

Hainesport Board of Education

Regular Meeting

November 26, 2019

6:15 PM - Executive Session

7:00 PM - Public Session

Location: Room 100 Conference Room



Board of Education Members

Michael Morelli, (<i>Pres.</i>)	Mary-Jean Kneringer, (<i>Vice Pres.</i>)	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

Committees of the Board

<p><u>Student Services/Community Relations</u> Jeffrey Duda (Chair) Binaca Cuniglio Jason Cardonick Mary-Jean Kneringer</p>	<p><u>Human Resources</u> Jason Cardonick (Chair) Binca Cuniglio Mary-Jean Kneringer Michael Morelli</p>
<p><u>Facilities/Technology</u> Keith Peacock (Chair) Kristin Jakubowski Samir Patel Peter Scarpati</p>	<p><u>Mens ware</u> Peter Scarpati (Chair) Kristin Jakubowski Samir Patel Keith Peacock</p>

1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:15 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2019.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent
- Mr. Michael Blake, Business Administrator/Board Secretary

5. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:15 p.m. prevailing time, for approximately 45 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

6. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at _____ p.m.

7. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Brynner
Student Government Report	Ryan Haber & Olivia Farrell

9. RECOGNITION/PRESENTATION:

None at this time.

10. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

11. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	10/15/19	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Discussion Items

1. Verbal report

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report - October 2019	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

13. STUDENT SERVICES & COMMUNITY RELATIONS:

A. Student Services Committee Report: Jeff Duda, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Out of District Placement

Item	Student	Placement	Tuition	Term
1.	H-0236	BCSSSD	\$41, 249**	9/1/19-6/30/20

***to be pro-rated*

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries Motion Fails

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
1.	#1170	Secretary	Resignation, with regret	12/ 31/19
2.	#1166	Paraprofessional	Retirement, with regret	6/30/20
3.	#1310	Elementary Teacher	Extended Maternity Leave	9/1/20
4.	#1169	Elementary Teacher	Medical Leave	1/20/20 (or sooner)
5.	**#1259	Elementary Teacher	Medical Leave	11/4/19
6.	#1892	Maintenance	Medical Leave Extended	12/1/19
7.	#1172	CST Member	Medical Leave	11/7/19
8.	#1196	Teacher	Medical Leave	12/6/19

***Ratify and Affirm**

*New Hire**

Item	Name	Position	Compensation	Effective Date
9.	*Robert O'Brien	Business Administrator/Board Secretary	\$75,000.00 pro-rated	Dec. 12, 2019 (or as soon as possible thereafter)
10.	Donna Condo	Treasurer of School Monies	\$5,000.00 pro-rated	January 1, 2020

**Contingent upon approval of contract by Executive County Superintendent and criminal history review clearance.*

Faculty and Staff

Item	Description	Attach
11.	Paying Ms. Hess a total of \$125.72 for four lunch periods where she had to attend meetings.	
12.	Approve paying Ms. Oleykowski upon retirement for her unused sick days in accordance with the current CBA Article XIV - Sick Leave, Section B. Support Staff.	
13.	Approve the revised job description for Secretary to the Child Study Team & Principal PreK-4.	HR-1
14.	Employment Contract between Robert O'Brien, School Business Administrator/Board Secretary, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of December 12, 2019 through June 30, 2019.	

***Ratify and Affirm**

**** To be Prorated**

Mandated Appointments as per N.J.A.C. 18A & N.J.A.C. 6 & 6A for School Year 2019-20

Item	Name	Position	Effective Date
15.	Lauren Salls	Affirmative Action Office	9/1/2019
16.	Thomas Simonet	Affirmative Action Office	9/1/2019
17.	Cora Schiers	Issuing Officer of Working Papers	9/1/2019
18.	Thomas Simonet	Anti-Bullying Coordination	9/1/2019
19.	Kelly Morgan	Anti-Bullying Specialist	9/1/2019
20.	Rose Wenz	Anti-Bullying Specialist	9/1/2019
21.	Nicole Zerbo	Anti-Bullying Specialist	9/1/2019
22.	Lauren Salls	McKinney-Vento Homeless Liaison	9/1/2019

