

# Hainesport Township School District

Joseph R. Corn, Superintendent

Lauren M. Salls, Principal PreK-4



Robert O'Brien, Business Administrator

Thomas J. Simonet, Principal 5-8

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March 25, 2020

Parents and Guardians,

Recently, Governor Murphy banned all social gatherings of any size with his Executive Order to promote the concept of social distancing. Social distancing has proven to be an effective public health practice that is employed in order to stop or slow down the spread of a contagious disease. In addition, all non-essential employees have been instructed to remain home and not venture out.

In an attempt to further promote social distancing and remain vigilant during this outbreak, Hainesport Township School District will be implementing some changes in order to thwart any potential spreading of the COVID-19 virus. Some of the social distancing measures we will implement include limiting large groups of people coming together, closing or limiting hours of operation of facilities and buildings, and minimizing or canceling events.

## School Office Hours:

- Due to the new restrictions placed into effect by the State of New Jersey Governor, the HTSD main office hours will be 8:30am to 12:00pm daily. This is in an effort to continue to reduce exposure to the COVID-19 virus and allow our cleaning crew ample time to disinfect daily.
- Instructional Staff will continue to be available via email from 8:05am-3:20pm daily on scheduled school days. Administration is always available.

## Lunch Distribution:

- Beginning on Monday, March 30, 2020, and going forward each Monday (not including Monday designated as holidays), **ALL STUDENT LUNCHESES** will be offered in bulk for a period of 5 days if the parent wishes between the hours of **11:30am and 1:00pm** in the front roundabout (Broad Street) of the building. (Please remember to keep items refrigerated.)
- If you are unable to pick up your allotment of lunches on Monday, March 30th during the scheduled time frames, or you wish to continue daily pick-up, simply arrive at the main office entrance between **11:30am and 1:00pm** OR contact the main office between 8:30am and 12:00pm to make other arrangements at 609-267-1316 or via email.

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HOME OF THE HAWKS

211 Broad Street, Hainesport, NJ 08036 · P (609) 267-1316 · F (609) 702-0142 · [www.hainesport.k12.nj.us](http://www.hainesport.k12.nj.us)

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**K-3 Completed Paper Assignments:** *(Assignments will only be collected between 8:30am and 12:00pm beginning on 3/27/2020. Assignments delivered after 12:00pm will not be collected until the next day.)*

- **Grade K:** Completed paper assignments from Tuesday, March 17 to Friday, March 27, 2020 can be dropped off outside the main office entrance and placed in your child's teachers identified bin. Please make sure all students' packets are placed in an envelope or folder with your child's first and last name clearly marked on the front. In addition, please place your child's teacher's name on the outside of the packet. Papers will be held for a period of 48-72 hours prior to release to the instructional staff. *(Note: Please allow instructional staff time to process the high volume of materials before requesting feedback on particular assignments.)*
- **Grade 1:** Completed paper assignments from Tuesday, March 17 to Friday, March 27, 2020 can be dropped off outside the main office entrance and placed in your child's teachers identified bin. Please make sure all students' packets are placed in an envelope or folder with your child's first and last name clearly marked on the front. In addition, please place your child's teacher's name on the outside of the packet. Papers will be held for a period of 48-72 hours prior to release to the instructional staff. *(Note: Please allow instructional staff time to process the high volume of materials before requesting feedback on particular assignments.)*
- **Grade 2:** Completed paper assignments from Tuesday, March 17 to Friday, March 27, 2020 can be dropped off outside the main office entrance and placed in your child's teachers identified bin. Please make sure all students' packets are placed in an envelope or folder with your child's first and last name clearly marked on the front. In addition, please place your child's teacher's name on the outside of the packet. Papers will be held for a period of 48-72 hours prior to release to the instructional staff. Please whenever possible continue to turn in assignments electronically to the teacher. *(Note: Please allow instructional staff time to process the high volume of materials before requesting feedback on particular assignments.)*
- **Grade 3:** Completed paper assignments from Tuesday, March 17 to Friday, March 27, 2020 can be dropped off outside the main office entrance and placed in your child's teachers identified bin. Please make sure all students' packets are placed in an envelope or folder with your child's first and last name clearly marked on the front. In addition, please place your child's teacher's name on the outside of the packet. Papers will be held for a period of 48-72 hours prior to release to the instructional staff. Please whenever possible continue to turn in assignments electronically to the teacher via Google Classroom. *(Note: Please allow instructional staff time to process the high volume of materials before requesting feedback on particular assignments.)*

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## Grades 4-8 Completed Assignments:

- **Grades 4-8:** Please continue to turn in completed assignments via Google Classroom. If hard copies of assignments are needed, please phone the main office between 8:30am and 12:00pm to schedule a time for pick-up.

Thank you,

Hainesport Township School District

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