

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
December 14, 2022
7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:00pm by Mr. Cardonick

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on December 2, 2022.
B. Mailed written notice to the Burlington County Times & Courier Post on December 2, 2022.
C. Filed written notice with the Clerk of Hainesport Township on December 2, 2022.
D. Filed written notice with the members of this body.
E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Table with 4 columns: Board Member, Present, Absent, Late Arrival. Rows include Jason Cardonick, Keith Peacock, Alan Anderson, Larry Brandolph, Bianca Cuniglio, Jeffrey Duda, Kristin Jakubowski, Jillian Ormsby, Jennifer Weres.

- Joseph R. Corn, Chief School Administrator
Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
Personnel
Legal
Individual Privacy
Security
Investment/Property Acquisition
Litigation

Not at this time.

6. Return to Open Session

N/A

7. District Mission Statement

Mr. Cardonick read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

- Mrs. Kate Bryner (Head of the PTO) thanked all the parents and guardians for making the book fair a huge success. Also stated that the Winter Wonderland breakfast was a sellout. The “Be his guest” event will be held in January
- Joshua St. Victor from Student Government gave an update on activities currently underway in the Student Government

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:07pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Karen Kinter asked for clarification on two of the agenda items to be voted on. Mr. Peacock and Mr. Kraft provided answers to the questions.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Anderson	Mr. Brandolph	7	0

Motion Carries Motion Fails Time: 7:09pm

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	11/22/2022	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1-1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick					X	
Keith Peacock	X		X			
Alan Anderson		X	X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski					X	
Jillian Ormsby			X			
Jennifer Weres					X	

Motion Carries Motion Fails Time: 7:10pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn commented as follows:
 - Spirit week will begin December 19th

Action Items – Motion to approve the Superintendent’s Report:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Reports	SR-3
4.	Nurse’s Report for November 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson		X	X			
Larry Brandolph			X			
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:12pm

13. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Contract

<i>Item</i>	<i>Tuition Contract</i>	<i>Att.</i>
1.	Approve the tuition contract with Lumberton for students #13268 and #13269 for a combined total of \$15,444.44.	SS-1
2.	Approve the tuition contract with Mt. Laurel School District for student #13340 in the amount of \$9,888.89.	SS-2

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson			X			
Larry Brandolph	X		X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:13pm

14. Human Resources Relations:
 A. Human Resources Committee Report: Jeffrey Duda, Chair
 B. Motion to approve the following Human Resources action items:

Faculty

Item	Description	Att.
1.	Ratify and affirm the correct amount for the Assistant Cheerleading Coach position is \$1,858.00 not \$1,822.00 for the 2022-23 school year.	
2.	Approve Kayleigh Kmet to shadow Kelly Murphy for up to five hours of observation time in May 2023. Ms. Kmet is a former student and is currently in school to become a speech - language pathologist.	

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
3.	Nicholas Albani	BA- Step 2	BA+12 - Step 2	1/15/2023

Extra-Curricular

Item	Name	Position	Rate	Effective Date
4.	Matthew Stein	After School Detention	\$35.47 per hour	Nov. 2022
5.	Morgan Barnett	Safety Patrol	\$1,084.00 prorated	Jan. 2023
6.	Kevin King	Afternoon Bus Duty	\$35.47 per hour	12/5/22
7.	Maria Davies	Afternoon Bus Duty	\$35.47 per hour	12/5/22
8.	Cheryl Smith	Crowd Control	\$69.00 (per event)	12/14/22

****Ratify and Affirm**

Professional Development

<i>Item</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>	<i>Attendee</i>
9.	DESI-Section 504 law in NJ	Webinar	2/3/2023	6 hours	\$219.99	Ms. Barnett

*Cost includes travel, and lodging.

****Ratify and Affirm**

Volunteers for 2022-2023 School Year

<i>Item</i>	<i>Volunteers</i>					
10.	Charles Thompson, Jr.					

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
11.	2032	Business Administrator/Board Secretary	Resignation, with regret

Roll Call on Items #1-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski	X		X			
Jillian Ormsby		X	X			
Jennifer Weres			X			

Motion Carries

Motion Fails

Time: 7:16pm

15. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary's Report for November 2022	FI-1
2.	Treasurer's Report for November 2022	FI-2

3.	Appropriation Adjustment Journal for November 2022	FI-3
4.	Board of Education Monthly Certification of Funds for November 2022	
5.	Cash Flow Report for November 2022	FI-4
6.	Payment of bills for the month of December 2022 (No funds have been over expended)	FI-5
7.	EFT Activity Report for November 2022	FI-6
8.	Student Activity Account for November 2022	FI-7
9.	Cafeteria Report November 2022	FI-8

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
10.	Approve Brett DiNovi & Associates, LLC for Behavior/Educational Consultation for 7/1/22-6/20/23.	FI-9
11.	Approve Kelly Education Services contract for substitute services from 7/1/22- 12/31/22.	FI-10
12.	Approve Kelly Education Services contract for substitute services from 1/1/23 - 6/30/23.	FI-11
13.	School Budget Calendar	FI-12

Use of Facilities 2022-2023 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Date/Time</i>	<i>Contact</i>
14.	Preschool Graduation	Cafeteria	June 1, 2023 8:30 - 9:30 am May 31, 2023 set up	Ms. Phogat
15.	World Language Visitation -RVRHS	Cafeteria	Jan. 6, 2023 9:00-9:30 am	Ms.Humes
16.	ROTC Program Overview	Cafeteria	Dec. 16, 202 9:00-9:45 am	Ms.Humes

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Field Trips

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Cost</i>	<i>Coordinator</i>
17.	5/23/23	8:40 am - 2:00 pm	TAG 5th Grade	Chesterfield Elementary	Paid by TAG	Ms. Venuto
18.	6/1/23	8:40 am - 2:00 pm	TAG 6th Grade	Chesterfield Elementary	Paid by TAG	Ms. Venuto
19.	1/11/23	8:45 am - 2:45 pm	SGA Students (13)	College of NJ	\$37.00 per person \$375.00 Bus \$450.00 Nurse	Ms. Maiorano

***Total cost for trip**

****Cost per Student**

***** Revised date**

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
20.	Fire Drill	12/9/22	1:44-1:50 pm
21.	Shelter in Place	12/13/22	9:01-9:05 am

Resolution

<i>Item</i>	<i>Description</i>	<i>Att.</i>
22.	Res. #2022-2023 #9 Ratify and affirm awarding the Facilities Improvement bid to Porretta Builders in the amount of \$338,226.00.	

Roll Call on Action Items #1-21:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:17pm

Roll Call on Resolution #2022-2023-9:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio					X	
Jeffrey Duda					X	
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:18pm

16. New Business:

- Nothing reported

17. INFORMATION & FUTURE PLANNING ITEMS:

- None

18. DATES TO REMEMBER

- Dec. 23 - Early Dismissal for Students and Staff
- Dec. 24-30 - School Closed - Winter Break
- Jan. 5 – Board reorganization meeting
- Jan. 16 - School Closed - Martin Luther King, Jr.

19. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Anderson	7	0

Motion Carries Motion Fails Time: 7:21pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Karen Kinter wished Mr. Kraft luck in his new role and thanked him for his support over the last two years

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Mrs. Weres	7	0

Motion Carries Motion Fails Time: 7:22pm

20. ADJOURNMENT TO EXECUTIVE SESSION:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time: __pm

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

21. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time: __pm

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakobowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:22pm

Respectfully submitted,

 Robert Kraft
 School Business Administrator/Board Secretary