

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
 January 25, 2022
 7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:00pm by Mr. Cardonick

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 19, 2022.
- B. Mailed written notice to the Burlington County Times on January 19, 2022.
- C. Filed written notice with the Clerk of Hainesport Township on January 19, 2022.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick, President	X		
Keith Peacock, Vice President	X		
Larry Brandolph	X		
Bianca Cuniglio		X	
Jeffrey Duda	X		
Kristin Jakubowski	X		
Michael Morelli	X		
Jillian Ormsby	X		
Vacancy			

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

- Not needed at this time

6. Return to Open Session

7. District Mission Statement

Mr. Cardonick read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

- Mrs. Kate Bryner (Head of the PTO) stated that fundraising events are continuing virtually while the county is in Red. In March, there will be a bake sale for benefit of the 8th grade.
- Student Olivia Daniel stated all of the SGA members attended the NJASC virtual conference and had a great time. The SGA is teaming up with township for the hearts to give fundraisers. The school is looking for donations to be given to the homeless in our area.

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:06pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Jodi Leonti (15 Lenox Dr.) stated that under Finance, Fundraiser #11 should state “PTO sponsored car wash for the 8th grade dinner dance”

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Ormsby	7	0

Motion Carries Motion Fails Time: 7:07pm

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	12/21/2021	Regular Meeting (Open Session)	M-1
2.	12/21/2021	Regular Meeting (Executive Session)	M-2
3.	1/5/2022	Reorganization Meeting (Open Session)	M-3

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph			X			
Bianca Cuniglio					X	
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Michael Morelli			1,2		3 only	
Jillian Ormsby			X			
Vacancy						

Motion Carries Motion Fails Time: 7:08pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn apologized to the school board, the school faculty, and the public for not being able to attend the board meeting in person due to an illness
- Mr. Corn stated that the Department of Health reduced the quarantine days related to COVID down to 5 days
- Mr. Corn stated that two individuals in New Jersey have lost their Superintendent certifications and credentials following their decision to not follow Department of Health guidelines

Action Items – Motion to approve the Superintendent’s Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for Dec. 2021	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Federal Government Plan for Safe Return to In-Person and Continuity of Service for the 2021-22 school year.	SR-5

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski	X		X			
Michael Morelli			X			
Jillian Ormsby			X			
Vacancy						

Motion Carries Motion Fails Time: 7:14pm

13. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:

- A. Student Services Committee Report: Mrs. Jakubowski
- Mrs. Jakubowski extended well wishes to Mr. Corn

B. Motion to approve the following Student Services, Technology and Community Relations action items:

Contract

Item	Tuition Contract	Attach
1.	Approve the contract with T.B. and K.B. o/b/o H-0230 and H-0231	SS-1

Roll Call on Action Items #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski	X		X			
Michael Morelli			X			
Jillian Ormsby			X			
Vacancy						

Motion Carries Motion Fails Time: 7:15pm

14. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Michael Morelli, Chair

- Motion to amend agenda to add Item #8

Motion	Second	All in Favor	All Opposed
Mr. Morelli	Mrs. Jillian Ormsby	7	0

Motion Carries Motion Fails Time: 7:16pm

B. Motion to approve the following Human Resources action items:

Retirements/Resignations/Leaves of Absence

Item	ID#	Position	Type of Leave
1.	1317	Social Studies Teacher	Maternity Leave Paid LOA 3/18/22 - 5/20/22 Leave Without Pay 5/23/2022 - 6/30/2022 FMLA/NJFLA 9/1/2022 - 12/1/2022
2.	1902	Principal 5-8/Supervisor of Curriculum & Instruction	Resignation March 21, 2022

Faculty

Item	Description
3.	Approve all teaching staff as Homebound Instructors for the 2021-22 school year.
4.	Approve paying Susan Ludke for up to 50 minutes for working beyond her normal hours on December 3, 2021 due to busing issues. Ms. Ludke will be paid at her current hourly rate (subject to negotiations).
5.	Approve paying Poonam Phogat for up to 30 minutes for working beyond her normal hours on December 3, 2021 due to busing issues. Ms. Phogat will be paid at her current hourly rate (subject to negotiations).

