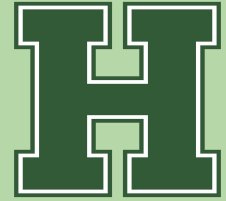


**HAINESPORT TOWNSHIP BOARD OF  
EDUCATION**



**Regular Meeting  
February 13, 2024  
Public Session: 6:30 pm**

**Board of Education Members**

Jason Cardonick, ( <i>Pres.</i> )	Larry Brandolph, ( <i>Vice Pres.</i> )	Melissa Carlton
Bianca Cuniglio	Jeffrey Duda	Kristin Jakubowski
Erin Minero	Jill Ormsby	Jennifer Weres

**Committees of the Board**

<b><u>Student Services/Community Services</u></b> Kristin Jakubowski (Chair) Larry Brandolph Melissa Carlton Bianca Cuniglio	<b><u>Human Resources</u></b> Jason Cardonick (Chair) Bianca Cuniglio Jill Ormsby Jennifer Weres	<b><u>Finance/Facilities/Technology</u></b> Larry Brandolph (Chair) Melissa Carlton Erin Minero Jill Ormsby
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**1. MEETING CALLED TO ORDER BY BOARD SECRETARY (6:30 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT:**

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 9, 2024.
- B. Submitted written notice to the Burlington County Times and the Cherry Hill Courier Post on January 9, 2024 for advertisement in the January 11, 2024 edition of each respective newspaper.
- C. Emailed written notice with the Clerk of Hainesport Township on January 9, 2024.
- D. Emailed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick			
Mr. Brandolph			
Dr. Carlton			
Ms. Cuniglio			
Mr. Duda			
Ms. Jakubowski			
Ms. Minero			
Ms. Ormsby			
Ms. Weres			

- Quorum       No Quorum
- Mr. Joseph R. Corn, Superintendent
- Mr. Christopher C. DeSanto, Business Administrator/Board Secretary

**5. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**6. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Ms. Bryner
Student Government Report	Katelyn Haber

**7. RECOGNITION/PRESENTATION**

- None at this time.

**8. PUBLIC PARTICIPATION:** (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries       Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

9. **APPROVAL OF MINUTES:**

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	1/23/2024	Regular Meeting (Open Session)	M-1

**Roll Call on Action Item #1:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Jakubowski						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						

- Motion Carries                       Motion Fails

10. **SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent**

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	Review proposed calendar for the 2024-2025 school year	SR-5

**Roll Call on Action Items #1-6:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Jakubowski						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						

Motion Carries                       Motion Fails

**11. STUDENT SERVICES./COMMUNITY SERVICES:**

**A. Student Services/Community Services Report:**                      Kristin Jakubowski, Chair

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

Item	Student Services and Community Relations Discussion Items	Att.
1.	Update on Curriculum Conversation meeting	

*Resolutions*

Item	Description	Att.

**Roll Call on Action Items #1:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Jakubowski						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						

Motion Carries                       Motion Fails

**12. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:**

*Faculty*

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Approve Sharon Fair as a substitute one to one PEA aide for Angelique Wall. Student # H-0405.	
2.	Approve Jennifer Humes and Nicole Orangers for additional hours at their respective hourly rates.	

**\*Ratify and Affirm**

*Professional Development*

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>
3.	Ms. Hess	BER Practical Strategies to Address the Challenges of Today's School Nurse	Online	3/18/24	6.5 hours	\$279.00
**4.	Ms. C. Smith	Rutgers - Help Students Learn to Write Well	Piscataway, NJ	2/7/24	6.0 hours	\$180.00

**\*Cost includes travel, and lodging.**

**\*\*Ratify and Affirm**

*New Hire*

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
*5.	Clayton Shook	Custodian	1.0	Step 5 Per CBA	Vacancy	1/29/24
6.	Anthony Pallante	Paraprofessional	.48	Step 1 Per CBA	Vacancy	TBD - per fingerprint approval

**\*Ratify and Affirm**

*Retirements/Resignations/Leaves of Absence*

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
7.	1164	Special Education Teacher	Retirement effective July 1, 2024
8.	1196	Talented and Gifted Teacher	Retirement effective July 1, 2024
9.	2025	Special Education Teacher	Maternity Leave LOA 2/5/24 - 3/13/2024 FMLA/NJFLA 3/14/2024 - 6/30/24 Return to work 9/1/24

