

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
 January 24, 2023
 7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:02pm by Mr. Cardonick

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times & Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick, President	X		
Keith Peacock, Vice President		X	
Alan Anderson	X		
Larry Brandolph	X		
Bianca Cuniglio		X	
Jeffrey Duda	X		
Kristin Jakubowski	X		
Jillian Ormsby	X		
Jennifer Weres	X		

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Not at this time.

6. Return to Open Session

N/A

7. District Mission Statement

Mr. Cardonick read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

- Mrs. Kate Bryner (Head of the PTO) thanked the school board for their dedication to the school. Thanked all that participated in the Johnny Longhots fundraiser. The “Be his guest” event will be held January 27th. February PTO fundraiser will be held at Primo’s.
- No student government report

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mrs. Ormsby	7	0

Motion Carries Motion Fails Time: 7:04pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- No comments

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Brandolph	7	0

Motion Carries Motion Fails Time: 7:05pm

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	12/14/2022	Regular Meeting (Open Session)	M-1
2.	1/5/2023	Reorganization Meeting (Open Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson	X		X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			M-1		M-2	
Jillian Ormsby			M-1		M-2	
Jennifer Weres		X	X			

Motion Carries Motion Fails Time: 7:06pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn commented as follows:
 - Marking period 3 begins January 26th
 - Great kindness challenge is currently ongoing and includes students working with their peers
 - No place for hate project 2 begins the week of January 23rd

Action Items – Motion to approve the Superintendent’s Report:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Reports	SR-3
4.	Nurse’s Report for December 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby		X	X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:08pm

13. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>Ist</i>	<i>Abolish</i>	<i>Final</i>	<i>Att.</i>
1.	P1648.11	The Road Forward COVID-19-Health & Safety	X				X	X	SS-1
2.	P1648.13	School Employee Vaccination Requirement	X				X	X	SS-1
3.	P0152	Board Officers	X		X			X	SS-1
4.	P0161	Call, Adjournment & Cancellation	X		X			X	SS-1

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES – 5

January 24, 2023

5.	P0162	Notice of Board Meetings	X		X			X	SS-1
6.	P2423	Bilingual & ESL Education	X		X			X	SS-1
7.	R2423	Bilingual & ESL Education		X	X			X	SS-1
8.	P2425	Emergency Virtual or Remote Instruction Program	X		X			X	SS-1
9.	R2425	Emergency Virtual or Remote Instruction Program		X		X			SS-1
10.	P5200	Attendance	X		X			X	SS-1
11.	R5200	Attendance		X	X			X	SS-1
12.	P5512	Harassment, Intimidation & Bullying	X		X			X	SS-1
13.	P8140	Student Enrollment	X		X			X	SS-1
14.	R8140	Enrollment Accounting		X	X			X	SS-1
15.	P8330	Student Records	X		X			X	SS-1
16.	R8330	Student Records		X	X			X	SS-1
17.	R8420.2	Bomb Threats		X	X			X	SS-1
18.	R8470.7	Lockdown Procedures		X	X			X	SS-1
19.	R8420.10	Active Shooter		X	X			X	SS-1

<i>Item</i>	<i>Description</i>
20.	Renewal of Agreement for Physical Therapy Services with Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC for the period July 1, 2022 to June 30, 2023 at a cost of \$80/hour.
21.	Renewal of Agreement for Our Playground Therapy Services, LLC with Michelle Critelli for the period July 1, 2022 to June 30, 2023 at a cost of \$80/hour.

Roll Call on Action Items: 1-21:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries

Motion Fails

Time: 7:09pm

14. Human Resources Relations:

A. Human Resources Committee Report: Jeffrey Duda, Chair

B. Motion to approve the following Human Resources action items:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Approve a portion of Mrs. Kinter, Mrs. Azpiri, and Ms. Pielichowski salaries to be paid with Title I funds for the amount of \$58,242.	
2.	Approve signing authority on the Student Emergency Fund with ABCO Credit Union for Tracey Huster and Linda Russ.	
3.	Approve Clayton Shook as a substitute custodian for the 2022-23 school year. Mr. Shook will be paid a rate of \$15.00 per hour.	
4.	Ratify and affirm Angelique Wall as a one-to-one aide for up to 2.25 hours per day for the 2022-23 school year. Ms. Wall will be paid at the CBA rate effective as of 1/17/2023.	
5.	Approve hiring Tyler Kazmierowicz as a paraprofessional at the rate of \$15.02 per hour for the 2022-23 school year. Pending background approval.	
6.	Approve paying Dr. Charles Scott for his services \$7,200.00 for the 2022-23 school year. Dr. Scott is our school physician.	

