



**Hainesport Board of Education  
Regular Meeting  
December 22, 2020**



**7:00 PM - Public Session  
Location: Virtual Meeting**

**Board of Education Members**

Michael Morelli, ( <i>Pres.</i> )	Mary-Jean Kneringer, ( <i>Vice Pres.</i> )	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

**Committees of the Board**

<p align="center"><b><u>Student Services/Technology/Community Relations</u></b> Kristin Jakubowski (Chair) Jeffrey Duda Samir Patel</p>	<p align="center"><b><u>Human Resources</u></b> Jason Cardonick (Chair) Binca Cuniglio Michael Morelli</p>	<p align="center"><b><u>Facilities/Finance</u></b> Peter Scarpati (Chair) Mary-Jean Kneringer Keith Peacock</p>
---	--	---

**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2020.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>If late, time of arrival</b>
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- **Mr. Joseph R. Corn, Superintendent**
- **Mr. Robert O'Brien, Business Administrator/Board Secretary**

**5. Resolution #19-17:**

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

**Roll Call on Resolution #19-17**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**6. EXECUTIVE SESSION (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- \_\_\_ Negotiations
- \_\_\_ Personnel
- \_\_\_ Legal
- \_\_\_ Individual Privacy
- \_\_\_ Security
- \_\_\_ Investment/Property Acquisition
- \_\_\_ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

**Motion Carries**

**Motion Fails**

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**7. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

**Motion Carries**

**Motion Fails**

The president reconvened the meeting at \_\_\_\_\_ p.m.

**8. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**9. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	N/A
Student Government Report	Olivia Farrell

**10. RECOGNITION/PRESENTATION**

None at this time.

**11. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**12. APPROVAL OF MINUTES:**

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	11/24/20	Regular Meeting (Open Session)	M-1
2.	11/24/20	Regular Meeting (Closed Session)	M-2

**Roll Call on Action Items #1 -2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

**13. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent**

**A. Discussion Items**

**B. Motion to approve the following reports upon the recommendation of the Superintendent:**

*Reports*

<i>Item</i>	<i>Report</i>	<i>Attach</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report for Nov. 2020	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Reorganization Meeting January 5, 2021 at 6:00 pm.	

**Roll Call on Action Items #1-6:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

**A. Student Services Committee Report: Kristin Jakubowski, Chair**

*Student Services*

<i>Item</i>	<i>#</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>1st</i>	<i>Final</i>	<i>Attach</i>
1.	P3550.05	Seizure Action Plan	X			X		SS-1
2.	P6470.01	Electronic Transfer and Claimant Certification	X			X		SS-1
3.	R5330.05	Seizure Action Plan		X		X		SS-1
4.	R6470.01	Electronic Transfer and Claimant Certification		X		X		SS-1

**Curriculum (NJSLS)**

<i>Item</i>	<i>Curriculum</i>	<i>Attach</i>
5.	Adopt the revisions to the grade 2 Science curriculum.	SS-2
6.	Adopt the revisions to the grade 1 Science curriculum.	SS-3
7.	Adopt the revisions to the grade K Science curriculum.	SS-4

**\*Ratify and Affirm**

**Emergency Procedure Manual**

<i>Item</i>	<i>Emergency Procedures</i>	<i>Attach</i>
8.	Adopt the Sports Emergency Procedures Manual for 2020-21	SS-5

**Roll Call on Action Items #1-8:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**15. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items:**

**Lateral Salary Guide Movement**

<i>Item</i>	<i>Staff Member</i>	<i>Current Step</i>	<i>New Step</i>	<i>Effective Date</i>
1.	Maria Davies	MA+12 Step 5	MA+36 Step 5	1/1/2021
2.	Andrea Cahill	MA+36 Step 6	MA+48 Step 6	1/1/2021
**3.	Sharon Correa	BA+24 Step 12	MA Step 12	1/1/2021

**\*\*Upon supporting documentation being on file.**

**Retirements/Resignations/Leaves of Absence**

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
4.	1895	Lunch/Recess Aide	Leave without pay (11/20/20 - 1/31/21)

**Roll Call on Action Items #1-4:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						

Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

**16. FACILITIES & FINANCE RELATIONS:**

**A. Finance Committee Report: Pete Scarpati, Chair**

**B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:**

*Reports*

<i>Item</i>	<i>Report Type</i>	<i>Attach</i>
1.	Board Secretary's Report for November 2020	FI-1
2.	Treasurer's Report for November 2020	FI-2
3.	Appropriation Adjustment Journal for November 2020	FI-3
4.	Board of Education Monthly Certification of Funds for November 2020	
5.	Cash Flow Report for November 2020	FI-4
6.	Payment of bills for the month of December 2020	FI-5
7.	Student Activity Account for November 2020	FI-6
8.	Cafeteria Report for November 2020	FI-7
9.	Approve the Business Administrator to initiate claims of payment using an EFT method in accordance with N.J.S.A. 18A:19-1 and Policy/Regulation 6470.01 for the 2021 Calendar Year	
10.	Approve the Superintendent to review and authorize claims of payment using an EFT method for the 2021 Calendar Year	

**\*Ratify and Affirm**

*Resolutions*

<i>Item</i>	<i>Description</i>
11.	Resolution #20-09: Approval for Participation in Coordinated Transportation with the Monmouth-Ocean Educational Services Commission for the three (3) year period from December 1, 2020 through June 30, 2023

**Roll Call on Action Items #1-10:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						

Keith Peacock						
Peter Scarpati						

- Motion Carries
- Motion Fails

**Roll Call on Resolution #20-09:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries
- Motion Fails

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a).

- B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**18. NEW BUSINESS:**

**19. INFORMATION & FUTURE PLANNING ITEMS:**

**20. DATES TO REMEMBER:**

- Dec. 23, 2020      Early Dismissal
- Dec. 24-31, 2020      Winter Break
- Jan. 1, 2021      School Closed

**21. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 7:45 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal

- \_\_\_ Individual Privacy
- \_\_\_ Security
- \_\_\_ Investment/Property Acquisition
- \_\_\_ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**                       **Motion Fails**

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**22. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**                       **Motion Fails**

The president reconvened the meeting at \_\_\_\_\_ p.m.

**23. ADJOURNMENT**