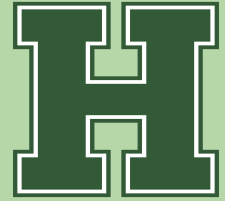


**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
May 7, 2024
MINUTES**



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Larry Brandolph, (<i>Vice Pres.</i>)	Melissa Carlton
Bianca Cuniglio	Jeffrey Duda	Kristin Jakubowski
Erin Minero	Jill Ormsby	Jennifer Weres

Committees of the Board

<p><u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Larry Brandolph Melissa Carlton Bianca Cuniglio</p>	<p><u>Human Resources</u> Jason Cardonick (Chair) Bianca Cuniglio Jill Ormsby Jennifer Weres</p>	<p><u>Finance/Facilities/Technology</u> Larry Brandolph (Chair) Melissa Carlton Erin Minero Jill Ormsby</p>
---	---	--

1. **MEETING CALLED TO ORDER BY BOARD SECRETARY (7:00 P.M.)** 7:02pm

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT:**

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 9, 2024.
- B. Submitted written notice to the Burlington County Times and the Cherry Hill Courier Post on January 9, 2024 for advertisement in the January 11, 2024 edition of each respective newspaper.
- C. Emailed written notice with the Clerk of Hainesport Township on January 9, 2024.
- D. Emailed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick	X		
Mr. Brandolph	X		
Dr. Carlton	X		
Ms. Cuniglio		X	
Mr. Duda		X	
Ms. Jakubowski	X		
Ms. Minero	X		
Ms. Ormsby	X		
Ms. Weres	X		

X Quorum No Quorum

X Mr. Joseph R. Corn, Superintendent

X Mr. Christopher C. DeSanto, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Bryner Be our guest; bingo; donations for auditorium projection upgrades, playground, and MS science lab; dineout 5/9 Randazzo's
Student Government Report	Jackson Smith Be Our Guest; student activities

7. BUDGET PRESENTATION

- Mr. Joseph R. Corn, Superintendent
- Mr. Christopher C. DeSanto, Business Administrator

8. BUDGET PARTICIPATION

- Questions pertaining to the budget will be addressed at this time
 - Open: MOTION - **JAKUBOWSKI** SECOND - **WERES** VOTE - **ALL IN FAVOR**
 - Close: MOTION - **BRANDOLPH** SECOND - **WERES** VOTE - **ALL IN FAVOR**

9. PUBLIC HEARING

- Recommend a motion to approve the resolution below:

Item	Description
1.	Resolution 2023-24 #27: Adoption of the 2024-25 School Budget and submission of Tax Form A4F to the Township of Hainesport tax assessors office

Roll Call on Resolution 2023-24 #27:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph			X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda						X
Ms. Jakubowski	X		X			
Ms. Minero		X	X			

Ms. Ormsby			X			
Ms. Weres			X			

Motion Carries **Motion Fails**

10. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
BRANDOLPH	ORMSBY	X	

Motion Carries **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
WERES	ORMSBY	X	

Motion Carries **Motion Fails**

11. APPROVAL OF MINUTES:

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	3/12/2024	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph		X	X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda						X
Ms. Jakubowski	X		X			
Ms. Minero			X			
Ms. Ormsby			X			
Ms. Weres			X			

Motion Carries **Motion Fails**

12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph			x			
Dr. Carlton		x	x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski	x		x			
Ms. Minero			x			
Ms. Ormsby			x			
Ms. Weres			x			

x Motion Carries □ Motion Fails

13. STUDENT SERVICES,/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Kristin Jakubowski, Chair **update on curriculum meetings**

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Reappointment of tenured and non-tenured certificated staff for the 2024-2025 school year.	HR-1
2.	Reappointment of support staff for the 2024-2025 school year.	HR-2

3.	Renew contract between Donna Condo, Treasurer, and the Hainesport Board of Education for the period of July 1, 2024 through June 30, 2025.	HR-3
----	--	------

