

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
June 21, 2022
7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:01pm by Mr. Cardonick

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 19, 2022.
- B. Mailed written notice to the Burlington County Times on January 19, 2022.
- C. Filed written notice with the Clerk of Hainesport Township on January 19, 2022.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Swearing of appointed board member

Tabled as member unable to attend meeting

5. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick, President	X		
Keith Peacock, Vice President	X		
Larry Brandolph		X	
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Jillian Ormsby	X		
Jennifer Weres	X		
Vacancy			

- ☒ Joseph R. Corn, Chief School Administrator
- ☒ Robert Kraft, School Business Administrator/Board Secretary.

6. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

____ Negotiations

- ☒ Personnel
☐ Legal
☐ Individual Privacy
☐ Security
☐ Investment/Property Acquisition
☐ Litigation

President Cardonick moved this to the second Executive session on the agenda

7. Return to Open Session

8. District Mission Statement

Mr. Cardonick read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

9. PTO Report & Student Government Report

- Mrs. Kate Bryner (Head of the PTO):
 - Stated that the June 8th PTO BBQ was a huge success
 - Thanked all the parents who were part of the PTO
 - Stated she is looking forward to another successful year next school year

10. Recognition/Presentation

None

11. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Jakubowski	7	0

☒ Motion Carries
 ☐ Motion Fails
 Time: 7:03pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

No public comments were made

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Peacock	7	0

☒ Motion Carries ☐ Motion Fails Time: 7:04pm

12. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	5/17/2022	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Larry Brandolph						X
Bianca Cuniglio					X	
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries ☐ Motion Fails Time: 7:05pm

13. Superintendent's Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn stated a list of safety improvements the district recently completed:
 - New key fobs for the doors
 - New strobe lights

- New lock down buttons installed
- Police virtual mapping of the school
- Thanked the staff for a great school year and wished them well over the summer break

Action Items – Motion to approve the Superintendent's Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report for May 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	Submitting the Statement of Assurance for the School Security Drills for 2021-22	SR-5

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries

☐ Motion Fails

Time: 7:09pm

14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:

A. Student Services Committee Report: Mrs. Jakubowski

B. Motion to approve the following Student Services, Technology and Community Relations action items:

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<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>1st</i>	<i>Final</i>	<i>Abolish</i>	<i>Att.</i>
1.	P1648.14	Safety Plan for Healthcare Settings in School Buildings	X				X	X	SS-1
2.	P1648.15	Recordkeeping for Healthcare Settings in School Buildings -COVID-19	X			X			SS-1
3.	P2415.04	Title I District-Wide Parent & Family Engagement	X		X		X		SS-1
4.	P2415.50	Hainesport Township Title I-School Parent and Family Engagement	X			X			SS-1
5.	P2416.01	Postnatal Accommodations for Students	X			X			SS-1
6.	P2417	Student Intervention & Referral Services	X		X		X		SS-1
7.	P3161	Examination for Cause	X		X		X		SS-1
8.	P4161	Examination for Cause	X		X		X		SS-1
9.	P5512	Harassment, Intimidation, and Bullying	X		X		X		SS-1
10.	P7410	Maintenance and Repair	X		X		X		SS-1
11.	R7410	Maintenance and Repair		X	X		X		SS-1
12.	P8420	Emergency and Crisis Situations	X		X		X		SS-1
13.	P9320	Cooperation with Law Enforcement Agencies	X		X		X		SS-1
14.	R9320	Cooperation with Law Enforcement Agencies		X	X		X		SS-1

Out of District Placement

<i>Item</i>	<i>Student</i>	<i>Placement</i>	<i>Tuition</i>	<i>Term</i>
15.	OD-0425	YALE	\$9,816.73	Starting May 24, 2022 for 19 school days

****Prorated***

Roll Call on Action Items #1-15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries

☐ Motion Fails

 Time: 7:16pm

15. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jeff Duda, Chair

Motion to add the following to the agenda:

