

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
November 26, 2019
6:15 PM Room 100

1. Call to Order

Meeting called to order at 6:17pm by Board President Morelli

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 10, 2019.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on January 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick		X	
Bianca Cuniglio		X	
Jeffrey Duda		X	
Kristin Jakubowski	X		
Samir Patel	X		6:22 PM
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Michael Blake, School Business Administrator/Board Secretary

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:15pm prevailing time for approximately 45 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Scarpati	5	0

Motion Carries Motion Fails Time: 6:18pm

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

6. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Kneringer	6	0

Motion Carries Motion Fails Time: 7:02pm

Mr. Morelli reconvened the meeting at 7:03 pm.

7. District Mission Statement

Mr. Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report (Mrs. Bryner):

- Spirt wear sale ended and more merchandise sold than past years
- 8th grade car was made around \$1,500
- 36 people were at the last meeting

SGA Report (Ryan Haber & Olivia Farrell)

- Halloween dance and gave awards out
- Can goods drive, received over 150 cans
- Vets day did operation gratitude. Donated 138 lbs candy
- Winter formal in Jan/Feb
- SGA trip TCNJ in January

9. Recognition/Presentation:

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	6	0

Motion Carries Motion Fails Time: 7:07 PM

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	6	0

Motion Carries Motion Fails Time: 7:07 PM

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	10/15/19	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel		X	X			
Keith Peacock					X	
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:08pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

Action Items – Motion to approve the Superintendent’s Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	
4.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio					X	
Jeffrey Duda					X	
Kristin Jakubowski					X	
Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:10pm

13. STUDENT SERVICES & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Mary-Jean Kneringer
- B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Out of District Placement

Item	Student	Placement	Tuition	Term
1.	H-0236	BCSSSD	\$41, 249**	9/1/19-6/30/20

****to be pro-rated**

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X				X	
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:11pm

14. HUMAN RESOURCES

A. Human Resources Committee Report: Jason Cardonick, Chair

Motion for the Hainesport Township Board of Education to add to action item #31-32.

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Patel	6	0

Motion Carries Motion Fails Time: 7:12pm

B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
1.	#1170	Secretary	Resignation, with regret	12/ 31/19
2.	#1166	Paraprofessional	Retirement, with regret	6/30/20
3.	#1310	Elementary Teacher	Extended Maternity Leave	9/1/20
4.	#1169	Elementary Teacher	Medical Leave	1/20/20 (or sooner)
5.	**#1259	Elementary Teacher	Medical Leave	11/4/19
6.	#1892	Maintenance	Medical Leave Extended	12/1/19
7.	#1172	CST Member	Medical Leave	11/7/19
8.	#1196	Teacher	Medical Leave	12/6/19

***Ratify and Affirm**

*New Hire**

Item	Name	Position	Compensation	Effective Date
9.	*Robert O'Brien	Business Administrator/Board Secretary	\$75,000.00 pro-rated	Dec. 12, 2019 (or as soon as possible thereafter)
10.	Donna Condo	Treasurer of School Monies	\$5,000.00 pro-rated	January 1, 2020

**Contingent upon approval of contract by Executive County Superintendent and criminal history review clearance.*

Faculty and Staff

Item	Description	Attach
11.	Paying Ms. Hess a total of \$125.72 for four lunch periods where she had to attend meetings.	
12.	Approve paying Ms. Oleykowski upon retirement for her unused sick days in accordance with the current	

	CBA Article XIV - Sick Leave, Section B. Support Staff.	
13.	Approve the revised job description for Secretary to the Child Study Team & Principal PreK-4.	HR-1
14.	Employment Contract between Robert O’Brien, School Business Administrator/Board Secretary, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of December 12, 2019 through June 30, 2019.	

*Ratify and Affirm

** To be Prorated

Mandated Appointments as per N.J.A.C. 18A & N.J.A.C. 6 & 6A for School Year 2019-20

Item	Name	Position	Effective Date
15.	Lauren Salls	Affirmative Action Office	9/1/2019
16.	Thomas Simonet	Affirmative Action Office	9/1/2019
17.	Cora Schiers	Issuing Officer of Working Papers	9/1/2019
18.	Thomas Simonet	Anti-Bullying Coordination	9/1/2019
19.	Kelly Morgan	Anti-Bullying Specialist	9/1/2019
20.	Rose Wenz	Anti-Bullying Specialist	9/1/2019
21.	Nicole Zerbo	Anti-Bullying Specialist	9/1/2019
22.	Lauren Salls	McKinney-Vento Homeless Liaison	9/1/2019

