, 88 miles & \$16.80 tolls	\$149.00	Ms. Pollock
5.	A Force for the Future	Princeton, NJ	3/27/2020 3/28/2020	8.5 hours	\$229.00	Ms. Hess
6.	Strategies to Make Sense of Comprehension	Philadelphia, PA	4/29/2020	6.5 hours	\$249.00	Ms. Azpiri
7.	Responsive Classroom	Lafayette Hill, PA	3/6/2020	8 hours	\$199.99	Ms. Pryor
8.	Responsive Classroom	Lafayette Hill, PA	3/6/2020	8 Hours	\$199.99	Ms. Smith
9.	Responsive Classroom	Lafayette Hill, PA	3/6/2020	8 hours	\$199.99	Ms. Anderson
10.	Responsive Classroom	Lafayette Hill, PA	3/6/2020	8 Hours	\$199.99	Ms. Bennett

**** Revised**

Volunteer for 2019-20

Item	Names
11.	Jessica Renard

Roll Call on Action Items #1-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda	X		X			
Kristin Jakubowski			X			

Samir Patel						X
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:39pm

15. FACILITIES & FINANCE RELATIONS :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the

*Use of Facilities 2019-20 School Year**

Item	Activity	Contact
1.	Read Across America	Ms. Matusz
2.	M.A.R.E.	Mr. Goldberg
3.	Kindergarten Orientation	Ms. Salls
**4.	Seizure Disorder Training	Ms. Salls
5.	Shoprite of Hainesport Nutrition Lesson	4 th Grade Teachers

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

Reports

Item	Report Type	Attach
6.	Board Secretary’s Report for January 2020	FI-1
7.	Treasurer’s Report for January 2020	FI-2
8.	Appropriation Adjustment Journal for January 2020	FI-3
9.	Board of Education Monthly Certification of Funds for January 2020	
10.	Cash Flow Report for January 2020	FI-4
11.	Payment of bills for the month of February 2020	FI-5
12.	Student Activity Account for January 2020	FI-6

Field Trips

Item	Grade/Group	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
13.	8 th Grade	RVRHS	N/A	N/A	\$250.00	BoE	Ms. Rothkopf

Resolution

Item	Name	Res. #
14.	Accept the 2018-2019 School Year Audit	#19-09

Roll Call on Action Items #1-13:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick						X
Bianca Cuniglio		X	X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel						X
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:41pm

Roll Call on Res. #19-09:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						X
Mary-Jean Kneringer						X
Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel						
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:43pm

16. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Duda	5	0

Motion Carries Motion Fails Time: 7:43 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Jakubowski	5	0

Motion Carries Motion Fails Time: 7:44 PM

17. NEW BUSINESS:

- Mr. Scarpati questioned if the district has taken any measures to address the flu/coronavirus. Mr. Corn assured the board that the school district is in constant contact with Burlington County Health Services and takes nationally recognized preventive action to reduce the risk of illness.

18. INFORMATION & FUTURE PLANNING ITEMS:

- None at this time

19. DATES TO REMEMBER:

- March 11, 2020 Spring Conferences (Early Dismissal)

20. ADJOURNMENT TO EXECUTIVE SESSION:

- No motion for executive session

21. RETURN TO OPEN SESSION

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Duda	5	0

Motion Carries Motion Fails Time: 7:46PM

Respectfully submitted,



Robert O'Brien
School Business Administrator/Board Secretary