

**Hainesport Board of Education**

**Regular Meeting**

September 24, 2019

6:30 PM - Executive Session

7:00 PM - Public Session

Location: Room 100 Conference Room



**Board of Education Members**

Michael Morelli, ( <i>Pres.</i> )	Mary-Jean Kneringer, ( <i>Vice Pres.</i> )	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

**Committees of the Board**

<p><b><u>Student Services/Community Relations</u></b>                  Jeffrey Duda ( Chair)                  Binaca Cuniglio                  Jason Cardonick                  Mary-Jean Kneringer</p>	<p><b><u>Human Resources</u></b>                  Jason Cardonick (Chair)                  Binca Cuniglio                  Mary-Jean Kneringer                  Michael Morelli</p>
<p><b><u>Facilities/Technology</u></b>                  Keith Peacock (Chair)                  Kristin Jakubowski                  Samir Patel                  Peter Scarpati</p>	<p><b><u>Finance</u></b>                  Peter Scarpati (Chair)                  Kristin Jakubowski                  Samir Patel                  Keith Peacock</p>

**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:30 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2019.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2019.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2019.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Superintendent**
- Mr. Michael Blake, Business Administrator/Board Secretary**

**5. EXECUTIVE SESSION (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**6. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries
- Motion Fails

The president reconvened the meeting at \_\_\_\_\_ p.m.

**7. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**8. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Ms. Brynner
Student Government Report	N/A

**9. RECOGNITION/PRESENTATION:**

- State Testing Scores

**10. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**12. APPROVAL OF MINUTES:**

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	8/26/19	Regular Meeting (Open Session)	M-1
2.	8/26/19	Regular Meeting (Executive Session)	M-2

**Roll Call on Action Items #1 & 2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						

Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries                       Motion Fails

**13. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent**

**A. Discussion Items**

1. Verbal report

**B. Motion to approve the following reports upon the recommendation of the Superintendent:**

*Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

**Roll Call on Action Items #1-4:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries                       Motion Fails

**14. STUDENT SERVICES & COMMUNITY RELATIONS:**

**A. Student Services Committee Report: Jeff Duda, Chair**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

***Student Services***

<b>Item</b>	<b>#</b>	<b>Title</b>	<b>Policy</b>	<b>Reg</b>	<b>Rev</b>	<b>1st</b>	<b>Final</b>	<b>Attach</b>
1.	2422	Health & Physical Education	X		X		X	
2.	2431.3	Practice & Pre-Season Heat-Acclimation for School-Sponsored Athletics & Extra Curricular Activities	X		X		X	
3.	2610	Educational Program Evaluation	X		X		X	
4.	4219	Commercial Driver's License Controlled Substance & Alcohol Use Testing	X		X		X	
5.	5111	Eligibility of Resident/Nonresident Students	X		X		X	
6.	5111	Eligibility of Resident/Nonresident Students		X	X		X	
7.	5330.04	Administering an Opioid Antidote	X		X		X	
8.	5330.04	Administering an Opioid Antidote		X		X		
9.	5337	Service Animals	X		X		X	
10.	5756	Transgender Students	X		X		X	
11.	7440	School District Security	X		X		X	
12.	7440	School District Security		X	X		X	
13.	8561	Procurement Procedures for School Nutrition Programs	X		X		X	
14.	2415.06	Unsafe School Choice Option	X		X		X	
15.	2460.8	Special Education - Free & Appropriate Public Education		X	X		X	
16.	5530	Substance Abuse		X	X		X	
17.	5600	Student Discipline /Code of Conduct	X		X		X	
18.	5600	Student Discipline /Code of Conduct		X	X		X	
19.	5611	Removal of Students for Firearms Offenses	X		X		X	
20.	5611	Removal of Students for Firearms Offenses		X	X		X	
21.	5612	Assaults on District Board of Education Members or Employees	X		X		X	
22.	5612	Assaults on District Board of Education Members or Employees		X	X		X	

