



Hainesport Board of Education
 Regular Meeting
 May 16, 2023
 7:00 PM - Public Session
 Location: Cafeteria



MINUTES

Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Keith Peacock, (<i>Vice Pres.</i>)	Alan Anderson
Larry Brandolph	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jillian Ormsby	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Larry Brandolph Bianca Cuniglio Jeff Duda	<u>Human Resources</u> Jason Cardonick (Chair) Jill Ormsby Jennifer Weres	<u>Finance/Facilities/Technology</u> Keith Peacock(Chair) Alan Anderson Larry Brandolph Jason Cardonick
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

Mr. Cardonick called the meeting to order at 7:00pm

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

Mr. Cardonick read the opening Statement.

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times and Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick	X		
Keith Peacock		X	
Alan Anderson	X		
Larry Brandolph	X		

Bianca Cuniglio		X	
Jeffrey Duda		X	
Kristin Jakubowski	X		
Jillian Ormsby	X		
Jennifer Weres	X		

- X Mr. Joseph R. Corn, Superintendent
- X Mr. William Blatchley, Interim Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

Mr. Cardonick read the District Mission Statement

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Bryner
Student Government Report	N/A

7. RECOGNITION/PRESENTATION

None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Jakubowski	Mr. Brandolph	Unanimous Consent	None

- X Motion Carries
- Motion Fails

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

No member of the public wished to be recognized at this time.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Weres	Mr. Anderson	Unanimous Consent	None

Motion Carries

Motion Fails

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

9. APPROVAL OF MINUTES:

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

<i>Item</i>	<i>Meeting Date</i>	<i>Type</i>	<i>Att.</i>
1.	May 4, 2023	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick					X	
Keith Peacock						X
Alan Anderson		X	X			
Larry Brandolph					X	
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres			X			

Motion Carries

Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X

Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby		X	X			
Jennifer Weres	X		X			

X **Motion Carries**

Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services

Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>1st</i>	<i>Abolish</i>	<i>Final</i>	<i>Att.</i>
1.	R2520	Instructional Supplies		X				X	SS-1
2.	P4217	Use of Corporal Punishment	X					X	SS-1
3.	R6115.01	Federal Awards/funds Internal Controls - Allowability of Costs		X				X	SS-1
4.	P6115.04	Federal Funds - Duplication of Benefits	X					X	SS-1
5.	P6311	Contracts for Goods or Services Funded by Federal Grants	X					X	SS-1

Roll Call on Action Items: 1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski	X		X			
Jillian Ormsby		X	X			
Jennifer Weres			X			

X **Motion Carries**

Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Contract between Cora Schiers, Confidential Assistant to the Chief School Administrator, and the Hainesport Board of Education for the period of July 1, 2023 through June 30, 2024.	HR-1
2.	Contract between Pat Gwynne, Confidential Assistant to the Business Administrator, and the Hainesport Board of Education for the period of July 1, 2023 through June 30, 2024.	HR-2
3.	Contract between Meredith Gocke, Confidential Business Office Clerk, and the Hainesport Board of Education for the period of July 1, 2023 through June 30, 2024.	HR-3
4.	Contract between Ramon Santiago, Principal 5-8/Curriculum & Instruction, and the Hainesport Board of Education for the period of July 1, 2023 through June 30, 2024.	HR-4
5.	Contract between Alexander Fisher, Assistant Principal, and the Hainesport Board of Education for the period of Sept. 1, 2023 through June 30, 2024.	HR-5
6.	Contract between Jules Krause, Manager of Buildings and Grounds, and the Hainesport Board of Education for the period of July 1, 2023 through June 30, 2024.	HR-6
7.	Approve hiring Cyndi Hess as our school nurse for the 2023-2024 school year. Ms. Hess will be placed on the salary guide at BA-Step 10 in the amount of \$65,224.00.	
8.	Rescind Ms. Azpiri's job offer for the Extended School Year program effective 7/5/23-8/1/23.	
9.	Approve paying Nicole Orangers for one hour at her current salary for working beyond her normal work day.	

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
10.	1115	Basic Skills Teacher	Retirement, with regret
11.	2025	Basic Skills Teacher	Extended maternity leave 5/15/23 - 9/1/23

Action Item

<i>Item</i>	<i>Description</i>
12.	Approve paying Ms. Azpiri for her unused sick time upon retirement, in accordance with the current Collective Bargaining Agreement.
13.	Approve Christopher De Santo as School Business Administrator/Board Secretary effective July 1, 2023 or upon release from current contract in accordance with the contract terms and conditions approved by the Executive County Superintendent at an annual salary of \$95,000.00

Roll Call on Action Items #1-12:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda						X
Kristin Jakubowski			X			

Jillian Ormsby	X		X			
Jennifer Weres		X	X			

x Motion Carries

□ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Reports: Keith Peacock, Chair

B. Motion to approve the following Facilities and Finance action items upon the recommendation of the Superintendent:

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Contract with Balance Child Pediatrics, speech pathologist, for up to 35 hours for the Extended School Year program.	
2.	Auditor Renewal \$30,000.00 proposed for FY24 (FY23 Audit)	FI-1
*3.	That Nutri-Serve Food Management Inc. be approved to provide food services management for the 2023-2024 school year, which is the fourth year of the current contract, in accordance with the terms and conditions of the base year contract, for a set fee not to exceed \$26,404.00. The renewal does not include a profit guarantee and is in accordance with the current Index rate of 5.5%.	

Fundraiser

<i>Item</i>	<i>Fundraiser Information</i>	<i>Att.</i>
*4.	The National Junior Honor Society is conducting a donation drive for the Burlington County Animal Shelter during the month of May.	

*Ratify and Affirm

Use of Facilities

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
5.	Hainesport Community/Wellness Day	Parking Lots	Ms. Casey

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Alan Anderson			X			
Larry Brandolph		X	X			
Bianca Cuniglio						X
Jeffrey Duda						X

Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres	X		X			

X Motion Carries

Motion Fails

14. NEW BUSINESS:

Mr. Anderson inquired about progress in the principal search. Mr. Corn informed the members as to where the district was in the process and next steps.

15. INFORMATION & FUTURE PLANNING ITEMS:

16. DATES TO REMEMBER:

- May 29, 2023 School Closed - Memorial Day
- May 30, 2023 School Closed for Students - Teacher Inservice Day
- June 12, 2023 8th Grade Graduation
- June 12, 2023 Early Dismissal for Students
- June 13, 2023 Early Dismissal for Students
- June 14, 2023 Early Dismissal for Students & Staff - Last Day of School

17. PUBLIC PARTICIPATION:

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Ms. Ormsby	Mr. Anderson	Unanimous Consent	None

X Motion Carries

Motion Fails

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Jill Tyndale, 19 Barclay Road

Ms. Tyndale rose to ask questions concerning Policy number 4217, the administrative hierarchy, and to ask the Board to take particular notice of actions being taken by the State Board of Education.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Jakubowski	Ms. Ormsby	Unanimous Consent	None

X Motion Carries

Motion Fails

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

18. ADJOURNMENT

Motion for the Hainesport Township Board of Education to adjourn the meeting:

Motion	Second	All in Favor	All Opposed
Ms. Weres	Mr. Brandolph	Unanimous Consent	None

Motion Carries Motion Fails

The president adjourned the meeting at 7:22p.m.

Respectfully submitted,



W.R. Blatchley
Interim School Business Administrator/Board Secretary