



**Hainesport Board of Education  
Regular Meeting  
November 24, 2020**



**7:00 PM - Public Session  
Location: Virtual Meeting**

**Board of Education Members**

Michael Morelli, ( <i>Pres.</i> )	Mary-Jean Kneringer, ( <i>Vice Pres.</i> )	Jason Cardonick
Jeffrey Duda	Bianca Cuniglio	Kristin Jakubowski
Samir Patel	Keith Peacock	Peter Scarpati

**Committees of the Board**

<p align="center"><b><u>Student Services/Technology/Community Relations</u></b> Kristin Jakubowski (Chair) Jeffrey Duda Samir Patel</p>	<p align="center"><b><u>Human Resources</u></b> Jason Cardonick (Chair) Binca Cuniglio Michael Morelli</p>	<p align="center"><b><u>Facilities/Finance</u></b> Peter Scarpati (Chair) Mary-Jean Kneringer Keith Peacock</p>
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**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2020.
- B. Mailed written notice to the Burlington County Times and Courier Post on Jan. 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>If late, time of arrival</b>
Michael Morelli			
Mary-Jean Kneringer			
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- **Mr. Joseph R. Corn, Superintendent**
- **Mr. Robert O'Brien, Business Administrator/Board Secretary**

**5. Resolution #19-17:**

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

**Roll Call on Resolution #19-17**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries                       Motion Fails

**6. EXECUTIVE SESSION (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:30 p.m. prevailing time, for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**7. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

The president reconvened the meeting at \_\_\_\_\_ p.m.

**8. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**9. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	N/A
Student Government Report	N/A

**10. RECOGNITION/PRESENTATION**

- HIB Self Assessment - Mr. Simonet

**11. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

- Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**12. APPROVAL OF MINUTES:**

- Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach
1.	10/27/20	Regular Meeting (Open Session)	M-1
2.	10/27/20	Regular Meeting (Closed Session)	M-2

**Roll Call on Action Item #1:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**13. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent**

**A. Discussion Items**

**B. Motion to approve the following reports upon the recommendation of the Superintendent:**

*Reports*

<i>Item</i>	<i>Report</i>	<i>Attach</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report for Oct. 2020	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Resolution #20-04 QSAC Statement of Assurance (SOA)	SR-5

**Roll Call on Action Items #1-5:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**Roll Call on Resolution #20-04:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

**A. Student Services Committee Report: Kristin Jakubowski, Chair**

*Student Services*

<i>Item</i>	<i>#</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>1st</i>	<i>Final</i>	<i>Attach</i>
1.	P1648.03	Restart and Recovery Plan- Full-Time Remote Instruction	X				X	SS-1
2.	P1620	Administrative Employment Contracts	X		X		X	SS-1
3.	P2431	Athletic Competition	X		X		X	SS-1
4.	R2431.1	Emergency Procedures for Sports and Other Athletic Activity		X	X		X	SS-1
5.	P2464	Talented and Gifted Students	X		X		X	SS-1
6.	P3550.05	Seizure Action Plan	X			X		SS-1
7.	R5330.05	Seizure Action Plan		X		X		SS-1
8.	P6440	Cooperative Purchasing	X		X		X	SS-1
9.	P6470.01	Electronic Transfer and Claimant Certification	X			X		SS-1
10.	R6470.01	Electronic Transfer and Claimant Certification		X		X		SS-1
11.	P7440	School District Security	X		X		X	SS-1
12.	R7440	School District Security		X	X		X	SS-1
13.	P7450	Property Inventory	X		X		X	SS-1
14.	P7510	Use of School Facilities	X		X		X	SS-1
15.	R7510	Use of School Facilities		X	X		X	SS-1
16.	P8420	Emergency and Crisis Situations	X		X		X	SS-1
17.	P8561	Procurement Procedures for School Nutrition Programs	X		X		X	SS-1

*Curriculum (NJSLS)*

<i>Item</i>	<i>Curriculum</i>	<i>Attach</i>
18.	Adopt the revisions to the grade 4 Science curriculum.	SS-2
19.	Adopt the revisions to the grade 5 Science curriculum.	SS-3
20.	Adopt the revisions to the grade 3 Science curriculum.	SS-4

*Resolutions*

<i>Item</i>	<i>Description</i>	<i>Attach</i>
21.	Resolution #20-08 HIB Self Assessment for 2019-2020	SS-5

**\*Ratify and Affirm**

**Roll Call on Action Items #1-20:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries                       Motion Fails

