



Hainesport Board of Education
Regular Meeting
 August 25, 2020



7:00 PM - Public Session
Location: Virtual Meeting

Board of Education Members

Michael Morelli, (<i>Pres.</i>)	Mary-Jean Kneringer, (<i>Vice Pres.</i>)	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

Committees of the Board

<u>Student Services/Technology/Community Relations</u> Kristin Jakubowski (Chair) Jeffrey Duda Samir Patel	<u>Human Resources</u> Jason Cardonick (Chair) Binca Cuniglio Michael Morelli	<u>Facilities/Finance</u> Peter Scarpati (Chair) Mary-Jean Kneringer Keith Peacock
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2020.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- **Mr. Joseph R. Corn, Superintendent**
- **Mr. Robert O'Brien, Business Administrator/Board Secretary**

5. Resolution #19-17:

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19-17

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries** **Motion Fails**

6. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

7. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**

The president reconvened the meeting at _____ p.m.

8. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

9. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	N/A
Student Government Report	N/A

10. RECOGNITION/PRESENTATION:

1. Update to District Reopening Plan

11. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

12. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	7/29/2020	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

13. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Discussion Items

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report</i>	<i>Attach</i>
1.	Enrollment Report	SR-1
2.	Nurse's Reports for April, May and June	SR-2
3.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
4.	Affirmative Action Turnkey Training for Administrators Handbook	SR-3
5.	Affirmative Action Training for School Staff Handbook	SR-4
6.	Harassment, Intimidation and Bullying Handbook	SR-5
7.	Code of Conduct (S.Y. 2020-21)	SR-6
8.	Submitting the Statement of Assurance for the Comprehensive Equity Plan (2020-21)	SR-7
9.	Student Standard Operating Procedure Manual	SR-8
10.	Staff Standard Operating Procedure Manual	SR-9
11.	Substitute Standard Operating Procedure Manual	SR-10
12.	Professional Development Plan with Mentoring Plan	SR-11
13.	Submitting the Statement of Assurance for the Professional Development Plan with Mentoring Plan (2020-21)	
14.	School Nursing Plan (2020-21)	SR-12
15.	Lunch/Recess Operating Procedure Manual	SR-13
16.	Approve Danielson's 2007 rubric for teacher evaluation for the 2020 - 2021 School Year	
17.	Approve petition to Commissioner of Education to delay live reopening and to move forward with full remote instruction.	SR-14

Resolutions

<i>Item</i>	<i>Description</i>	<i>Attach</i>
18.	Resolution #20-03 Memorandum of Agreement with the New Jersey State Police for 2020-21.	Res. #20-03

***Ratify and Affirm**

Roll Call on Action Items #1-17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						

Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

Roll Call on Res. #20-03:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:

A. Student Services Committee Report: Kristin Jakubowski, Chair

Student Services

Item	#	Title	Policy	Reg	Rev	Ist	Final	Attach
1.	1648.02	Remote Learning Options for Families	X			X	X	SS-1
2.	1648	Restart & Recovery Plan	X		X		X	SS-2
3	5310	Health Services	X		X		X	SS-3
4.	8451	Control of Communicable Disease	X		X		X	SS-4

Out of District Placement

Item	Student	Placement	Annual Tuition	Term
5.	H-0236	BCSSSD	\$3,978	7/6/20-7/31/20
6.	H-0237	BCSSSD	\$3,978	7/6/20-7/31/20

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						

Peter Scarpati						
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- Motion Carries Motion Fails

15. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

Faculty

<i>Item</i>	<i>Description</i>	<i>Attach.</i>
1.	Approve Maureen Palli as a One-to-One Aide for the 2020-2021 school year.	
2.	Volunteer list for the 2020-21 school year.	HR-1
3.	Substitute Lunch/Recess Aides for 2020-21 school year.	HR-2
4.	Substitute Nurses for 2020-21 school year.	HR-3
5.	Approve all lunch/recess aides for up to 6 hours for training at CBA/per diem rate, as per state requirements.	
6.	Approve posting for Yearbook Advisor for the 2020-21 school year.	