23.	5613	Removal of Students for Assaults with Weapons Offenses	X		X		X	
24.	5613	Removal of Students for Assaults with Weapons Offenses		X	X		X	
25.	8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses	X		X		X	
26.	8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses		X	X		X	
27.	1642	Earned Sick Leave Law	X			X		
28.	1642	Earned Sick Leave Law		X		X		
29.	3159	Teaching Staff Member/School District Reporting Responsibilities	X		X		X	
30.	3218	Use, Possession, or Distribution of Substances	X		X		X	
31.	3218	Use, Possession, or Distribution of Substances		X	X		X	
32.	4218	Use, Possession, or Distribution of Substances	X		X		X	
33.	4218	Use, Possession, or Distribution of Substances		X	X		X	
34.	4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	X		X		X	
35.	5517	School District Issued Student Identification Cards	X		X		X	
36.	6112	Reimbursement of Federal & Other Grant Expenditures	X		X		X	
37.	6112	Reimbursement of Federal & Other Grant Expenditures		X	X		X	
38.	7440	School District Security	X		X		X	
39.	7440	School District Security		X	X		X	
40.	8600	Student Transportation	X		X		X	
41.	8600	Student Transportation		X	X		X	
42.	8630	Bus Driver/Bus Aide Responsibility	X		X		X	
43.	8630	Emergency School bus Procedures		X	X		X	
44.	8670	Transportation of Special Needs Students	X		X		X	
45.	9210	Parent Organizations	X		X		X	

46.	9400	Media Relations	X		X		X	
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***Out of District Placement***

Item	Student	Placement	Tuition	Term
47.	H-0235	Kingsway Learning Center	\$60,583.65	7/1/19-6/30/20
48.	H-0201	BCSSSD	\$3,900	7/1/19-8/31/19

***Receive Tuition Student***

Item	Description
49.	Tuition Contract with Westampton School District for student #1540874536 for a cost of \$13,000 for the 2019-2020 school year. (To be prorated)

**Roll Call on Action Items #1-49:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**                       **Motion Fails**

**15. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items upon the recommendation of the Superintendent:**

***Retirements/Leaves of Absence***

Item	Name	Position	Type of Leave	Date
1.	Staff #1886	Elementary School	Maternity Leave Paid LOA 10/7/19 - 10/15/19 Unpaid Leave of Absence 10/16/19 - 11/14/19 FMLA/NJFLA 11/15/19 - 2/3/20 Return to work	9/4/19
2.	Staff #1346	Special Education	Medical Leave Paid LOA 9/3/19 - 9/19/19 FMLA 9/20/19 - 9/24/19	9/6/19
3.	Staff #1296	Board Treasurer	Retirement	12/31/19

*4.	Staff #1892	Maintenance	Medical Leave FMLA 8/1/19 - 10/31/19 Unpaid Leave of Absence 11/1/19 - 11/30/19	8/1/19
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**\*Ratify and Affirm**

***Faculty and Staff***

Item	Description	Attachment
5.	Ratify and affirm Susan Ludke as a paraprofessional effective 9/1/19.	
6.	Hiring Christy Graziano as a substitute nurse for the 2019-20 school year, pending fingerprint approval.	
7.	Approve Maggie Lau as a One-to-One Aide for student H-0227 for the 2019-2020 school year	
8.	Approve Linda Russ as a One-to-One Aide for student H-0225 for the 2019-2020 school year	
9.	Approve Christina Oleykowski as a One-to-One Aide for one period for student H-0225 for the 2019-2020 school year.	
10.	Approve a portion of Mrs. Kinter and Mrs. Azpiri salaries to be paid with Title 1 funds for the amount of \$73,241	
11.	Approve a portion of Susan Ludkey salary to be paid with IDEA funds for the amount of \$6,813	
12.	Approve Ann LaVergne for 3 hours of Kindergarten Orientation on 8/15/2019	
13.	Approve Lauren Gill for 3 hours of Kindergarten Orientation on 8/15/2019	
14.	Approve Tabitha Nicodemus for 3 hours of Kindergarten Orientation on 8/15/2019	
15.	Approval to hire two lunch-recess aides for the 2019-2020 school year.	

**\*Ratify and Affirm**

**\*\* To be Prorated**

***Professional Development***

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
16.	Help Your Students in Math	Mt. Laurel, NJ	11/19/19	8:30 - 3:15	279.00	Ms. Hoffman
17.	NJASL Assoc. of School Librarians	East Brunswick	12/9/19 & 12/10/19	8:00 - 5:00 49 miles each way	265.00	Ms. Beebe
18.	NJ Science Convention	Princeton, NJ	10/23/19 & 10/24/19	16 hours	\$295.00	Mr. Stipa
19.	NJ Science Convention	Princeton, NJ	10/23/19 & 10/24/19	16 hours	\$295.00	Mr. Mecholsky



