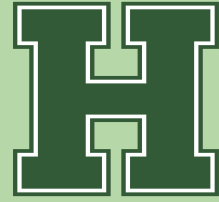


Hainesport Board of Education  
 Regular Meeting  
 Dec. 12, 2023  
 MINUTES  
 Location: Cafeteria



**Board of Education Members**

Jason Cardonick, ( <i>Pres.</i> )	Vacancy	Alan Anderson
Larry Brandolph, ( <i>Vice Pres.</i> )	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jill Ormsby	Jennifer Weres

**Committees of the Board**

<b><u>Student Services/Community Services</u></b> Kristin Jakubowski (Chair) Larry Brandolph Bianca Cuniglio Jeff Duda	<b><u>Human Resources</u></b> Jason Cardonick (Chair) Jill Ormsby Jennifer Weres	<b><u>Finance/Facilities/Technology</u></b> Larry Brandolph(Chair) Alan Anderson Jason Cardonick
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1. **MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)** 7:00PM

2. **FLAG SALUTE**

3. **ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick	X		
Alan Anderson		X	
Larry Brandolph	X		
Bianca Cuniglio	X		
Jeffrey Duda			7:10
Kristin Jakubowski	X		
Jill Ormsby	X		
Jennifer Weres	X		
Vacancy			

- X Mr. Joseph R. Corn, Superintendent
- X Mr. Christopher C. DeSanto, Business Administrator/Board Secretary
- X QUORUM □ NO QUORUM

4. **PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times and Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**5. DISTRICT MISSION STATEMENT:**

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**6. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Ms. Bryner (dine-out, book fair, holiday breakfast, Disney fundraiser)
Student Government Report	Cailyn Gardner

**7. RECOGNITION/PRESENTATION**

1. Cora Schiers
2. Full Day Preschool Lottery (PEA)
3. Full Day Preschool Waitlist Lottery (PEA)

**8. PUBLIC PARTICIPATION:** (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

- Mrs. Kinter stated she was extremely happy for Mr. Rodriguez’s promotion and praised the district for recognizing him.
- Mrs. Bryner concurred.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Jakubowski	Brandolph	X	

**X Motion Carries**

Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ormsby	Duda	X	

**X Motion Carries**

Motion Fails

**9. APPROVAL OF MINUTES:**

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	November 14, 2023	Regular Meeting (Open Session)	M-1
2.	November 14, 2023	Regular Meeting (Addendum)	M-2

**Roll Call on Action Items #1-2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph			x			
Bianca Cuniglio		x	x			
Jeffrey Duda			x			
Kristin Jakubowski			x			
Jill Ormsby			x			
Jennifer Weres	x		x			
Vacancy						

**X Motion Carries**                       **Motion Fails**

**10. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent**

**A. Reporting Items: - Jan 22 Great Kindness Challenge**

**B. Motion to approve the following reports upon the recommendation of the Superintendent:**

Item	Report	Att.
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct September	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

**Roll Call on Action Items #1- 5:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph			x			
Bianca Cuniglio			x			
Jeffrey Duda		x	x			
Kristin Jakubowski			x			
Jill Ormsby	x		x			
Jennifer Weres			x			
Vacancy						

**X Motion Carries**                       **Motion Fails**

**11. STUDENT SERVICES./COMMUNITY SERVICES:**

**A. Student Services/Community Services                      Report: Kristin Jakubowski, Chair**

- **The Board is very excited about the upcoming start of the PEA**
- **thanked the PTO for going above and beyond**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

**Policies and Regulations**

Item	Number	Title	Policy	Reg	Rev	Ist	Abolish	Final	Att.
1.	P1642.01	Sick Leave	X					X	SS-1
2.	P2419	School Threat Assessment	X					X	SS-1
3.	P3324	Right of Privacy	X					X	SS-1
4.	R4212	Attendance		X				X	SS-1

**Out of District Placement**

Item	Student	Placement	Tuition	Term
5.	OD-0432	Burlington County Special Services	TBD	12/11/2023-6/30/2024

**Roll Call on Action Items #1-5:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jill Ormsby		X	X			
Jennifer Weres			X			
Vacancy						