**Roll Call on Resolution #20-08:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

- Motion Carries                       Motion Fails

**15. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items:**

*Faculty*

Item	Description	Attach.
1.	Approve paying Cheryl Rothkopf's estate for her unused sick days in accordance with the current CBA Article XIV-Sick Leave, Section A. Teachers.	
2.	Substitute Custodian for the 2020-21 school year.	HR-1

**\*Ratify and Affirm**

**\*\* To be Prorated**

*Retirements/Resignations/Leaves of Absence*

Item	ID#	Position	Type of Leave
3.	1920	Speech Pathologist	Maternity Leave Paid LOA 2/9/21 - 3/9/21 FMLA/NJFLA 3/10/21-6/30/21
4.	1890	Special Education Teacher	Maternity Leave FMLA/NJFLA 11/9/20 - 1/31/21 Unpaid LOA 2/1/21-2/12/21 Return Date 2/16/21
5.	1887	Lunch/Recess Aide	Resignation, with regrets
6.	1927	Business Administrator	Resignation, with regrets

7.	1916	Lunch/Recess Aide	Leave without pay (11/2/20 - uncertain)
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**Rescinded Leaves of Absence**

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
8.	1885	Middle School Math Teacher	Families First Coronavirus Response Act (FFCRA) From 11/2/20 to 12/31/20

**Professional Development**

<i>Item</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>	<i>Attendee</i>
9.	Enhance Your SN Practice	Virtual	12/3/20	9:00 am - 3:00 pm	\$279.00	Ms. Hess
10.	NJASP Winter Conference	Virtual	12/4/20	8:30 am - 4:15 pm	\$155.00	Ms. Pollock

**Roll Call on Action Items #1-10:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**

**16. FACILITIES & FINANCE RELATIONS:**

**A. Finance Committee Report: Pete Scarpati, Chair**

**B. Motion to approve the following Finance action items upon the recommendation of the Superintendent:**

<i>Item</i>	<i>Report Type</i>	<i>Attach</i>
1.	Board Secretary's Report for October 2020	FI-1
2.	Treasurer's Report for October 2020	FI-2
3.	Appropriation Adjustment Journal for October 2020	FI-3
4.	Board of Education Monthly Certification of Funds for October 2020	
5.	Cash Flow Report for October 2020	FI-4
6.	Payment of bills for the month of November 2020	FI-5
7.	Student Activity Account for October 2020	FI-6

8.	Cafeteria Report for October 2020	FI-7
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**\*Ratify and Affirm**

**Fundraiser**

<i>Item</i>	<i>Fundraiser Information</i>	<i>Attach</i>
*9.	PTO fall fundraiser - Charleston wrap	
*10.	PTO Rossano's Pizzeria (Nov. 12)	
*11.	PTO Virtual Book Fair (Nov. 9- 20)	
12.	PTO Panera Dine Out (Dec. 3)	
13.	PTO Chipotle's Dine Out (Jan. 9)	

**\*Ratify and Affirm**

**Field Trips**

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Grade/ Group</i>	<i># of Students</i>	<i>Destination</i>	<i>Admission/ Cost</i>	<i>Nurse</i>	<i>Bus</i>	<i>Payee</i>	<i>Coordinator</i>
14.	6/16/21	9:00-10:30	8th	60	RVRHS-rehearsal	0	N/A	2	BoE	Ms. Wenz
15.	6/16/21	7:00 pm	8th	60	RVRHS-graduation	0	N/A	0	N/A	Ms. Wenz

**\*Total cost for trip**

**\*\*Cost per Student**

**\*\*\* Revised date**

**Activity**

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Activity</i>	<i>Area Requested</i>	<i>Point of Contact</i>
16.	2/10/21	TBD	Cap & Gown Measurements	Gym	Ms. Wenz
17.	6/3/21	TBD	Cap & Gown Pictures	Gym	Ms. Wenz

**Roll Call on Action Items #1- 17:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli						
Mary-Jean Kneringer						
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Samir Patel						
Keith Peacock						
Peter Scarpati						

**Motion Carries**

**Motion Fails**



**17. PUBLIC PARTICIPATION:**

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A. Motion to Open Meeting for Public Comment

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**18. NEW BUSINESS:**

**19. INFORMATION & FUTURE PLANNING ITEMS:**

**20. DATES TO REMEMBER:**

- Nov. 25, 2020 - Early Dismissal
- Nov. 26, 2020 - School Closed (Thanksgiving Day)
- Nov. 27, 2020 - School Closed (Thanksgiving Break)

**21. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

**22. RETURN TO OPEN SESSION:**

**23. ADJOURNMENT**