*Extra-Curricular*

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
10.	Kristine Soltesz	Track & Field Coach	Per CBA	
11.	Katie Dowd	Assistant Track Coach	Per CBA	
12.	Mark Mecholsky	Baseball Coach	Per CBA	
13.	Nick Albani	Assistant Baseball Coach	Per CBA	
14.	Taylor Klenk	Softball Coach	Per CBA	
15.	Kim Orfe	Lacrosse Coach	Per CBA	

*\*Ratify and Affirm*

**Roll Call on Action Items #1-15:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Jakubowski						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						

**Motion Carries**

**Motion Fails**

**13. FINANCE/FACILITIES/TECHNOLOGY:**

**A. Finance/Facilities/Technology Committee Report:**

**Larry Brandolph, Chair**

**B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:**

*Reports*

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary’s Report for January 2024	FI-1
2.	Treasurer’s Report for January 2024	FI-2
3.	Appropriation Adjustment Journal for January 2024	FI-3
4.	Board of Education Monthly Certification of Funds for January 2024	
5.	Cash Flow Report for January 2024	FI-4
6.	Payment of bills for the month of January 2024 (No funds have been over expended)	FI-5
7.	EFT Activity Report for January 2024	FI-6
8.	Student Activity Account for January 2024	FI-7
9.	Cafeteria Report	FI-8

*Action Items*

<i>Item</i>	<i>Description</i>	<i>Att.</i>
10.	WHEREAS, the 2022-2023 financial audit of the Hainesport Township School District, for the fiscal year ended June 30, 2023, as prepared by Holt McNally & Associates has been received by the Board and,  WHEREAS, copies of the Summary Audit Report have been made available to the public;  NOW, THEREFORE BE IT RESOLVED, by the Hainesport Township Board of Education that the 2022-2023 financial audit is hereby accepted.	FI-9
11.	Authorize the Business Administrator to submit an application to the Schools Development Authority (SDA) through the NJ Dept of Ed to receive funding for projects related to emergent and capital maintenance needs. The funding is available to to offset district costs associated with ensuring students have safe and healthy learning environments. Any funds received from the SDA will go towards the security doors project.	FI-10
12.	The grade 3 TAG trip to Fountain Woods School originally scheduled for late April has been rescheduled to an earlier date.	
13.	The PTO “Be His Guest” dance originally scheduled for mid January has been rescheduled to a later date.	

**Field Trips**

<b>Item</b>	<b>Grade/Group</b>	<b>Destination</b>	<b>Cost</b>	<b>Coordinator</b>
14.	7 & 8/Band	Rancocas Valley High School	\$10.00	Ms.Cahill & Mr. Stewart
15.	3	Six Flags Safari	\$1309.34	Ms. Debes

**Use of Facilities 2022-2023 School Year**

<b>Item</b>	<b>Activity</b>	<b>Area</b>	<b>Contact</b>
16.	M.A.R.E. Committee	Stage	Mr. Goldberg
17.	RV Peer Leadership Program	Classrooms	Counseling Department

**\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.**

**Drills**

<b>Item</b>	<b>Drill</b>	<b>Date</b>	<b>Time</b>
18.	Fire Drill	1/4/2024	9:30 am - 9:37 am
19.	Lockdown Drill	1/10/2024	2:20 pm - 2:31pm
20.	Utilizing the Emergency Backup Communication System	1/30/2024	8:05 am - 10:00 am

**HVAC Update**

Sealed bids were opened and publicly read on January 25, 2024 in the Business Administrator’s office. Bid packages were analyzed for responsiveness to specifications and reviewed by the Business Administrator, the architect firm of Regan Young England Butera, and the Board’s attorney. Award of bid contract will take place by resolution this evening.

**Resolutions**

<b>Item</b>	<b>Description</b>	<b>Att.</b>
21.	Resolution 2023-24#21 - Bid Results and Award of Contract for Gymnasium Rooftop HVAC Replacement Project	
22.	Resolution 2023-24#22 - Authorization to Approve the Withdrawal of Funds from Capital Reserve	

**Roll Call on Action Items #1-22:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Jakubowski						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						

**Motion Carries**                       **Motion Fails**



**14. OLD BUSINESS:**

**15. NEW BUSINESS:**

**16. INFORMATION & FUTURE PLANNING ITEMS:**

**17. DATES TO REMEMBER:**

**18. PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
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RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries**                       **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries**                       **Motion Fails**

**19. EXECUTIVE SESSION**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal or Contract Negotiation excluding collective bargaining
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

Time entering closed session: \_\_\_\_\_

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**20. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

The president reconvened the open meeting at \_\_\_\_\_ p.m.

**21. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

Time of adjournment: \_\_\_\_\_ pm