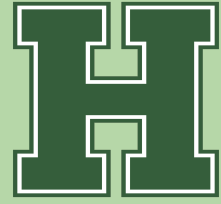


Hainesport Board of Education  
 Regular Meeting  
 June 20, 2023  
 7:00 PM - Public Session  
 Location: Cafeteria



MINUTES

**Board of Education Members**

Jason Cardonick, ( <i>Pres.</i> )	Keith Peacock, ( <i>Vice Pres.</i> )	Alan Anderson
Larry Brandolph	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jillian Ormsby	Jennifer Weres

**Committees of the Board**

<b><u>Student Services/Community Services</u></b> Kristin Jakubowski (Chair) Larry Brandolph Bianca Cuniglio Jeff Duda	<b><u>Human Resources</u></b> Jason Cardonick (Chair) Jill Ormsby Jennifer Weres	<b><u>Finance/Facilities/Technology</u></b> Keith Peacock(Chair) Alan Anderson Larry Brandolph Jason Cardonick
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**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT**

Mr. Cardonick called the meeting to order at 7:01pm

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times and Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

Mr. Cardonick read the opening statement.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick	X		
Keith Peacock	X		

Alan Anderson		X	
Larry Brandolph		X	
Bianca Cuniglio	X		
Jeffrey Duda		X	
Kristin Jakubowski		X	
Jillian Ormsby	X		
Jennifer Weres	X		

X Mr. Joseph R. Corn, Superintendent

X Mr. William Blatchley, Interim Business Administrator/Board Secretary

**5. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

Mr. Cardonick read the mission statement.

**6. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Ms. Bryner
Student Government Report	N/A

Mr. Cardonick expressed the Boards appreciation for the work done by the members of the PTA during the school year.

**7. RECOGNITION/PRESENTATION**

1. FY22 Audit - Holt McNally & Associates

Mr. McNally gave the FY2022 audit presentation.

**8. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

- A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Ms. Ormsby	Unanimous Consent	None

X Motion Carries

Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

No member of the public wished to be recognized at this time.

- B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Ms. Ormsby	Unanimous Consent	None

X Motion Carries

Motion Fails

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**9. APPROVAL OF MINUTES:**

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	May 16, 2023	Regular Meeting (Open Session)	M-1

**Roll Call on Action Items #1**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph						X
Bianca Cuniglio					X	
Jeffrey Duda						X
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres		X	X			

X Motion Carries

Motion Fails

**10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent**

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1.	Affirm, Reject, or Modify the monthly HIB Reports	SR-1
2.	Code of Conduct Reports	SR-2
3.	Enrollment Reports	SR-3
4.	Nurse's Report for May & June 2023	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

**Roll Call on Action Items #1- 5:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres		X	X			

**X Motion Carries**

**Motion Fails**

**11. STUDENT SERVICES/COMMUNITY SERVICES:**

**A. Student Services/Community Services**

**Report: Kristin Jakubowski, Chair**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

<i>Student Services and Community Relations</i>
None at this time.

**12. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jason Cardonick, Chair**

**B. Motion to approve the following Human Resources action items:**

*Faculty*

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Approve hiring Julia Wolfram as the Principal PreK-4/special Services for the 2023-24 school year. Ms. Wolfram's salary is \$93,000.00 (pro-rated if necessary based on starting date).	
2.	Pay Cora Schiers for unused vacation days from the 2022-23 school year.	HR-1
3.	Pay Patricia Gwynne for unused vacation days from the 2022-23 school year.	HR-2
4.	Ratify and affirm Marleny Rivas as a substitute one to one aide as needed in PreK.	

5.	Ratify and affirm to pay Rebecca Collins for three hours of supervision for the chorus/band concert on 5/22/23. Ms. Collins will be paid at her hourly rate.	
6.	Ratify and affirm to pay Cynthia Rivas for three hours of supervision for the chorus/band concert on 5/22/23. Ms. Rivas will be paid at her hourly rate.	
7.	Ratify and affirm to pay Drew Doudoukjian for a total of three hours for working beyond his normal day. Mr. Doudoukjian assisted with the 8th grade field trip and the 8th grade Six Flags trip. Mr. Doudoukjian will be paid at his current contracted rate.	

**Extra-Curricular**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Effective Date</b>
8.	Poonam Phogat	Extended School Year	\$43.15 per hour	7/5/23-8/1/23
9.	Tiffany Deer	Extended School Year	\$43.15 per hour	7/5/23-8/1/23

**\*Ratify and Affirm**

**Retirements/Resignations/Leaves of Absence**

<b>Item</b>	<b>ID#</b>	<b>Position</b>	<b>Type of Leave</b>
10*	1128	Paraprofessional	Retirement Effective June 1, 2023
11.	1856	Music Teacher	Extended Maternity Leave 9/1/23-1/3/24
12.	2059	ELA	Extended Maternity Leave 9/1/23-12/4/23
13.	2023	Secretary	Resignation
14.	1843	ELA	Resignation