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
23.	NJASL 2019 Fall Conference	East Brunswick	12/9/19 & 12/10/19	N/A	\$200.00	Ms. Quinn
24.	Fundations Level 2 Workshop	Princeton, NJ	12/16/19	6.5 hours	\$350.00	Ms. Anderson
25.	Fundations Level 2 Workshop	Princeton, NJ	12/16/19	6.5 hours	\$350.00	Ms. Bennett
26.	Enhance Effective Medical Emergency Teams	Mt. Laurel, NJ	1/15/2020	6.5 hours	\$295.00	Ms. Hess
27.	Games to Reinforce Reading Skills	TCNJ	2/7/20	N/A	\$175.00	Ms. Horn
28.	Autism Meltdown in Children & Adolescents	Cherry Hill, NJ	12/6/19	8 hours	\$219.99	Ms. Zerbo
29.	Autism Meltdown in Children & Adolescents	Cherry Hill, NJ	12/6/19	8 hours	\$219.99	Ms. Barnett

**** Revised**

Mentoring

Item	Mentor	Mentee	Area	Year
30.	Kevin King	Katherine Berlin	Elementary Teacher	2019-20

Roll Call on Action Items #1-30:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

15. FINANCE RELATIONS:

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Attach
1.	Board Secretary's Report for October 2019	FI-1
2.	Treasurer's Report for October 2019	FI-2
3.	Appropriation Adjustment Journal for October 2019	FI-3
4.	Board of Education Monthly Certification of Funds for October 2019	
5.	Cash Flow Report for October 2019	FI-4
6.	Payment of bills for the month of November 2019	FI-5
7.	Student Activity Account for October 2019	FI-6
8.	Approve the 2020-2021 Budget Calendar	FI-7
9.	Approve Wilentz, Goldman, & Spitzer as the district Bond Counsel	
10.	Increase pay for substitute custodians to \$15.00 an hour	
11.	Accept a \$1,500.00 donation to the Student Activities Account from an anonymous donor.	

Field Trips

Item	Grade/ Group	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
12.	1	Philadelphia Zoo	13.00 per student	\$450.00	\$500.00	BoE	Ms. Warker
13.	TAG 7 & 8	Pilesgrove School	\$195.00	N/A	\$250.00	BoE	Ms. Venuto
14	TAG Gr. 4	Memorial School	\$40.00	N/A	\$250.00	BoE	Ms. Venuto
15.	TAG 7 & 8	Princeton High	\$195.00	N/A	\$250.00	BoE	Ms. Venuto
16.	TAG Gr. 3	Fountainwoods	N/A	N/A	\$250.00	BoE	Ms. Venuto
17.	TAG Gr. 4	Fountainwoods	N/A	N/A	\$250.00	BoE	Ms. Venuto
18.	TAG Gr. 5	Fountainwoods	N/A	N/A	\$250.00	BoE	Ms. Venuto
19.	4th	ShopRite	N/A	N/A	\$250.00	BoE	Ms. Basantis
20.	3rd	Palmyra Cove	\$570.00	\$450.00	\$500.00	BoE	Ms. Matusz
21.	TAG Gr. 6	Chesterfield Elementary	N/A	N/A	\$250.00	BoE	Ms. Venuto
22.	2	Franklin Institute	\$1,113.00	\$450.00	\$500.00	BoE	Ms. Pryor

***Total cost for trip**

****Cost per student**

***** Revised date**

Resolution

Item	Description
23.	Resolution #19-07: Form and Sale Resolution- Authorization of the sale of refunding bonds.

Roll Call on Action Items #1- 22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

Roll Call on Resolution #19-07:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:

*Use of Facilities 2019-20 School Year**

Item	Activity	Contact
1.	3rd Grade Drama Rehearsals and Performances	Ms. Beuerle
2.	Blood Drive	Ms. Reale

3.	Mount Laurel Youth Basketball	Ms. Milley
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**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

18. NEW BUSINESS:

19. INFORMATION & FUTURE PLANNING ITEMS:

20. DATES TO REMEMBER:

- Dec. 20, 2019 Early Dismissal
- Dec. 23 - 31, 2019 School Closed Winter Break
- Jan. 1, 2020 School Closed Winter Break
- Jan. 20, 2020 School Closed Martin Luther King, Jr.

21. **ADJOURNMENT TO EXECUTIVE SESSION:** (if necessary)

22. **RETURN TO OPEN SESSION:**

23. **ADJOURNMENT**