Summer Hours

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
4.	Alex Fisher	Assistant Principal	Various Administrative Duties	Not to exceed 166	Per Contracted Hourly Rate	7/1/24- 8/15/24
5.	Linda Russ	CST Secretary	Various Tasks	Not to exceed 140	CBA Contracted Rate	7/1/24- 8/15/24
6.	Cyndi Hess	Substitute Nurse	ESY/Health Mandates	Not to exceed 70	CBA Contracted Rate	7/1/24- 8/15/24
7.	Tracey Huster	Social Worker	IEP Caseload	Not to exceed 72	CBA Contracted Rate	7/1/24- 8/15/24
8.	Kristina Gorman	School Psychologist	IEP Caseload	Not to exceed 70	CBA Contracted Rate	7/1/24- 8/15/24
9.	Jane Lemon	LDTC	IEP Caseload	Not to exceed 70	CBA Contracted Rate	7/1/24- 8/15/24
10.	Tricina Beebe	Media Specialist	Work in Library	Not to exceed 21	CBA Contracted Rate	7/1/24- 8/15/24
11.	Courtney Quinn	Asst Media Spec	Work in Library & Stdnt Actv.	Not to exceed 20	CBA Contracted Rate	7/1/24- 8/15/24
12.	Nicole Orangers	Guidance Counselor	New students, orientations	Not to exceed 40	CBA Contracted Rate	7/1/24- 8/15/24
13.	Morgan Barnett	Guidance Counselor	New students, orientations	Not to exceed 40	CBA Contracted Rate	7/1/24- 8/15/24
14.	Jennifer Humes	Guidance Counselor	New students, orientations	Not to exceed 40	CBA Contracted Rate	7/1/24- 8/15/24
15.	Kelly Murphy	Speech Therapist	Speech screenings	Not to exceed 24	CBA Contracted Rate	7/1/24- 8/15/24

Appointees

<i>Item</i>	<i>Name</i>	<i>Title</i>	<i>Date</i>
16.	Alex Fisher	Affirmative Action Officer	9/1/2023
17.	Ramon Santiago	Affirmative Action Officer	9/1/2023
18.	Ramon Santiago	Anti-Bullying Coordination	9/1/2023
19.	Morgan Barnett	Anti-Bullying Specialist	9/1/2023
20.	Alex Fisher	Anti-Bullying Specialist	9/1/2023

21.	Jennifer Humes	Anti-Bullying Specialist	9/1/2023
22.	Nicole Orangers	Anti-Bullying Specialist	9/1/2023
23.	Tracey Huster	McKinney-Vento Homeless Liaison	9/1/2023

New Hire(s)

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
*24.	Jennifer McCoy	Paraprofessional	1.0	Step 1 Per CBA	Vacancy	4/10/24

****Ratify & Affirm***

Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
25.	1317	Social Studies Teacher	Maternity
26.	1911	School Counselor	Maternity
27.	1858	Elementary Teacher	Maternity

Volunteers

<i>Item</i>		
28.	Frederick Lombardo	Deborah Schafer

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
**29.	Approve Vets in Training one-day Gentle Animal Handling program for preschoolers.	
**30.	Approve college student Julia Coughlin to complete her course requirement of five hours of observation in Ms. Swal and Ms. Coughlin's class.	
**31.	Approve Ms. Debes to provide after-school tutoring	

*****Ratify and Affirm***

Fundraiser

<i>Item</i>	<i>Fundraiser Information</i>	<i>Att.</i>
*32.	The National Junior Honor Society donation drive for the Burlington County Animal Shelter.	

****Ratify and Affirm***

Roll Call on Action Items #1-32:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph		x	x			
Dr. Carlton			x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski			x			
Ms. Minero			x			
Ms. Ormsby	x		x			
Ms. Weres			x			

x Motion Carries □ Motion Fails

15. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Larry Brandolph, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Att.
1.	Board Secretary's Reports March 2024	FI-1
2.	Treasurer's Reports March 2024	FI-2
3.	Appropriation Adjustment Journal for March 2024	FI-3
4.	Payment of bills for the month of March 2024 (No funds have been over expended)	FI-4
5.	EFT Activity Report for March 2024	FI-5
6.	Student Activity Account for March 2024	FI-6
7.	Cafeteria Report for March 2024	FI-7
8.	Board Secretary's Reports February 2024 (tabled from March 12 meeting)	FI-8
9.	Treasurer's Reports February 2024 (tabled from March 12 meeting)	FI-9
10.	Cafeteria Report for February 2024 (tabled from March 12 meeting)	FI-10

Use of Facilities 2023-2024 School Year

Item	Activity	Area	Date/Time	Contact
11.	Grade 8 Graduation Photos	Cafeteria	June 4, 2024 8:45 am - 10:00 am	Ms. Humes
12.	4 & 5 Grades Drama Club Rehearsals 4 & 5 Grades Drama Club Rehearsals Dress Rehearsal Shows	Cafeteria	March 19, 20, 21, 25, 26, 27 April 8, 9, 10, 16, 17, 18, 23, 24, 25, 30 May 1, 2, 6, 7, 8, 9, 12, 14, 15 May 14 and 16	Ms. Stanley & Ms. Deer
13.	Banana Splits Small Group Counseling Ice Cream Celebration	Cafeteria	June 5, 2024 9:30 am - 10:15 am	Ms. Orangers
14.	Kindergarten Screenings	Room 100	May 30, June 4, June 10, July 31, Aug. 15 9:00 am - 2:30 pm	Ms. Barnett
15.	NJHS Teacher Recognition	Cafeteria	May 15, 2024, 5:30 pm - 7:00 pm	Ms. Dowd
16.	Future Scholars PreK Graduation	Cafeteria	June 14, 2024, 7:00 pm - 9:00 pm	Ms. Tenner
17.	PTO BBQ	Cafeteria/ Parking Lot	Rescheduled to an earlier date in June.	Ms. Major