**\*Ratify and Affirm**

**New Hire**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Compensation</b>	<b>Date</b>
15.	Kaitlin Walford	Special Education	1.00	BA- Step 5 \$53,219	9/1/23

**Roll Call on Action Items #1- 15:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			X			
Keith Peacock		X	X			
Alan Anderson						X
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski						X

Jillian Ormsby			X			
Jennifer Weres	X		X			

X Motion Carries

□ Motion Fails

**13. FINANCE/FACILITIES/TECHNOLOGY:**

**A. Finance/Facilities/Technology Committee Reports: Keith Peacock, Chair**

**B. BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:**

*Reports*

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary's Report for April & May 2023	FI-1
2.	Treasurer's Report for April & May 2023	FI-2
3.	Appropriation Adjustment Journal for April & May 2023	FI-3
4.	Board of Education Monthly Certification of Funds for April & May 2023	
5.	Payment of bills for the month of May & June 2023 (No funds have been over expended)	FI-4
6.	EFT Activity Report for April & May 2023	FI-5
7.	Student Activity Account for April & May 2023	FI-6
8.	Cafeteria Report April & May 2023	FI-7

*Action Items*

<i>Item</i>	<i>Description</i>	<i>Att.</i>
9.	That the Board of Education has determined it will implement a mandatory direct deposit program for the 2023-2024 school year in accordance with N.J.S.A. 52:14-15h whereby all employee groups and categories will have net pay directly deposited in a specific banking institution checking, savings, shares account or accounts as designated in writing by the employee. The Board designates Citizens Bank as the school districts institution to be used to implement the direct deposit program and has determined that temporary hourly and per diem service providers of a temporary, seasonal, as required or on call nature may be exempted from mandatory participation as the Board deems necessary.	
10.	That petty cash accounts be established for the 2023-2024 school year in accordance with District Policy in the amounts and under the direction of staff as follows with the maximum expenditure that may be made from each school or department account is seventy-five dollars (\$75). The maximum expenditure that may be made from the Superintendent's Office account is one-hundred dollars (\$100). CST \$150 CST Supervisor Superintendent \$150 Superintendent	
11.	Pursuant to PL 2015, Chapter 47 the Hainesport Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the board of education per the approved list of vendors. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.	
12.	That approval is hereby granted to submit the following grant applications and to accept the grant awards pursuant to this action: IDEA Basic                      IDEA Pre-K                      Title I Title II                              Title III                              Title IV	

13.	That the Tax Levy and Tax Levy Payment Schedule for the 2023-2024 school year be approved and authorized for submission to the Township of Hainesport.	FI-8
14.	That the Business Administrator is authorized to process invoices for payment with Board confirmation at the next regular meeting. That the Business Administrator is authorized to complete account transfers with Board confirmation at the next regular meeting.	
15.	That in accordance with the Local Government Electronic Procurement Act (P.L.2018, c. 156) (the "Act") which authorizes the purchase of electricity supply service for public use through the use of an online auction service, the Hainesport Township Public Schools has determined to move forward with the EMEX Reverse Auction in order procure electricity. Further the Hainesport Township Public Schools will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation an approved vendor pursuant to the Act. Auctions will be conducted pursuant to the School Business Administrator is hereby authorized to execute on behalf of the Hainesport Township Public Schools any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.	

**Approve the following contract renewals for the 2023-24 school year as recommended by the Superintendent:**

<b>Item</b>	<b>Description</b>	<b>Att.</b>
16.	Interlocal Service Agreement between the Board of Education of the Northern Burlington County Regional School District and the Board of Education of Hainesport Township to provide on-site technical support in accordance with the agreement on file in the Business Office.	
17.	OnCourse Systems for Education (SIS) in the amount of \$32,828.39	

**\*\*Ratify and Affirm**

**Action Items**

<b>Item</b>	<b>Description</b>	<b>Att.</b>
18.	Approve the revisions of the American Rescue Plan (ARP) Safe Return Plan	FA-1

**\*\*Ratify and Affirm**

**Field Trips**

<b>Item</b>	<b>Date</b>	<b>Time</b>	<b>Grade/Group</b>	<b>Destination</b>	<b>Cost</b>	<b>Coordinator</b>
19***	6/7/23	8:45-10:30 am	5-6	RVRHS	N/A	Mr. Bianchini

**\*Total cost for trip**

**\*\*Cost per Student**

**\*\*\* Ratify and Affirm**

**Use of Facilities**

<b>Item</b>	<b>Activity</b>	<b>Area</b>	<b>Date</b>	<b>Contact</b>
20**	NJHS Teacher Recognition Ceremony	Cafeteria	June 1, 2023 7-9:00 pm	Ms. Correa
21.	Kindergarten Orientation	Rm. 105 Rm. 111 Rm. 109	Aug. 17, 2023 Ms. Swal/Ms.Coughlin - 9:00 am - 10:00 am Ms.Gosizk- 11:30 am - 12:30 pm Ms. Iuliucci - 2:00 am - 3:00 pm	Ms. Wolfrom
22.	Our Lady Queen of Peace -CCD	Classrooms	Sept. 25, 2023 - April 15, 2024 4:45 - 6:15 pm	Ms. Modugno
23.	PTO Teacher 1st Day Breakfast	Cafeteria/Kitchen	Sept. 5, 2023 7:00 am - 12:00 pm	Ms. Major
24.	PTO Open House	Cafeteria	Sept. 13, 2023 6-8:00 pm	Ms. Major