21. Approve to accept the Superintendent's Annual Performance Report for 2021-2022 school year.

Motion to add #21.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

☒ Motion Carries☐ Motion FailsTime: 7:17pm

B. Motion to approve the following Human Resources action items:

Faculty

Item	Description	Att.
1.	Contract between Cora Schiers, Confidential Assistant to the Chief School Administrator, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-1
2.	Contract between Pat Gwynne, Confidential Assistant to the Business Administrator, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-2
3.	Contract between Meredith Gocke, Confidential Business Office Clerk, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-3
4.	Contract between Lauren Salls, Principal PreK-4/Special Services, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-4
5.	Contract between Ramon Santiago, Principal 5-8/Curriculum & Instruction, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-5
6.	Contract between Jules Krause, Manager of Buildings and Grounds, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-6
7.	Contract between Robert Kraft, Business Administrator/Board Secretary, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-7
8.	Pay Cora Schiers for unused vacation days from the 2021-22 school year.	HR-8
9.	Pay Patricia Gwynne for unused vacation days from the 2021-22 school year.	HR-9
10.	Pay Meredith Gocke for unused vacation days from the 2021-22 school year.	HR-10
11.	Pay Sabrina Glogowski for unused vacation days from the 2021-22 school year.	HR-11
12.	Contract between Donna Condo, Treasurer, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-12
13.	Approve paying Nicole Orangers for five hours at her normal hourly rate in accordance with the current CBA (subject to negotiations). Ms. Orangers worked before and after her normal hours on May 23 & 24, 2022 to assist with our standardized testing.	

Summer Hours

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
14.	Kelly Murphy	Speech Therapist	Extended School Year	Not to exceed 51	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
15.	Maria Azpiri	LDTC	IEP Caseload	Not to exceed 72	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22

Additional Volunteer for 2021-2022

<i>Item</i>	<i>Description</i>
16.	Ratify and affirm Robert Wanton as a volunteer for the 2021-22 school year.

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
17.	1870	Elementary Teacher	Resignation, with regret
18.	1843	Middle School ELA	Maternity Leave Paid LOA 9/16/22-10/14/22 Unpaid Leave of Absence 10/17/22 - 10/31/22 FMLA/NJFLA 11/1/22 - 3/31/23 Return to work 4/3/23
19.	2039	Lunch/Recess Aide	Resignation, with regret
20.	1886	Special Education Teacher	Resignation, with regret

Ratify and Affirm*Faculty**

<i>Item</i>	<i>Description</i>
21.	Approve to accept the Superintendent's Annual Performance Report for 2021-2022 school year.

Motion to table items #1-7.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0



Motion Carries



Motion Fails

Time: 7:17pm

Roll Call on Action Items #8-21:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Larry Brandolph						X

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Bianca Cuniglio			X			
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries

☐ Motion Fails

 Time: 7:19pm
16. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary's Report for May 2022	FI-1
2.	Treasurer's Report for May 2022	FI-2
3.	Appropriation Adjustment Journal for May 2022	FI-3
4.	Board of Education Monthly Certification of Funds for May 2022	
5.	Cash Flow Report for May 2022	FI-4
6.	Payment of bills for the month of May 2022 (No funds have been over expended)	FI-5
7.	EFT Activity Report for May 2022	FI-6
8.	Student Activity Account for May 2022	FI-7
9.	Cafeteria Report April 2022	FI-8

Use of Facilities 2021-2022 School Year*

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Date</i>	<i>Contact</i>
10.	Ratify & affirm Community/Wellness Day	Parking Lot	6/4/2022 6/12/2022 (rain date)	Ms. Casey
11.	Meteorology Presentation	Cafeteria	6/8/2022	Ms. Matusz
12.	6th Grade Locker Practice	Middle School Hallway	Wednesday, August 10 from 10:00am to 2:00pm Thursday, August 11 from 10:00am to 2:00pm	Ms. Glogowski