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Field Trips

Item	Grade/Group		Destination	Cost	Coordinator
*18.	PreK	NJ State Museum	2	Amended to add additional PreK class and the MD class.	Ms. Phogat

Drills

Item	Drill	Date	Time
19.	Active Shooter Drill	3/5/24	9:45 am - 10:00 am
20.	Shelter in Place	3/11/24	11:22 am - 11:42 am
21.	Fire Drill	3/13/24	9:30 am - 9:40 am
22.	Bus Evacuation Drills	3/15/24	8:45 am - 9:45 am
23.	Fire Drill	4/10/24	9:00 am - 9:07 am
24.	Bomb Threat Drill	4/12/24	8:45 am - 9:00 am
25.	Code Blue Drill	4/18/24	9:00 am - 9:06 am

Roll Call on Action Items #1-25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph	x		x			
Dr. Carlton			x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski		x	x			
Ms. Minero			x			
Ms. Ormsby			x			
Ms. Weres			x			

x Motion Carries

□ Motion Fails

Resolutions

Item	Description	Att.
1.	Resolution 2023-24 #28: Authorization to submit an application and accept any funds pursuant to the application for the NJSIG Safety Grant	
2.	Resolution 2023-24 #29: Authorization to renew contracts for accounting info system, county professional services, county joint transportation agreement, interlocal services agreement, municipal advisor disclosure services, and student transportation for the 24-25 SY	
3.	Resolution 2023-24 #30: Authorization to enter into a shared services agreement with Westampton School District for a Board Certified Behavior Analyst (BCBA)	
4.	Resolution 2023-24 #31: Approve the Memorandum of Agreement with the Hainesport Education Association	
5.	Resolution 2023-24 #32: Award Nutri-Serve the contract for Food Services Management Company pursuant to RFP for the 2024-2025 SY with 4 annual renewals	

Roll Call on Resolution 2023-24 #28:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph	x		x			
Dr. Carlton			x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski		x	x			
Ms. Minero			x			
Ms. Ormsby			x			
Ms. Weres			x			

x Motion Carries

□ Motion Fails

Roll Call on Resolution 2023-24 #29:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph	x		x			
Dr. Carlton			x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski		x	x			
Ms. Minero			x			
Ms. Ormsby			x			
Ms. Weres			x			

Motion Carries Motion Fails

Roll Call on Resolution 2023-24 #30: TABLED UNTIL 5/21/2024

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Jakubowski						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						

Motion Carries Motion Fails

Roll Call on Resolution 2023-24 #31:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph	x		x			
Dr. Carlton			x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski			x			
Ms. Minero			x			
Ms. Ormsby		x	x			
Ms. Weres			x			

Motion Carries Motion Fails

Roll Call on Resolution 2023-24 #32:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Mr. Brandolph	x		x			
Dr. Carlton			x			
Ms. Cuniglio						x
Mr. Duda						x
Ms. Jakubowski			x			
Ms. Minero			x			
Ms. Ormsby			x			
Ms. Weres		x	x			

Motion Carries **Motion Fails**

16. OLD BUSINESS: none

17. NEW BUSINESS:

- **Ms. Jakubowski announced her resignation from the Board. Thanked everyone for their hard work over the years. Mr. Cardonick recognized Ms. Jakubowski and thanked her for her dedication to the district during her multiple terms.**
- **Ms. Ormsby brought up strategic planning for follow-up discussion**
- **Ms. Minero recognized the girls LAX team and teacher appreciation**

18. INFORMATION & FUTURE PLANNING ITEMS:

19. DATES TO REMEMBER:

20. PUBLIC PARTICIPATION:

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Jakubowski	Minero	x	

Motion Carries **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

- Mr. Bhakta brought up cybersecurity concerns and also thanked the Board for their dedication to the district

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Brandolph	Jakubowski	x	

Motion Carries Motion Fails

21. EXECUTIVE SESSION (if necessary)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution:

- _____ Negotiations
- _____ Personnel
- _____ Legal
- _____ Individual Privacy
- _____ Security
- _____ Investment/Property Acquisition
- _____ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution:

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

22. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

The president reconvened the meeting at _____ p.m.

23. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Jakubowski	Carlton	x	

Motion Carries Motion Fails

Time of adjournment: **8:36 pm**