**X Motion Carries**

**Motion Fails**

**12. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report:** Jason Cardonick, Chair

**B. Motion to approve the following Human Resources action items:**

**Faculty**

Item	Description	Att.
1.	Approve Carly Russ as a one to one aide effective 11/16/23. Ms. Russ will be compensated in accordance to the current CBA contract.	
2.	Accept the resignation of Meredith Gocke as Confidential Business Office Clerk effective 12/31/2023.	
3.	Accept the resignation of Lisa Tedesco as the Secretary to the Principal 5-8, Director of Curriculum and Instruction effective 2/15/2024 or sooner.	
4.	Accept the resignation of Orlando Rodriguez as maintenance personnel effective 12/31/2023.	
5.	Accept the resignation of Stacy McAnnaney effective 1/15/2024.	

**\*Ratify and Affirm**

**Professional Development**

Item	Attendee	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost
6.	All Teaching Staff In-service Day	IXL Learning	Hainesport	2/16/2024	8:00 am - 3:20 pm	\$3,600.00
7.	Morgan Barnett	Neuro Interventions	Virtual	1/25/2024 1/26/2024	8: 00 am - 4:00 pm	\$450.00

\*Cost includes travel, and lodging.

\*\*Ratify and Affirm

*New Hire*

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
8.	Christina Granato	Paraprofessional	1.00	Per CBA	Vacancy	TBD-per fingerprint approval
9.	Emily Greco-Wright	Elementary Teacher	1.00	Per CBA	Anne Harris	TBD-per fingerprint approval
10.	Kiona Holmes	Lunch/Recess Aide	.48	Per CBA	Vacancy	TBD-per fingerprint approval

*Mentoring*

<i>Item</i>	<i>Mentor's Name</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>School Year</i>
11.	Cheryl Smith	Emily Greco-Wright	Elementary Teacher	2023-24

*Promotion*

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
12.	Meredith Gocke	Confidential Administrative Assistant to the Superintendent	1.00	Per Individual Contract	Cora Schiers	1/1/24
13.	Lisa Tedesco	Confidential BA Clerk	1.00	Per Individual Contract	Meredith Gocke	TBD
14.	Orlando Rodriguez	Assistant to the Facilities Manager	1.0	Per Individual Contract	New Position	1/1/24

*Extra-Curricular*

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
15.	Zach Classetti	Homework Club	Per CBA	12/12/2023
16.	Kelsey Debes	Homework Club	Per CBA	12/12/2023
17.	Drew Doudoukjian	Homework Club Sub	Per CBA	12/12/2023
18.	Danielle Adams	Homework Club Sub	Per CBA	12/12/2023
19.	Cheryl Smith	Crowd Control	Per CBA	12/12/2023
20.	Kevin King	Detention Monitor	Per CBA	12/12/2023

*Volunteers*

<i>Item</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>
21.	Francesca Giunta			

**Action Items**

<b>Item</b>	<b>Description</b>	<b>Att.</b>
22.	Create job #3000-02 on District Position Control Roster for an additional daytime custodian. (Job description on file)	
23.	Create job #4200-02 on District Position Control Roster for Assistant to the Facilities Manager (11-000-262-104-000-01) (Job description attached)	HR-1

**Roll Call on Action Items #1-23:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph			x			
Bianca Cuniglio		x	x			
Jeffrey Duda			x			
Kristin Jakubowski			x			
Jill Ormsby			x			
Jennifer Weres	x		x			
Vacancy						

**X Motion Carries**

**Motion Fails**

**13. FINANCE/FACILITIES/TECHNOLOGY:**

**A. Finance/Facilities/Technology Committee Reports: Larry Brandolph, Chair**

**B. BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:**

**Reports**

<b>Item</b>	<b>Report Type</b>	<b>Att.</b>
1.	Board Secretary's Report for November 2023 (TABLED UNTIL JANUARY MEETING)	FI-1
2.	Treasurer's Report for November 2023 (TABLED UNTIL JANUARY MEETING)	FI-2
3.	Appropriation Adjustment Journal for November 2023	FI-3
4.	Board of Education Monthly Certification of Funds for November 2023	
5.	Payment of bills for the month of November 2023 (No funds have been over expended)	FI-4
6.	EFT Activity Report for November 2023	FI-5
7.	Student Activity Account for November 2023	FI-6
8.	Cafeteria Report November 2023	FI-7

