

# HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting  
May 5, 2020  
7:00 PM, Virtual Meeting

## 1. Call to Order

Meeting called to order at 7:00pm by Board President Morelli

## 2. Flag Salute/National Anthem

## 3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

## 4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary.

## 5. Resolution #19-12:

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19:12

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick	X		X			
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski			X			

Samir Patel			X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:04pm

**6. Executive Session**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

**\*No motion for executive session.**

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
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Motion Carries       Motion Fails      Time:

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

**7. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
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Motion Carries       Motion Fails      Time:

**8. District Mission Statement**

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**9. PTO Report & Student Government Report**

- None at this time

**10. Pre-School Lottery:**

- Mr. Corn pulled student numbers for the Pre-School Lottery. Below are the student numbers that were pulled in order.
  1. 906719
  2. 261737
  3. 724414
  4. 429690
  5. 832541

**11. Budget Presentation:**

- Mr. O’Brien and Mr. Corn gave the budget presentation and answered questions.

**12. Public Hearing:**

Motion to approve the resolution below:

Item	Description
1.	Res. #19-13: Approval of the 2020-21 School Budget

**Roll Call on Resolution #19-13:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:46pm

**13. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Patel	9	0

Motion Carries       Motion Fails      Time: 7:47pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Kneringer	Mr. Patel	9	0

Motion Carries       Motion Fails      Time: 7:48pm

**14. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	3/17/2020	Regular Meeting (Open Session)	M-1
2.	3/17/2020	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski					X	
Samir Patel			X			
Keith Peacock					X	
Peter Scarpati		X	X			

Motion Carries       Motion Fails      Time: 7:49pm

**15. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Thankful of the cautious approach in going remote in stages rather all at once. We took some time to consider and analyze the risks associated with remote learning. Very proud of the teacher’s hard work engaging students everyday. Still looking at an appropriate way to close out the school year and graduation. Thank you to Mr. Simonet, Mrs. Salls, Mr. O’Brien, the entire staff and of course the parents.

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Revised 2019-2020 school calendar	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:55pm

**16. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

A. Student Services Committee Report: Kristin Jakubowski, Chair

- Grading system will remain the same and board meeting notice and board policies updated to include virtual meeting guidance.

*Student Services*

Item	#	Title	By Law	Reg	Rev	1 <sup>st</sup>	Final	Attach
1.	2624	Grading System		X	X		X	SS-1
2.	0162	Notice of Board Meeting	X		X		X	SS-2
3.	0167	Public Participation in Board Meetings	X		X		X	SS-3

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			

Samir Patel		X	X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:57pm

**17. HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

*Additional Summer Hours*

Item	Name	Position	Reason	Total Hours	Rate	Effective Date
1.	Jennifer Faltz	Secretary to Director of Student Services	Various Tasks	Not to exceed 140	CBA/per diem	7-1-20 to 8-31-20
2.	Rose Wenz	Guidance Counselor	New students, scheduling, orientations	Not to exceed 35	CBA/per diem	7-1-20 to 8-31-20
3.	Cindy Hess	Nurse	ESY/Health Mandates	Not to exceed 70	CBA/per diem	7-1-20 to 8-31-20
4.	Kelly Murphy	Speech Pathologist	ESY, Kindergarten Screenings, Evaluations and Speech Services	Not to exceed 51	CBA/per diem	7-1-20 to 8-31-20
5.	Marie DeWitt	LDTC	IEP Caseload	Not to exceed 72	CBA/per diem	7-1-20 to 8-31-20
6.	Tracey Huster	Social Worker	IEP Caseload	Not to exceed 72	CBA/per diem	7-1-20 to 8-31-20
7.	Marjorie Pollock	School Psychologist	IEP Caseload	Not to exceed 72	CBA/per diem	7-1-20 to 8-31-20
8.	Tricina Beebe	Librarian	Work in Library	Not to exceed 21	CBA/per diem	7-1-20 to 8-31-20
9.	Courtney Quinn	Library Clerk	Work in Library & Student Activities	Not to exceed 21	CBA/per diem	7-1-20 to 8-31-20
10.	Nicole Zerbo	Guidance Counselor	New students, orientations	Not to exceed 35	CBA/per diem	7-1-20 to 8-31-20
11.	Morgan Barnett	Guidance Counselor	New students, orientations	Not to exceed 35	CBA/per diem	7-1-20 to 8-31-20
12.	Stephanie Glenn	Orton-Gillingham Supplemental	Students	Not to exceed 24	CBA/per diem	7-1-20 to 8-31-20