Professional Development

<i>Item</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>	<i>Attendee</i>
7.	World Language Teachers	Online	2/2/2023	N/A	\$279.00	Ms. McAnnaney
**8.	Mental Health/Counseling	Online	1/19/23	N/A	\$246.98	Ms. Orangers

****Ratify and Affirm**

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
9.	1317	Social Studies Teacher	Extend Leave Without Pay - 3/1/23- 9/1/23
10.	1915	Middle School Special Ed	Revised - Maternity Leave Paid LOA 2/10/23- 3/13/2023 FMLA/NJFLA 3/14/23 - 6/30/23 Return to work 9/1/23

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
11.	Robyn Stanley	4th Grade Drama Club - Coach	\$740.00	1/25/23

12.	Tiffany Deer	4th Grade Drama Club - Assistant Coach	CBA Rate	1/25/23
13.	Robyn Stanley	5th Grade Drama Club	\$740.00	1/25/23
14.	Tiffany Deer	5th Grade Drama Club - Assistant Coach	CBA Rate	1/25/23

Roll Call on Items #1-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph		X	X			
Bianca Cuniglio						X
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:11pm

15. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

Reports

Item	Report Type	Att.
1.	Board Secretary’s Report for December 2022	FI-1
2.	Treasurer’s Report for December 2022	FI-2
3.	Appropriation Adjustment Journal for December 2022	FI-3
4.	Board of Education Monthly Certification of Funds for December 2022	
5.	Cash Flow Report for December 2022	FI-4
6.	Payment of bills for the month of January 2023 (No funds have been over expended)	FI-5
7.	EFT Activity Report for December 2022	FI-6
8.	Student Activity Account for December 2022	FI-7

9.	Cafeteria Report December 2022	FI-8
----	--------------------------------	------

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
10.	Approve the 30 days notice of Pritchard’s need to discontinue service as presently constituted to the district.	FI-9
11.	Approve going out to bid for custodians for the 2022-23 school year.	

Use of Facilities 2022-2023 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Date/Time</i>	<i>Contact</i>
12.	M.A.R.E.	Stage	5/2/23 & 5/3/23 8:00 am - 3:00 pm	Mr. Goldberg
13.	Talent Show Practices	Cafeteria	Feb. 7, 14, 16, 23, 28, Mar. 2, 7	PTO
14.	Talent Show Rehearsal & Show	RVRHS	Mar. 9 & 10	PTO
15.	SGA 8th Grade Students vs. Teachers Volleyball	Gym/Fields	6/7/23 1:30 - 3:00 pm	Ms. Maiorano
16.	SGA Green & White Day	Gym/Fields	5/26/23	Ms. Maiorano
17.	Preschool Graduation Rescheduled	Cafeteria	6/2/23 8:30 - 9:30 am	Ms. Phogat
18.	Kidz Space Enrichment Program	Cafe, Gym, Playground	7:00 am - 6:00 pm	Ms. Iwanicki
19.	Mothers’ Day Tea Party	Preschool Room	5/12/23 During school hours	Ms. Phogat
20.	Fathers’ Day Tea Party	Preschool Room	6/9/23 During school hours	Ms. Phogat
**21	Rancocas Valley Music Department	Cafeteria	1/13/23 9:15 - 10:00 am	Mr. Bianchini

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

***Ratify and Affirm*

Field Trips

<i>Item</i>	<i>Date</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Cost</i>	<i>Coordinator</i>
22.	4/2023	3 Battle of the Books	Fountain Woods School	Paid by TAG	Ms. Venuto
23.	4/2023	3 & 4 TAG	Fountain Woods School	Paid by TAG	Ms. Venuto
24.	5/2023	4 & 5 Battle of the Books	Fountain Woods School	Paid by TAG	Ms. Venuto

25.	2/2023	20 students	Lockheed Martin, Mt. Laurel	Bus	Ms. Hoffinan
26.	2/2023	Preschool	Hainesport Post Office	N/A	Ms. Phogat
27.	2/2023 Rain date	Preschool	Hainesport Post Office	N/A	Ms. Phogat
28.	6/2023	Preschool	Municipal Building Playground	N/A	Ms. Phogat
29.	6/2023 Rain Date	Preschool	Municipal Building Playground	N/A	Ms. Phogat
30.	5/2023	1	Philadelphia Zoo	\$1,005.00 admission 2 buses 1 nurse	First Grade Teachers

*Total cost for trip

**Cost per Student

*** Revised date

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
31.	Fire Drill	1/4/2023	1:45 pm
32.	Lockdown Drill	1/10/2023	2:25 pm

Resolutions

<i>Item</i>	<i>Description</i>	<i>Att.</i>
33.	Approve resolution #2022-2023-10 Submission of the 2022-2023 ESEA Consolidated Application.	FI-10

Roll Call on Action Items #1-32:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph	X		X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries

Motion Fails

Time: 7:13pm

Roll Call on Resolution #2022-2023-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph	X		X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:14pm

16. New Business:

- Nothing reported

17. INFORMATION & FUTURE PLANNING ITEMS:

- None

18. DATES TO REMEMBER

Feb. 20, 2023 School Closed - Presidents' Day

Feb. 21, 2023 School Closed -In-Service Day for Teachers Only

19. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Anderson	Mr. Brandolph	7	0

Motion Carries Motion Fails Time: 7:15pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Kate Bryner (Fostertown Road) thanked the board, teachers and administration for guiding the district through COVID
- Mrs. Tyndale (Barclay Road) asked if field trips were coming back for all grades. The board answered that they are.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mrs. Weres	7	0

Motion Carries Motion Fails Time: 7:16pm

20. ADJOURNMENT TO EXECUTIVE SESSION:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
--------	--------	--------------	-------------

Motion Carries Motion Fails Time: __pm

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Not needed at this time.

21. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
--------	--------	--------------	-------------

Motion Carries Motion Fails Time: __pm

22. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Brandolph	7	0

Motion Carries Motion Fails Time: 7:17pm

Respectfully submitted,



Robert Kraft
School Business Administrator/Board Secretary