**Additional Volunteers for 2019-20**

Item	Name	
20.	Tiffany Berth Joseph Costello Lisa Costello Jolene Yankosky Karen Lockshine Mary Jean Kneringer Gail Santamaria Jodi Cheng Stacie Lynn Bonnie Menasce Alisha Glover Nacoma Williams Anthony Woodruff	Alexis Goldy Michele Hartsough Denise Madelaine Jennifer Weres Amanda Alderman Shelby McClain Maria McMullen Dolores Narciso-Masterson Melanie Segal Tonya Wilson Vudisha Bhakta Michelle Rodriguez Angela Jones

**Roll Call on Action Items #1- 20:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries**                       **Motion Fails**

**16. FINANCE RELATIONS:**

**A. Finance Committee Report: Pete Scarpati, Chair**

**B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:**

*Reports*

Item	Report Type	Attach
1.	Board Secretary's Report for August 2019	FI-1
2.	Treasurer's Report for August 2019	FI-2
3.	Appropriation Adjustment Journal for August 2019	FI-3
4.	Board of Education Monthly Certification of Funds for August 2019	
5.	Cash Flow Report for August 2019	FI-4

6.	Payment of bills for the month of September 2019	FI-5
7.	Student Activity Account for August 2019	FI-6
8.	Board of Education travel to the Atlantic City Convention Center in Atlantic City, NJ on October 21th-24th for the New Jersey School Board Association annual workshop. The workshop registration fee is \$1600 for group. Hotel costs are \$89.00 per night per person (Board members staying overnight will be responsible for reimbursing the district for the hotel cost in excess of the maximum allowable per diem rate in accordance with Board policy and state regulations).	
9.	Withdraw from Maintenance Reserve for an amount of \$20,000 for HVAC Maintenance.	

**Field Trips**

Item	Date	Time	Grade/Group	# of Students	Destination	Admission/Cost	Nurse	Bus	Payee	Coordinator
10.	1/8/20		SGA		TCNJ		N/A			Ms. Moffett
11.	5/2020	9:00 - 4:00	5th Grace	74	Citizen's Bank Park	TBD	\$450.00	550.00	BoE	Ms. Ellis
12.	11/22/19	8:30 - 12:30	8th Band & Choir	TBD	RVRHS - Musical	\$15.00 per person	N/A	\$275.00	Students	Ms. Rothkopf
13.	10/11/19		Preschool	20	Firehouse	N/A	N/A	N/A	N/A	Ms. Phogat
14.	4/2/20	8:30 - 2:30	Kindergarten	45	Camden, NJ	\$716.00	\$450.00	\$550.00	BoE	Ms. Gill

**\*Total cost for trip**

**\*\*Cost per Student**

**\*\*\* Revised date**

**Fundraiser**

Item	Date	Description	Coordinator
15.	11/6/19	\$5.00 Jeans for Troops Campaign	Ms. Moffett
16.	1/24/20	Entrance Fee for Winter Formal	Ms. Moffett

**Roll Call on Action Items #1-16:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**17. FACILITIES & TECHNOLOGY:**

**A. Facilities Committee Report: Keith Peacock, Chair**

**B. Motion to approve the following Facilities & Technology action items upon the recommendation of the Superintendent:**

*Use of Facilities 2019-20 School Year\**

Item	Activity	Contact
1.	Halloween Dance	Ms. Moffett
2.	Winter Formal	Ms. Moffett
3.	Spring Fling	Ms. Moffett
4.	Green & White Night	Ms. Moffett
5.	Hainesport PTO Musical Theatre Club	Ms. Canning
6.	Wee Kids Graduation	Ms. Buckley
7.	BCIT- 8th Grade Assembly	Ms. Wenz
8.	Camfel Productions	Ms. Zerbo
9.	RV Youth Basketball	Mr. Creelman

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\*Ratify and Affirm**

**Roll Call on Action Items #1- 9:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**18. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to

petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**19. NEW BUSINESS:**

**20. INFORMATION & FUTURE PLANNING ITEMS:**

**21. DATES TO REMEMBER:**

- Oct. 9, 2019 Yom Kippur - School Closed
- Oct. 11, 2019 Inservice Day - School Closed for Students
- Oct. 14, 2019 Columbus Day - School Closed

**22. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

**23. RETURN TO OPEN SESSION:**

**24. ADJOURNMENT**