

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

**Regular Meeting
June 23, 2020
7:00 PM, Virtual Meeting**

1. Call to Order

Meeting called to order at 7:07pm by Board President Morelli

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio		X	
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary.

5. Resolution #19-17:

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19-17

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			

Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:10pm

6. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

***No motion for executive session.**

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time:

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

7. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time:

8. District Mission Statement

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

9. PTO Report & Student Government Report

- None at this time

10. Recognition/Presentation

- Kaitlyn Dick – Summer STEM Camp at Stockton University
 - i. Mrs. Salls congratulated Kaitlyn on being selected to attend the American Association of University Women’s Tech Trek program at Stockton University.

11. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mrs. Jakubowski	8	0

Motion Carries Motion Fails Time: 7:14pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Kneringer	Mr. Duda	8	0

Motion Carries Motion Fails Time: 7:16pm

12. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	5/19/2020	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X

Jeffrey Duda		X	X		
Kristin Jakubowski			X		
Samir Patel	X		X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries Motion Fails Time: 7:17pm

13. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mrs. Wenz really knocked the graduation video project out of the park with less than 2 months available to plan. Thank you to Rose and Victor for delivering a great video presentation. The staff has worked very hard to captivate students and have managed to successfully navigate this difficult process with no prior experience under these circumstances. The district has managed to face all challenges head on and handle the risks exceedingly well. Thank you to Mr. Simonet and Mrs. Salls who have done a tremendous job of seeking out a way to make school work. There was a lot of experience gained which will be invaluable going forward. No word yet on how September will look but we won’t let the student population down. Thank you very much to the staff for facing every challenge and wish them a great summer and well deserved break.
 - Board President Morelli also thanked Mrs. Wenz for her phenomenal work each and every year. The video presentation was well organized and expects students will always remember the dedication it took to make happen. Thank you to the administration and staff. Did the best they possible could in such an awkward and unfamiliar situation.

Action Items – Motion to approve the Superintendent’s Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification and will notify Board President of any such action if necessary.	

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			

Peter Scarpati			X			
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Motion Carries Motion Fails Time: 7:31pm

14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Kristin Jakubowski, Chair
- Mr. Patel provided a brief overview of the committee’s agenda items

Student Services

Item	Description
1.	Approve Insight Workforce Solutions, LLC for substitute services for the 2020-2021 school year.

Out of District Placement

Item	Student	Placement	Annual Tuition	Term
2.	H-0234	Bancroft NeuroHealth	\$66,385.68	7/1/20-6/31/21

**Prorated*

Curriculum (NJSLS)

Item	Curriculum	Attach
3.	Res# 19-25: Execution of the Burlington County Joint Transportation Agreements for the 2020-2021 School Year.	Res. #19-25

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries Motion Fails Time: 7:33pm

Roll Call on Resolution #19-25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock			X			

Peter Scarpati			X			
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Motion Carries Motion Fails Time: 7:34pm

15. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

- Thank you to Mrs. Wenz for a first class presentation and amazing celebration. Thank you and congrats to our retirees. They have been pillars at our school and true assets.

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Faculty

Item	Description	Attach.
1.	Pay Margaret Futti for unused vacation days from the 2019-20 school year.	HR-1
2.	Pay Jules Krause for unused vacation days from the 2019-20 school year.	HR-2
3.	Pay Cora Schiers for unused vacation days from the 2019-20 school year.	HR-3
4.	Pay Patricia Gwynne for unused vacation days from the 2019-20 school year.	HR-4
5.	Pay Christy Eckert for unused vacation days from the 2019-20 school year.	HR-5
6.	Pay Nancy Rivera for unused vacation days from the 2019-20 school year.	HR-6
7.	Approve paying Ms. Schiffhauer for her unused sick time upon retirement, in accordance with the current Collective Bargaining Agreement.	
8.	Employment Contract between Robert O’Brien, School Business Administrator/Board Secretary, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of July 1, 2020 through June 30, 2021.	HR-7

*Ratify and Affirm

** To be Prorated

New Hire

Item	Name	Position	FTE	Compensation	Date	Attach
9.	Sabrina Glogowski	Secretary to the Principal 5-8	1.00	Step 1 \$36,668.00	7/1/20- 6/30/21	
10.	Bridgette Rose-Murray	6-8 Grade Science	1.00	BA Step 1 \$50,615	9/1/20 - 6/30/21	HR-8

*Ratify and affirm

** Pending Background Check

*** Updated Salary

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
11.	#1310	Elementary Teacher	Resignation	6/30/2020

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
12.	Distance Learning Seminar (2nd Grade)	Virtual	7/27/20	9:00am - 3:30pm	\$259.00	Ms. Anderson
13.	Distance Learning Seminar (2nd Grade)	Virtual	7/27/20	9:00am - 3:30pm	\$259.00	Ms. Bennett
14.	Distance Learning Seminar (2nd Grade)	Virtual	7/27/20	9:00am - 3:30pm	\$259.00	Ms. Smith
15.	Distance Learning Seminar (2nd Grade)	Virtual	7/27/20	9:00am - 3:30pm	\$259.00	Ms. Pryor
16.	Get Your Teach On K/1 Virtual Conference	Virtual	7/11/20 - 7/15/20	9:00am - 3:00pm	\$60.00	Ms. LaVergne