**Action Items**

<b>Item</b>	<b>Description</b>	<b>Att.</b>
9.	School Budget Calendar	FI-8

**\*\*Ratify and Affirm**

**Field Trips**

<i>Item</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Bus</i>	<i>Cost</i>	<i>Coordinator</i>
10.	TAG 3rd Grade	Fountain Woods School	1	Bus	Ms. Venuto

**\*Total cost for trip**

**\*\*Cost per Student**

**\*\*\* Revised date**

**Use of Facilities**

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact/s</i>
11.	Drama Club	Cafeteria	Ms. Buerle & Ms. Deer
12**	Parent Informational Meeting for PEA	Cafeteria	Ms. Wolfrom
13.	SGA Winter Event for Middle School Students	Gym	Ms. Maiorano
14.	Wax Museum	Cafeteria	Ms. Venuto
15.	NJROTC RVRHS	Cafeteria	Ms. Humes

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**\*\*Ratify and Affirm**

**Fundraiser**

<i>Item</i>	<i>Fundraiser Information</i>
16.	Approve K-1 self contained class holiday decoration sale. Proceeds to purchase toys to be donated to local families.
17.	Approve Student Government Association's Holiday Candy Grams. Proceeds will be used to help pay for January field trip.

**Drills**

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
18.	Fire Drill - Dec	12/8/23	2:30 PM
19.	Shelter in Place - Dec.	TBD	TBD

**Roll Call on Action Items #3-19:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph	x		x			
Bianca Cuniglio			x			
Jeffrey Duda			x			
Kristin Jakubowski			x			
Jill Ormsby		x	x			
Jennifer Weres			x			
Vacancy						

**X Motion Carries**

**o Motion Fails**

**Resolutions**

<b>Item</b>	<b>Description</b>	<b>Att.</b>
20.	Res. 2023-24 #18: Shared Service Agreement with Eastampton for Preschool Intervention and Referral Specialist (PIRS)	Res. 2023-2024 #18
21.	Res. 2023-24 #19: Submission of the 2024-25 Preschool Operational Plan	Res. 2023-2024 #19

**Roll Call on Resolution #2023-2024 #18:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph	x		x			
Bianca Cuniglio			x			
Jeffrey Duda			x			
Kristin Jakubowski		x	x			
Jill Ormsby			x			
Jennifer Weres			x			
Vacancy						

**X Motion Carries**

Motion Fails

**Roll Call on Resolution #2023-2024 #19:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph	x		x			
Bianca Cuniglio			x			
Jeffrey Duda		x	x			
Kristin Jakubowski			x			
Jill Ormsby			x			
Jennifer Weres			x			
Vacancy						

**X Motion Carries**

Motion Fails

**14. NEW BUSINESS:**

- **Ms. Jakubowski: it's Mr. Duda's birthday**
- **Mr. Cardonick: last meeting before the EOY, thankful for Admin collaboration**

**15. INFORMATION & FUTURE PLANNING ITEMS:**

**16. DATES TO REMEMBER:**

- Dec. 22, 2023 Early Dismissal
- Dec. 25-Jan. 1 Winter Break
- Jan. 15, 2024 School Closed-Martin Luther King, Jr.

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.



A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Jakubowski	Cuniglio	X	

Motion Carries                       Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ormsby	Duda	X	

Motion Carries                       Motion Fails

**18. EXECUTIVE SESSION (if necessary)                      DID NOT GO INTO EXECUTIVE SESSION**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- |  |                                     |
|--|-------------------------------------|
| <input type="checkbox"/> Negotiations                    | <input type="checkbox"/> Security   |
| <input type="checkbox"/> Investment/Property Acquisition | <input type="checkbox"/> Litigation |
| <input type="checkbox"/> Personnel                       | <input type="checkbox"/> Legal      |
| <input type="checkbox"/> Individual Privacy              |                                     |

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries                       Motion Fails

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**19 RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries                       Motion Fails

**20. ADJOURNMENT**

Motion for the Hainesport Township Board of Education to adjourn the meeting:

Motion	Second	All in Favor	All Opposed
Jakubowski	Brandolph	X	

Motion Carries                       Motion Fails

The president adjourned the meeting at   7:43   p.m.