25.	PTO Ice Cream Social	Cafeteria/Playground	Sept. 22, 2023 6-8:00 pm	Ms. Major
26.	PTO Monthly Meetings	Cafeteria	Oct. 4, Nov. 1, Dec. 6, Jan. 3, Feb. 7, Mar. 6, Apr. 10, May 1 and June 5 6-8:00 pm	Ms. Major
27.	PTO Fall BINGO Night	Cafeteria	Oct. 6, 2023 6-8:30 pm	Ms. Major
28.	PTO Trunk or Treat	Back Parking Lot	Oct. 21, 2023 7:00 am - 12:00 pm	Ms. Major
29.	PTO Fall Book Fair	Library	Nov. 11-20, 2023 8:00 am - 3:00 pm	Ms. Major
30.	PTO Movie Night (PreK-5)	Cafeteria	Nov. 17, 2023 5:30 - 8:30 pm	Ms. Major
31.	PTO Holiday Shop/ Breakfast	Cafeteria/Stage	Dec. 9, 2023 6:00 am - 12:00 pm	Ms. Major
32.	PTO Be His Guest	Cafeteria	Jan. 19, 2024 5-8:00 pm	Ms. Major
33.	PTO Valentine Day Social (PreK-5)	Cafeteria	Feb. 9, 2024 5-8:00 pm	Ms. Major
34.	PTO Spring Book Fair	Library	Mar. 1-8, 2024 8:00 am - 3:00 pm	Ms. Major
35.	PTO Talent Show Practices	Cafeteria/Stage	TBD	Ms. Major
36.	PTO Talent Show	RVRHS	Mar. 8, 2024 5-8:00 pm	Ms. Major
37.	PTO Basket Raffle	Cafeteria	Mar. 23, 2024 7:00 am - 3:00 pm	Ms. Major
38.	PTO Be Her Guest	Gym	Apr. 19, 2024 5-8:00 pm	Ms. Major
39.	PTO Booster Fun Run	Gym	Apr. 23, 2024 8:00 am - 3:00 pm	Ms. Major
40.	PTO Spring BINGO Night	Cafeteria	May 3, 2024 5-8:00 pm	Ms. Major
41.	PTO Teacher Appreciation Luncheon	Stage	May 10, 2024 8:00 am - 3:00 pm	Ms. Major
42.	PTO BBQ	Cafeteria/ Parking Lot	June 7, 2024 8:00 am - 3:00 pm	Ms. Major
43.	PTO 8th Grade Pizza Party	Cafeteria	June 12, 2024 TBD	Ms. Major

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\*Ratify and Affirm**

#### *Drills*

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
44.	Fire Drill - May	5/12/23	1:37-1:43 pm
45.	Evacuation Drill - May	5/10/23	1:46 - 1:56 pm
46.	Lockdown - June	6/8/23	1:53-2:05 pm
47.	Fire Drill - June	6/13/23	2:19 -2:21 pm



**Roll Call on Action Items #1-47:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph						X
Bianca Cuniglio		X	X			
Jeffrey Duda						X
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres			X			

**X Motion Carries**

**Motion Fails**

**14. INFORMATION & FUTURE PLANNING ITEMS:**

None

**15. DATES TO REMEMBER:**

1. Extended School Year July 5, 2023, to August 1, 2023 - Mondays- Thursdays

Mr. Cardonick read the dates to remember.

**16. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Ms. Cuniglio	Unanimous Consent	None

**X Motion Carries**

**Motion Fails**

RECOMMEND that the Board of Education open the meeting to receive comments from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed.

However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a).

Debra Harris, 7 Elsinore Drive

Ms. Harris spoke to the question of Hainesport Township providing additional financial support for the 2023-2024 school budget.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Ms. Cuniglio	Unanimous Consent	None

**X Motion Carries**

**Motion Fails**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**17. NEW BUSINESS:**

Ms. Cuniglio and Ms. Weres commented on the success of a number of end of year activities.

Mr. Peacock announced his pending resignation from the Board of Education.

**20. ADJOURNMENT**

Motion for the Hainesport Township Board of Education to adjourn the meeting:

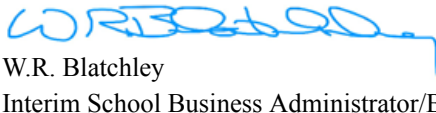
Motion	Second	All in Favor	All Opposed
Mr. Peacock	Ms. Cuniglio	Unanimous Consent	None

**X Motion Carries**

**Motion Fails**

The president adjourned the meeting at 7:37p.m.

Respectfully submitted,



W.R. Blatchley  
Interim School Business Administrator/Board Secretary