

**HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES**

**Regular Meeting  
January 28, 2020  
6:30 PM, Conference Room (Room 100)**

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**1. Call to Order**

Meeting called to order at 6:26pm by Board President Morelli

**2. Flag Salute/National Anthem**

**3. Statement of Open Public Meeting Compliance**

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival</b>
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick		X	
Bianca Cuniglio	X		6:33 PM
Jeffrey Duda	X		6:44 PM
Kristin Jakubowski	X		6:33 PM
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary

**\*Steve Lee, the district's technology expert, presented information on new technology available to the district and answered the board's questions during public session**

**5. Executive Session**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy

- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mrs. Kneringer	8	0

Motion Carries     Motion Fails    Time: 6:51pm

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

**6. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	8	0

Motion Carries     Motion Fails    Time: 7:04pm

Mr. Morelli reconvened the meeting at 7:04 pm.

**7. District Mission Statement**

Mr. Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**8. PTO Report (Ms. Chow):**

- Mother Son Event at Big League Dreams successful
- Getting sponsors for PTO event on March 20<sup>th</sup> at Marco’s Restaurant (Indian Springs)
- Pump It Up fundraiser coming up February 26<sup>th</sup>

**SGA Report (Brian Flanders):**

- Attended NJ Association of Student Councils conference
- Frosty Formal on January 24<sup>th</sup> raised money for SGA to visit TCNJ
- Spirit week is currently underway
- School is participating in The Great Kindness Challenge

**9. Recognition/Presentation:**

- None at this time

**10. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Kneringer	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:11 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:12 PM

**11. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	12/17/19	Regular Meeting (Open Session)	M-1
2.	12/17/19	Regular Meeting (Closed Session)	M-2
3.	1/7/20	Reorganization Meeting (Open Session)	M-3
4.	1/7/20	Reorganization Meeting (Closed Session)	M-4

Roll Call on Action Item #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski						
Samir Patel		X	X			
Keith Peacock					X	
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:13pm

**12. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Received NJQSAC update notifying district is passing in all 5 categories
- Welcome to Rowan University future educators attending the board meeting
- Holocaust survivor speaker presenting their story to the school February 21<sup>st</sup>
- Congratulations to RJ Lockshine for making the All South Jersey Junior High Band (Euphonium)

Action Items – Motion to approve the Superintendent’s Report:

*Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report - December 2019	SR-4
5.	Change the Board of Education meeting date from December 16, 2020 to December 22, 2020	
6.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:18pm

**13. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

A. Student Services Committee Report: Kristin Jakubowski, Chair

- Mr. Peacock & Mr. Patel visited Ms. Beebe’s coding class to gain a first hand experience of what the students are currently working on
- The committee is increasing efforts to modernize technology in the district and have been consulting with the district’s technology expert, Steve Lee

**14. HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

*Retirements/Resignations/Leaves of Absence*

Item	Employee	Position	Type of Leave	Date
1.	#1888	Elementary Teacher	Maternity Leave	12/20/19
2.	#1833	Lunch/Recess Aide	Resignation	1/24/20
3.	#1889	Lunch/Recess Aide	Resignation	1/24/20

*\*Ratify and Affirm*

*Faculty and Staff*

Item	Description	Attach
4.	Approve the Code Club for students in grades 3-8.	
5.	Approve Ms. Higgins as the advisor for the Code Club grades 6-8 for the 2019-2020 school year for a cost of \$725.	
6.	Approve Ms. Liedtka as the advisor for the Code Club grades 3-5 for the 2019-2020 school year for a cost of \$725.	
7.	Increase Lisa Renincky's hours to cover all lunch/recess periods effective 2/1/2020	
8.	Increase Glysaura Nieves-Rodriguez 's hours to cover all lunch/recess periods effective 2/1/2020.	

*\*Ratify and Affirm*

*\*\* To be Prorated*

*Professional Development*

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
9.	Mental Health Issues in Classroom	Cherry Hill, NJ	2/28/20	8:00 am – 4:00 pm N/A	\$219.00	Ms. DeWitt

*\*\* Revised*

*Volunteer for 2019-20*

Item	Names	
10.	Jesse J. Rosati as a volunteer coach	Letitia Kelley

Roll Call on Action Items #1-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick						X

Bianca Cuniglio			X		
Jeffrey Duda			X		
Kristin Jakubowski			X		
Samir Patel			X		
Keith Peacock	X		X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:22pm

**15. FACILITIES & FINANCE RELATIONS :**

A. Finance Committee Report:      Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the

*Use of Facilities 2019-20 School Year\**

Item	Activity	Contact
1.	Extended School Year	Ms. Salls
**2.	RVRHS NJROTC Middle School Visit	Ms. Wenz
3.	8 <sup>th</sup> Gr. English/Social Studies Honors Readiness Assessment	Ms. Wenz
4.	Special Education Parent Advisory Group	Ms. Salls
5.	Holocaust Survivor Speaker	Ms. Davies
**6.	RV World Language Presentation to 8 <sup>th</sup> graders	Ms. Wenz
7.	Importance of Reading – Basketball Jones Assembly	Ms. Matusz

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

*\*\*Ratify and Affirm*

**Reports**

Item	Report Type	Attach
8.	Board Secretary’s Report for December 2019	FI-1
9.	Treasurer’s Report for December 2019	FI-2
10.	Appropriation Adjustment Journal for December 2019	FI-3
11.	Board of Education Monthly Certification of Funds for December 2019	
12.	Cash Flow Report for December 2019	FI-4
13.	Payment of bills for the month of January 2020	FI-5
14.	Student Activity Account for December 2019	FI-6

15.	Ratify and affirm Ms. Collins’ application for the Community Grant	
16.	Accept the Community Grant from Walmart in the amount of \$3,500.00. This money will be used to fund our PBSIS (Positive Behavior Support in Schools) program.	
17.	Ratify and affirm Ms. Beebe’s application for Libraries Ready to Code mini grant.	

**Fundraisers**

Item	Date	Description	Coordinator
18.	2/26/20	Pump It Up	PTO
19.	2/7/20	Dress Down Day	Ms. Davies

**Field Trips**

Item	Grade/Group	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
20.	5/28/20	Brandywine Living Voorhees	\$16.00 per student for lunch	\$450.00	\$250.00 (1)	Parents pay for lunch. Board pays for nurse & bus	Ms. Cahill
21.	2/12/20	Hainesport Post Office	N/A	N/A	N/A	N/A	Ms. Phogat

**Resolution**

Item	Name	Res. #
22.	OPRA request concerning the calculation and allocation of State Aid.	#19-08

**Roll Call on Action Items #1-21:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:24pm

**Roll Call on Res. #19-08:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			

Jason Cardonick						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:27pm

**16. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Duda	8	0

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- Tom Simonet- 9 Lenox Drive:
  - Welcome Trooper Jessica Sarro to Hainesport Township School District
  - Trooper Jessica will soon be taking over the LEAD program in Hainesport
  - Directive from State Police Colonel to show more of a presence at local schools
  - Thank you to Trooper Mike for all he’s done in the district

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:30 PM

**17. New Business:**

- None at this time



**18. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:**

- Feb. 14, 2020 – In Service Day (Teachers Only)
- Feb. 17, 2020 – Presidents’ Day (School Closed)

**19. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Scrapati	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:31PM

Respectfully submitted,



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Robert O'Brien  
School Business Administrator/Board Secretary