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
23.	NJASL 2019 Fall Conference	East Brunswick	12/9/19 & 12/10/19	N/A	\$200.00	Ms. Quinn
24.	Fundations Level 2 Workshop	Princeton, NJ	12/16/19	6.5 hours	\$350.00	Ms. Anderson
25.	Fundations Level 2 Workshop	Princeton, NJ	12/16/19	6.5 hours	\$350.00	Ms. Bennett
26.	Enhance Effective Medical Emergency Teams	Mt. Laurel, NJ	1/15/2020	6.5 hours	\$295.00	Ms. Hess
27.	Games to Reinforce Reading Skills	TCNJ	2/7/20	N/A	\$175.00	Ms. Horn
28.	Autism Meltdown in Children & Adolescents	Cherry Hill, NJ	12/6/19	8 hours	\$219.99	Ms. Zerbo
29.	Autism Meltdown in Children & Adolescents	Cherry Hill, NJ	12/6/19	8 hours	\$219.99	Ms. Barnett

** Revised

Mentoring

Item	Mentor	Mentee	Area	Year
30.	Kevin King	Katherine Berlin	Elementary Teacher	2019-20

Retirements/Resignations/Leaves of Absence

Item	Name	Position	Type of Leave	Date
31.	#1111	Teacher	Retirement, with regret	6/30/2020
32.	#1146	Teacher	Retirement, with regret	6/30/2020

Roll Call on Action Items #1-32:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:13pm

15. FINANCE :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for October 2019	FI-1
2.	Treasurer’s Report for October 2019	FI-2
3.	Appropriation Adjustment Journal for October 2019	FI-3
4.	Board of Education Monthly Certification of Funds for October 2019	
5.	Cash Flow Report for October 2019	FI-4
6.	Payment of bills for the month of November 2019	FI-5

7.	Student Activity Account for October 2019	FI-6
8.	Approve the 2020-2021 Budget Calendar	FI-7
9.	Approve Wilentz, Goldman, & Spitzer as the district Bond Counsel	
10.	Increase pay for substitute custodians to \$15.00 an hour	
11.	Accept a \$1,500.00 donation to the Student Activities Account from an anonymous donor.	

Field Trips

Item	Grade/Group	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
12.	1	Philadelphia Zoo	13.00 per student	\$450.00	\$500.00	BoE	Ms. Warker
13.	TAG 7 & 8	Pilesgrove School	\$195.00	N/A	\$250.00	BoE	Ms. Venuto
14.	TAG Gr. 4	Memorial School	\$40.00	N/A	\$250.00	BoE	Ms. Venuto
15.	TAG 7 & 8	Princeton High	\$195.00	N/A	\$250.00	BoE	Ms. Venuto
16.	TAG Gr. 3	Fountainwoods	N/A	N/A	\$250.00	BoE	Ms. Venuto
17.	TAG Gr. 4	Fountainwoods	N/A	N/A	\$250.00	BoE	Ms. Venuto
18.	TAG Gr. 5	Fountainwoods	N/A	N/A	\$250.00	BoE	Ms. Venuto
19.	4th	ShopRite	N/A	N/A	\$250.00	BoE	Ms. Basantis
20.	3rd	Palmyra Cove	\$570.00	\$450.00	\$500.00	BoE	Ms. Matusz
21.	TAG Gr. 6	Chesterfield Elementary	N/A	N/A	\$250.00	BoE	Ms. Venuto
22.	2	Franklin Institute	\$1,113.00	\$450.00	\$500.00	BoE	Ms. Pryor

*Total cost for trip

**Cost per student

*** Revised date

Resolution

Item	Description
23.	Resolution #19-07: Form and Sale Resolution- Authorization of the sale of refunding bonds.

Roll Call on Action Items #1-22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries

Motion Fails

Time: 7:16pm

Roll Call on Action Items #23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski						X
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:18pm

16. FACILITIES & TECHNOLOGY:

A. Facilities Committee Report: Keith Peacock, Chair

B. Motion to approve the following Facilities action items upon the recommendation of the Superintendent:

*Use of Facilities 2019-20 School Year**

Item	Activity	Contact
1.	3rd Grade Drama Rehearsals and Performances	Ms. Beuerle
2.	Blood Drive	Ms. Reale
3.	Mount Laurel Youth Basketball	Ms. Milley

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski						X
Samir Patel		X	X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:19pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to

petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Peacock	6	0

Motion Carries Motion Fails Time: 7:20 PM

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- None at this time

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	6	0

Motion Carries Motion Fails Time: 7:21 PM

18. New Business:

- Mr. Morelli:
 - i. Congratulations on winners of elections

19. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

- Dec. 20, 2019 Early Dismissal
- Dec. 23 - 31, 2019 School Closed Winter Break
- Jan. 1, 2020 School Closed Winter Break
- Jan. 20, 2020 School Closed Martin Luther King, Jr. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Peacock	6	0

Motion Carries Motion Fails Time: 7:21PM

Respectfully submitted,



Michael Blake
School Business Administrator/Board Secretary