		Instructor				
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**Extra-Curricular Activities**

Item	Name	Position	Rate	Effective Date
13.	Cheryl Smith	Extended School Year	CBA/per diem	7/6/20
14.	Mary Rosas-Rodriguez	Extended School Year	CBA/per diem	7/6/20
15.	Janice Mount	Extended School Year	CBA/per diem	7/6/20
16.	Scott Stipa	Extended School Year	CBA/per diem	7/6/20

**Faculty**

Item	Description	Attach.
17.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2020-2021 school year: Cyndi Hess* Jackie Warker Stephanie Glenn (*Tenure as of Nov. 2020 due to time and hiring)	HR-1
18.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2021-2022 school year: Anne Lavergne* Olivia Liedtka (*Tenure as of Feb. 2022 due to time and hiring)	HR-2
19.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2022-2023 school year: Jessica Mann Nicole Zerbo	HR-3
20.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2023-2024 school year: Morgan Barnett Kelly Murphy Rebecca Collins	HR-4
21.	Reappointment of tenured certificated teaching staff	HR-5
22.	Reappointment of non-certificated support staff	HR-6

**Roll Call on Action Items #1-22:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries

Motion Fails

Time: 8:00pm

**18. FACILITIES & FINANCE RELATIONS :**

A. Finance Committee Report: Pete Scarpati, Chair

- Mr. Scarpati discussed the school budget and major priorities associated

B. Motion to approve the following Finance action items upon the recommendation of the

*Reports*

<i>Item</i>	<i>Report Type</i>	<i>Attach</i>
1.	Board Secretary’s Report for March 2020	FI-1
2.	Treasurer’s Report for March 2020	FI-2
3.	Appropriation Adjustment Journal for March 2020	FI-3
4.	Board of Education Monthly Certification of Funds for March 2020	
5.	Cash Flow Report for March 2020	FI-4
6.	Payment of bills for the month of April 2020	FI-5
7.	Student Activity Account for March 2020	FI-6
8.	Cafeteria Report for March 2020	FI-7
9.	Approve Wilentz, Goldman & Spitzer, P.A. as Bond Counsel	
10.	Approve Phoenix Advisors, LLC as Continuing Disclosure Agent	
11.	Approve NW Financial Group, LLC as Financial Advisor	
12.	Approve Holt McNally & Associates for Audit Services for the 2020-2021 school year for a fee of \$21,000.00.	
13.	Renewal of Health Insurance Benefits with AmeriHealth (1 year), renewal of Prescription Benefits with Benecard (1 of 2 year), renew Dental Benefits with Delta Dental PPO (2 of 2 year) for the period of July 1, 2020 to June 30, 2021	

*Resolutions*

<i>Item</i>	<i>Description</i>
14.	Res. #19-14: Submission of the 2020-2021 Safety Grant Application for the New Jersey Insurance Group
15.	Res. #19-15: Approve Nutri-Serve Food Management Inc. to operate the District’s Food Service program for a period of 1 year for the 2020-2021 school year. Included are three remaining one-year renewal options. The management fee is \$23,218.09.

Roll Call on Action Items #1-13:

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			



Motion Carries       Motion Fails      Time: 8:01pm

Roll Call on Resolution #19:14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 8:03pm

Roll Call on Resolution #19:15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 8:04pm

**19. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Kneringer	Mr. Scarpati	9	0

Motion Carries       Motion Fails      Time: 8:04pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Cardonick	9	0

Motion Carries       Motion Fails      Time: 8:05pm

**20. NEW BUSINESS:**

- Board President Morelli thanked Mr. Corn for his leadership during this difficult time. Thank you to the administration, staff and faculty for rising to the occasion and giving all your effort. Teachers have done a great job of keeping students engaged and leveraging the technology available. Very thankful for the faculty and staff taking the time out of their day to put on a great car parade.

**21. INFORMATION & FUTURE PLANNING ITEMS:**

- None at this time

**22. DATES TO REMEMBER:**

- May 22-25      School Closed

**23. ADJOURNMENT TO EXECUTIVE SESSION:**

- No motion for executive session

**24. RETURN TO OPEN SESSION**

**25. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Duda	9	0

Motion Carries       Motion Fails      Time: 8:11pm

Respectfully submitted,



Robert O'Brien  
School Business Administrator/Board Secretary