***Ratify and Affirm**

**** To be Prorated**

Mandated Appointments as per N.J.A.C. 18A & N.J.A.C. 6 & 6A for School Year 2019-20

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Effective Date</i>
7.	Lauren Salls	Affirmative Action Office	9/1/2020
8.	Thomas Simonet	Affirmative Action Office	9/1/2020
9.	Cora Schiers	Issuing Officer of Working Papers	9/1/2020
10.	Thomas Simonet	Anti-Bullying Coordination	9/1/2020
11.	Kelly Morgan	Anti-Bullying Specialist	9/1/2020
12.	Rose Wenz	Anti-Bullying Specialist	9/1/2020
13.	Nicole Zerbo	Anti-Bullying Specialist	9/1/2020
14.	Lauren Salls	McKinney-Vento Homeless Liaison	9/1/2020

New Hire

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Date</i>	<i>Attach</i>
*15.	Meredith Gocke	Main Office Secretary	1.00	Step 1 \$36,668.00 Prorated	8/24/2020	
16.	Heather Kelleher	Special Education Teacher	1.00	\$51,090.00 BA+12 Step 1	9/1/20- 6/30/21	

17.	Linda Russ	Child Study Team Secretary	1.00	Step 1 \$32,700.00	9/1/20- 6/30/21	
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*Ratify and affirm

** Pending Background Check

*** Updated Salary

Retirements/Resignations/Leaves of Absence

Item	ID#	Position	Type of Leave
18.	1890	Special Education Teacher	Maternity Paid Sick LOA 9/21/20 (estimated date) Return Date 11/2/20
19.	1119	Special Education Teacher	Families First Coronavirus Response Act (FFCRA) From 9/1/20 to 11/23/20
20.	1885	Middle School Math Teacher	Families First Coronavirus Response Act (FFCRA) From 9/8/20 to 11/30/20
21.	1153	Elementary Teacher	Families First Coronavirus Response Act (FFCRA) From 9/1/20 to 11/23/20

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Toll s	Cost	Attendee
22.	Best Use of Google Classroom (Social Studies Instruction)	Virtual	10/22/20	9:00am - 3:00pm	\$279.00	Ms. Rosas-Rodriguez

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
23.	Mark Mecholsky	BA-Step 6	BA+12- Step 6	09/01/2020
24.	Jessica Mann	MA- Step 4	MA+12 Step 4	09/01/2020
25.	Kelly Moffet	MA+12 Step 8	MA+24 Step 8	09/01/2020
26.	Andrea Cahill	MA+12 Step 6	MA+36 Step 6	09/01/2020
27.	Maria Davies	MA Step 5	MA+12 Step 5	09/01/2020

Roll Call on Action Items #1-27 :

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

16. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report Type</i>	<i>Attach</i>
1.	Board Secretary's Report for July 2020	FI-1
2.	Treasurer's Report for July 2020	FI-2
3.	Appropriation Adjustment Journal for July 2020	FI-3
4.	Board of Education Monthly Certification of Funds for July 2020	
5.	Cash Flow Report for July 2020	FI-4
6.	Payment of bills for the month of August 2020	FI-5
7.	Student Activity Account for July 2020	FI-6
8.	Approve the Standard Operating Procedures (SOP) for the business office	
9.	Approve the purchasing manual for the business office	
10.	Approve Catapult CMS Professional Service Agreement for the 2020-2021 school year for a fee of \$1,188.00	

Updated Plans

<i>Item</i>	<i>Plan</i>	<i>Attach</i>
11.	Crisis Management Plan for 2020-21	FA-1
12.	School Safety and Security Plan for 2020-21	FA-2
13.	Written Indoor Air Quality Plan for 2020-21	FA-3
14.	Exposure Control Plan for 2020-21	FA-4
15.	Integrated Pest Management Plan for 2020-21	FA-5
16.	Emergency Response Template (ERT) for 2020-21	

Resolutions

<i>Item</i>	<i>Description</i>	<i>Attach</i>
*17.	Res: #20-02: Submission of the NJDOE 2020 Bridging the Digital Divide Grant	Res. #20-02

***Ratify and Affirm**

Roll Call on Action Items #1-16:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries
- Motion Fails

Roll Call on Res. #20-02:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries
- Motion Fails

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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- A. Motion to Open Meeting for Public Comment

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- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

18. NEW BUSINESS:

19. INFORMATION & FUTURE PLANNING ITEMS:

20. DATES TO REMEMBER:

21. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)

22. RETURN TO OPEN SESSION:

23. ADJOURNMENT