

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting  
March 17, 2020  
6:30 PM, School Cafeteria

1. Call to Order

Meeting called to order at 6:30pm by Board President Morelli

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on March 6, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on March 6, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on March 6, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio		X	
Jeffrey Duda	X		
Kristin Jakubowski		X	
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	7	0

Motion Carries  Motion Fails Time: 6:31pm

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.  
 \*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**6. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	7	0

Motion Carries  Motion Fails Time: 7:01pm

Board President Morelli reconvened the meeting at 7:01 pm.

**7. District Mission Statement**

Board President Moreili read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**8. PTO Report & Student Government Report**

- None at this time

**9. Recognition/Presentation:**

- None at this time

**10. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	7	0

Motion Carries  Motion Fails Time: 7:02pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	7	0

Motion Carries       Motion Fails      Time: 7:03pm

**11. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	2/25/20	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer					X	
Jason Cardonick					X	
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:04pm

**12. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Thank you to all faculty and staff in being able to meet the state requirements to fulfill student needs over the past 72 hours. We will continue to work with the county and State Department of Health as new developments arise.

Action Items – Motion to approve the Superintendent’s Report:

*Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report – February 2020	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:06pm

**13. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

- A. Student Services Committee Report: Kristin Jakubowski, Chari
- Mr. Patel presented in absence of Mrs. Jakubowski

Item	Description
1.	Renewal of Agreement for Physical Therapy Services with Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC for the period of July 1, 2020 to June 30, 2021 at a cost of \$80/hour (no cost increase).
2.	Renewal of Agreement for Our Playground Therapy Services, LLC with Michelle Critelli for the period July 1, 2020 to June 30, 2021 at a cost of \$80/hour (no cost increase).
3.	Renewal of Agreement for Balanced Child Pediatric Therapy with Samantha Compton for the period July 1, 2020 to June 30, 2021 at a cost of \$65/hour school-based services and \$120/hour for home-based services.
4.	Renewal of Agreement for Professional Services between Burlington County Special Services School District/Educational Services Unit (ESU) and Hainesport Township School District for the 2020-2021 school year.

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X *Items 1-3		X *Item 4	

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Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel	X		X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:07pm

**14. HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

*Faculty and Staff*

Item	Description
1.	Caitlyn Kowalski to complete 20 hours of observation in grades K-6. Ms. Kowalski is a student at Rowan University and this a requirement to finish her degree.
2.	Ava Majors to complete 20 hours of observation in grades K-6. Ms. Majors is a student at Rowan University and this is a requirement to finish her degree.

- Mr. Cardonick asked a question and Mr. Corn answered.

*Professional Development*

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
3.	NJTESOL/NJBE, Inc.	New Brunswick	5/28/20	8 hours	\$274.00	Ms. Azpiri

**\*\* Revised**

*Retirements/Resignations/Leaves of Absence*

Item	Name	Position	Type of Leave	Date
4.	#1897	Lunch/Recess Aide	Resignation	3/20/20

**\* Ratify and Affirm      \*\* Revised**

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:09pm

**15. FACILITIES & FINANCE RELATIONS :**

- A. Finance Committee Report:      Pete Scarpati, Chair
- Mr. Scarpati discussed the tentative budget

B. Motion to approve the following Finance action items upon the recommendation of the

***Use of Facilities 2019-20 School Year\****

Item	Activity	Contact
1.	Banana Splits Ice Cream Celebration/Graduation	Ms. Zerbo

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\*Ratify and Affirm**

***Reports***

Item	Report Type	Attach
2.	Board Secretary’s Report for February 2020	FI-1
3.	Treasurer’s Report for February 2020	FI-2
4.	Appropriation Adjustment Journal for February 2020	FI-3
5.	Board of Education Monthly Certification of Funds for February 2020	
6.	Cash Flow Report for February 2020	FI-4
7.	Payment of bills for the month of March 2020	FI-5
8.	Student Activity Account for February 2020	FI-6
9.	Approve the April bills to be paid before the May 5 <sup>th</sup> Board of Education Meeting	

***Field Trips***

Item	Grade/Group	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
10.	8 <sup>th</sup> Grade	Esther Raab Holocaust Museum	N/A Covered by Grant	\$450.00	N/A Covered by Grant	BoE	Ms. Davies

***\*Total cost for trip***

***\*\*Cost per student***

***\*\*Revised date***

***Fundraiser***

Item	Fundraiser Information	Attach
13.	PTO sponsored booster fundraiser to be held during the 2020-21 school year	

*Resolution*

Item	Resolution Information	Attach
14.	Resolution #19-10 Approval of Tentative Proposed Budget for the 2020-21 school year	
15.	Resolution #19-11 Approval of Holt McNally and Associates as our auditor	

\*Motion to amend agenda to remove items 11 & 12 and approve Action Items #1-10 & 13:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:11pm

Roll Call on Res. #19-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:13pm

Roll Call on Res. #19-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:13pm

**16. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	7	0

Motion Carries       Motion Fails      Time: 7:45pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Kim Orfe – 936 Cinnaminson Ave, Palmyra, NJ
  - Asked if the faculty will still be paid during the school closure.
  - Board President Morelli answered

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	7	0

Motion Carries       Motion Fails      Time: 7:16pm

**17. NEW BUSINESS:**

- None at this time

**18. INFORMATION & FUTURE PLANNING ITEMS:**

- None at this time

**19. DATES TO REMEMBER:**

- April 9 Early Dismissal – Spring Recess
- April 10-17 School Closes – Spring Recess

Board President Morelli emphasized the amount of stress and resilience the school district has shown over the past few days. Going forward, the school district will be exploring the potential for a virtual board meeting in the future. Stay safe and try to enjoy time with family during the next few weeks.



**20. ADJOURNMENT TO EXECUTIVE SESSION:**

- No motion for executive session

**21. RETURN TO OPEN SESSION**

**22. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Cardonick	7	0

Motion Carries       Motion Fails      Time: 7:20pm

Respectfully submitted,



Robert O'Brien  
School Business Administrator/Board Secretary