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			Monday, August 22 from 10:00am to 2:00pm Tuesday, August 23 from 10:00am to 2:00pm	
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**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Items

Item	Description	Att.
13.	Appoint Phoenix Advisors as our Continuing Disclosure Agent and Independent Registered Municipal Advisor.	
14.	Approve Interlocal Services Agreement with Northern Burlington Regional School District for technology services for the 2022-23 school year.	FI-9
15.	Approve Budget transfer to General Administration	
16.	Approve Balanced Child Pediatric therapy, LLC for speech services for the 2022-23 school year.	FI-10
17.	Authorize the School Business Administrator to close the petty cash accounts as of June 30, 2022 and reopen the petty cash accounts in the amount of \$300 total (\$150 for the Superintendent's Office and \$150 for the Child Study Team) as of July 1, 2022.	
18.	Approve submitting the Statement of Assurance for the 2021-2022 Testing for Lead in School Drinking Water.	
19.	Approve year to date appropriation transfers.	FI-11

Drills

Item	Drill	Date	Time
20.	Evacuation Drill from May	5/20/2022	1:55 pm
21.	Fire Drill	6/6/2022	9:04 am
22.	Code Blue	6/8/2022	1:48 pm
23.	Shelter in Place	6/8/2022	1:50 pm

Resolutions

Item	Description	Att.
24.	Res. #21-22-23: Submission of the 2022 ESEA Application to the New Jersey Department of Education	
25.	Res. #21-22-24: Transfer to Maintenance Reserve Account	
26.	Res. #21-22-25: Transfer to Capital Reserve Account	
27.	Res. #21-22-26: Submission of the 2022 IDEA Application to the New Jersey Department of Education	

Roll Call on Action Items #1-23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph						X

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Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries

☐ Motion Fails

Time: 7:22pm

Roll Call on Action Items #21-22-23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries

☐ Motion Fails

Time: 7:23pm

Roll Call on Action Items #21-22-24:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries

☐ Motion Fails

Time: 7:23pm

Roll Call on Action Items #21-22-25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph						X

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Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries☐ Motion FailsTime: 7:24pm**Roll Call on Action Items #21-22-26:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries☐ Motion FailsTime: 7:24pm**17. New Business:**

- Mr. Cardonick stated that graduation was a huge success and thanked Mrs. Orangers and all those that worked on the event for their hard work in making the event a success.

18. INFORMATION & FUTURE PLANNING ITEMS:

- None

19. DATES TO REMEMBER

- July 4, 2022 -School Closed
- July 5-28, 2022 (Mondays-Thursdays) Extended School Year

20. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Weres	7	0

☒ Motion Carries ☐ Motion Fails Time: 7:28pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Interim Principal Mr. Pupchik thanked the board for their hard work and stated how much he enjoyed working in the district for the past school year
- Mrs. Kate Bryner from the PTO thanked the board for hiring 3 wonderful principals this school year

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mrs. Ormsby	7	0

☒ Motion Carries ☐ Motion Fails Time: 7:32pm

21. ADJOURNMENT TO EXECUTIVE SESSION:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Ormsby	7	0

☒ Motion Carries ☐ Motion Fails Time: 7:32pm

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

 Negotiations
 X Personnel

- ☐ Legal
☐ Individual Privacy
☐ Security
☐ Investment/Property Acquisition
☐ Litigation

22. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

☒ Motion Carries
 ☐ Motion Fails
 Time: 8:56pm

Roll Call on previously tabled Human Resource Action Items #1-7:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Larry Brandolph						X
Bianca Cuniglio			X			
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres			X			
Vacancy						

☒ Motion Carries
 ☐ Motion Fails
 Time: 8:57pm

23. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

☒ Motion Carries
 ☐ Motion Fails
 Time: 8:57pm

Respectfully submitted,



Robert Kraft
 School Business Administrator/Board Secretary