6.	Approve paying Nicole Orangers for 3.5 hours on January 7, 2022. Ms. Orangers is part of the Burlington County Crisis team that handled an emergency situation. Mrs. Orangers will be paid at her current hourly rate (subject to negotiations).
7.	Approve paying Courtney Quinn in accordance with the current contract Article VII - Work Day Section B. Support Staff #2. Ms. Quinn will be paid at her current hourly rate (subject to negotiations) for up to 10 periods of coverage over five days.

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
8.	1358	Administrative Assistant	Resignation effective Feb. 15, 2022, with regret

Roll Call on Action Items #1-8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Michael Morelli	X		X			
Jillian Ormsby			X			
Vacancy						

Motion Carries Motion Fails Time: 7:17pm

15. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

- Motion to amend agenda item #8 to “PTO sponsored car wash for the 8th grade dinner dance”. Previously stated “PTO sponsored car wash for the 8th grade class trip”

Motion	Second	All in Favor	All Opposed
Mr. Morelli	Mrs. Jillian Ormsby	7	0

Motion Carries Motion Fails Time: 7:16pm

B. Motion to approve the following Finance action items:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary’s Report for December 2021	FI-1
2.	Treasurer’s Report for December 2021	FI-2
3.	Appropriation Adjustment Journal for December 2021	FI-3
4.	Board of Education Monthly Certification of Funds for December 2021	
5.	Cash Flow Report for December 2021	FI-4
6.	Payment of bills for the month of December 2021 (No funds have been over expended)	FI-5
7.	EFT Activity Report for December 2021	FI-6
8.	Student Activity Account for December 2021	FI-7
9.	Cafeteria Report for November 2021	FI-8

Fundraiser

<i>Item</i>	<i>Activity</i>
10.	PTO sponsored Fritz’s Sticky Bun fundraiser from March 7, 2022 with a pickup date of April 13, 2022.
11.	PTO sponsored car wash for the 8th grade dinner dance.

*Use of Facilities 2021-2022 School Year**

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
13.	RV Soccer	Gym	Daman Petras

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Roll Call on Action Items #1-12:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Michael Morelli			X			
Jillian Ormsby		X	X			
Vacancy						

Motion Carries Motion Fails Time: 7:18pm

16. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Brandolph	7	0

Motion Carries Motion Fails Time: 7:20pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Karen Kinter (HEA President) congratulated the new President and Vice President of the board on their new positions. Ms. Kinter congratulated the two new board members as well. Ms. Kinter thanked the board for taking action to make the teachers feel safe during the board meeting

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:22pm

17. NEW BUSINESS:

- Mr. Cardonick thanked Mr. Morelli for all his service as board president
- Mr. Cardonick thanked Ms. Kinter for her kind words
- Mr. Cardonick commented that there currently is a board opening due to the resignation of a member at the last meeting
- An emergency board meeting will be held Wednesday February 2nd at 6:30PM to address a HIB appeal

18. INFORMATION & FUTURE PLANNING ITEMS:

- None at this time

19. DATES TO REMEMBER:

- 2/21/2022 President’s Day - School Closed
- 2/22/2022 In-service Day - School Closed (Only Teachers Report to Work)

20. ADJOURNMENT TO EXECUTIVE SESSION:

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Jakubowski	7	0

Motion Carries Motion Fails Time: 7:26pm

21. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Jeff Duda	7	0

Motion Carries Motion Fails Time: 7:42pm

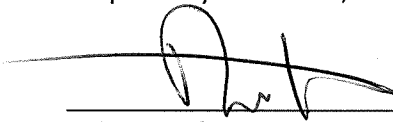
The president reconvened the meeting at 7:42pm

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 7:42pm

Respectfully submitted,



Robert Kraft
School Business Administrator/Board Secretary