Roll Call on Action Items #1-16:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick	X		X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:38pm

16. FACILITIES & FINANCE RELATIONS :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for May 2020	FI-1
2.	Treasurer’s Report for May 2020	FI-2
3.	Appropriation Adjustment Journal for May 2020	FI-3
4.	Board of Education Monthly Certification of Funds for May 2020	
5.	Cash Flow Report for May 2020	FI-4

6.	Payment of bills for the month of June 2020	FI-5
7.	Student Activity Account for May 2020	FI-6
8.	Cafeteria Report for May 2020	FI-7
9.	Public Health-Related School Closure Plan	FI-8
10.	Approve the 2019-2020 Scholarship Payments	FI-9
11.	Authorize the School Business Administrator to close the petty cash accounts as of June 30, 2020 and reopen the petty cash accounts in the amount of \$300 total (\$150 for the Superintendent's Office and \$150 for the Child Study Team) as of July 1, 2020	
12.	Approve the Business Administrator to pay the bills for the month of July to be approved by the Board of Education in August.	
13.	Approve Brett DiNovi & Associates, LLC for Behavior/Educational Consultation for 7/1/20-6/30/21	
14.	Approve submission of compliance with Alyssa's Law (Silent Panic Button Alarm System) as tested on 6/5/20 and certified by NJSP.	
15.	Approve submission of GENYOUth COVID-19 Emergency School Nutrition Funding grant application	
16.	Approve submission of letter indicating current enrollment status to Hainesport Township Committee	FI-10
17.	Renewal with student transportation contract with Wills Bus Service, Inc. for the 2020-2021 school year at a cost of \$221,252.40 (1.7% increase)	
18.	Renewal of after school activity bus with Wills Bus Service, Inc. for the 2020-2021 school year at a cost of \$73.32 (1.7% increase)	

Use of Facilities 2020-21*

Item	Date	Time	Activity	Area Requested	Point of Contact
19.	7/6/20-8/14/20 M-F	7:00 am- 6:00 pm	Wee Kids Summer Camp	Library/ Room 400/ Gymnasium/ Cafeteria/ Music Room	Dave Goldstein

****All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved requests.***

Resolutions

Item	Description
20.	Res. #19-19: Transfer to Maintenance Reserve Account
21.	Res. #19-20: Transfer to Capital Reserve Account
22.	Res. #19-21: Transfer to Emergency Reserve Account

23.	Res. #19-22: Submission of the 2021 ESEA Application to the New Jersey Department of Education
24.	Res. #19-23: Submission of the 2021 IDEA Application to the New Jersey Department of Education
25.	Res. #19-24: Adoption of New Bid Thresholds for 7/1/20-6/30/25

Roll Call on Action Items #1-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X	X *Items 17,18,19		
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X	X *Item 19		

Motion Carries Motion Fails Time: 7:56pm

Roll Call on Resolution #19-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:58pm

Roll Call on Resolution #19-20:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:59pm

Roll Call on Resolution #19-21:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 8:00pm

Roll Call on Resolution #19-22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 8:01pm

Roll Call on Resolution #19-23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 8:02pm

Roll Call on Resolution #19-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			

Samir Patel			X		
Keith Peacock			X		
Peter Scarpati	X		X		

Motion Carries Motion Fails Time: 8:03pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mrs. Kneringer	8	0

Motion Carries Motion Fails Time: 8:03pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- **Kim Orfe – 936 Cinnaminson Ave, Palmyra, NJ**
 - Thank you to the administration for the constant communication through this difficult time.
- **Christina Oleykowski – 209 New Jersey Ave, Hainesport, NJ**
 - Thank you for everything. Will always remember the students she worked with. Wishes everyone well moving forward and congrats.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Kneringer	Mr. Patel	8	0

Motion Carries Motion Fails Time: 8:07pm

18. NEW BUSINESS:

- Board President Morelli thanked the teachers again. Thank you for everyone’s long time service. Would like to recognize all the retirees and give them a proper send off once restrictions are lifted. Congratulations on a well deserved retirement and always welcome back. Hope everyone stays safe this summer and follow guidelines.

- Mr. Corn explained that the 86 member resolution of S-2 state aid loss will be creating legal action for not answering the state aid formula OPRA. Mr. Corn asked the board if they would like to continue with the group which may potentially require legal fees of up to \$1,000. Board President Morelli responded.

19. INFORMATION & FUTURE PLANNING ITEMS:

- None at this time

20. DATES TO REMEMBER:

- July 6-30 ESY Program – Virtual
- July 8 Celebration of Graduates (On Campus)
- Rain Date: July 9

21. ADJOURNMENT TO EXECUTIVE SESSION:

- No motion for executive session

22. RETURN TO OPEN SESSION

23. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	8	0

Motion Carries Motion Fails Time: 8:20pm

Respectfully submitted,



Robert O'Brien
School Business Administrator/Board Secretary