

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting  
 May 17, 2022  
 7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:01pm by Mr. Cardonick

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 19, 2022.
- B. Mailed written notice to the Burlington County Times on January 19, 2022.
- C. Filed written notice with the Clerk of Hainesport Township on January 19, 2022.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick, President	X		
Keith Peacock, Vice President		X	
Larry Brandolph	X		
Bianca Cuniglio		X	
Jeffrey Duda	X		
Kristin Jakubowski	X		
Jillian Ormsby	X		
Jennifer Weres	X		
Vacancy			

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- \_\_\_ Negotiations
- \_\_\_ Personnel
- \_\_\_ Legal
- \_\_\_ Individual Privacy
- \_\_\_ Security
- \_\_\_ Investment/Property Acquisition
- \_\_\_ Litigation

Not needed at this time

**6. Return to Open Session**

**7. District Mission Statement**

Mr. Cardonick read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**8. PTO Report & Student Government Report**

- Mrs. Kate Bryner (Head of the PTO):
  - The PTO hosted the first middle school dance since COVID. Turnout was great and kids enjoyed the event
  - Annual kids' bingo was a big success
  - May 20<sup>th</sup> is the Be Her Guest event
  - June 1<sup>st</sup> is the next PTO meeting
  - June 2<sup>nd</sup> is spirit day
  - June 3<sup>rd</sup> is 8<sup>th</sup> grade dinner dance
  - June 8<sup>th</sup> is the PTO BBQ
  - June 10<sup>th</sup> is middle school glow dance
  
- Olivia Farrell stated that the Student Government Association is finishing up the Green and White day event for all middle school students. The day will consist of both indoor and outdoor events on May 27th. Middle school students will be split into teams by the first letter of their last name: A-L are on green team; M-Z are on the white teams. Students can earn points for their team by wearing the following:
  - Monday - May 23rd - College/Sportswear
  - Tuesday - May 24th - Tourist Tuesday
  - Wednesday - May 25th - hero vs villains (white is hero's and green is villains)
  - Thursday - May 26th - Throwback Thursday (chose a decade)
  - Friday - May 27th - Team Spirit Day, Green & White classics - wear your team colors!

**9. Recognition/Presentation**

- None

**10. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to

petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mrs. Weres	6	0

Motion Carries       Motion Fails      Time: 7:06pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

No public comments were made

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Mrs. Weres	6	0

Motion Carries       Motion Fails      Time: 7:06pm

**11. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	5/5/2022	Regular Meeting (Open Session)	M-1
2.	5/5/2022	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			

Kristin Jakubowski	X		X		
Jillian Ormsby			X		
Jennifer Weres			X		
Vacancy					

Motion Carries       Motion Fails      Time: 7:07pm

**12. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn stated that on May 12<sup>th</sup> the district had its Anti-Defamation League’s sponsored No Place For Hate celebration and the entire district participated. Pictures of the event will be posted on the districts’ website
- Mr. Corn stated that this is the third week of the student assessment testing
- Mr. Corn thanked Mrs. Orangers for her help running the student assessment testing
- Worry Warriors is a support group available in school for students who are feeling anxious and/or worried. Goal is to help students understand their feelings and develop coping skills

Action Items – Motion to approve the Superintendent’s Report:

**Reports**

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for April 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby		X	X			
Jennifer Weres			X			
Vacancy						

Motion Carries       Motion Fails      Time: 7:12pm

**13. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

A. Student Services Committee Report: Mrs. Jakubowski

B. Motion to approve the following Student Services, Technology and Community Relations action items:

*Out of District Placement*

<i>Item</i>	<i>Student</i>	<i>Placement</i>	<i>Annual Tuition/Costs</i>	<i>Term</i>
1.	13276	Future Scholars	N/A (1:1 aide)	4/25/22-6/16/22

*Items*

<i>Item</i>	<i>Description</i>	<i>Attach</i>
2.	Approve contract for homebound instruction between Hainesport Township School Board of Education and Neptune Township Board of Education for student #OD-0424 from May 2, 2022 and no later than June 30, 2022. The rate is \$42.00 per hour.	SS-1
3.	Approve using Walsh Legacy for homebound instructors for the 2021-22 school year.	
4.	Approve contract with Brookfield Schools for academic instruction for student #12303.	SS-2

*Transportation*

<i>Item</i>	<i>Students</i>	<i>School Year</i>	<i>Amount</i>	<i>Effective</i>
5.	#13034	2021-2022	Not to exceed \$2,734.29	3/1/22- 6/30/22

Roll Call on Action Items #1-5:

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			X			
Keith Peacock						X
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

Motion Carries       Motion Fails      Time: 7:14pm

**14. HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Jeff Duda, Chair

B. Motion to approve the following Human Resources action items:

*Faculty*

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Contract between Cora Schiers, Confidential Assistant to the Chief School Administrator, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-1
2.	Contract between Pat Gwynne, Confidential Assistant to the Business Administrator, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-2
3.	Contract between Meredith Gocke, Confidential Business Office Clerk, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-3
4.	Contract between Lauren Salls, Principal PreK-4/Special Services, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-4
5.	Contract between Ramon Santiago, Principal 5-8/Curriculum & Instruction, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-5
6.	Contract between Jules Krause, Manager of Buildings and Grounds, and the Hainesport Board of Education for the period of July 1, 2022 through June 30, 2023.	HR-6

*Summer Hours*

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
7.	Linda Russ	Secretary to Director of \Student Services	Various Tasks	Not to exceed 140	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
8.	Cindy Hess	Nurse	ESY/Health Mandates	Not to exceed 70	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
9.	Tracey Huster	Social Worker	IEP Caseload	Not to exceed 72	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
10.	Marjorie Pollock	School Psychologist	IEP Caseload	Not to exceed 72	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
11.	Tricina Beebe	Media Specialist	Work in Library	Not to exceed 21	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
12.	Courtney Quinn	Library Clerk	Work in Library & Student Activities	Not to exceed 21	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
13.	Nicole Orangers	Guidance Counselor	New students, orientations	Not to exceed 35	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
14.	Morgan Barnett	Guidance Counselor	New students, orientations	Not to exceed 35	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22
15.	Rebecca Collins	Orton-Gillingham Supplemental Instructor	Students	Not to exceed 24	CBA/per diem (Subject to negotiations)	7-1-22 to 8/31/22

*Appointees*

<i>Item</i>	<i>Name</i>	<i>Title</i>	<i>Date</i>
16.	Lauren Salls	Affirmative Action Officer	9/1/2022
17.	Ramon Santiago	Affirmative Action Officer	9/1/2022
18.	Cora Schiers	Issuing Officer of Working Papers	9/1/2022
19.	Ramon Santiago	Anti-Bullying Coordination	9/1/2022
20.	Morgan Barnett	Anti-Bullying Specialist	9/1/2022
21.	Alex Fisher	Anti-Bullying Specialist	9/1/2022
22.	Kim Rehmann	Anti-Bullying Specialist	9/1/2022
23.	Nicole Orangers	Anti-Bullying Specialist	9/1/2022
24.	Tracey Huster	McKinney-Vento Homeless Liaison	9/1/2022

Motion to table items #1-6.

<b>Motion</b>	<b>Second</b>	<b>All in Favor</b>	<b>All Opposed</b>
Mr. Duda	Mrs. Jakubowski	6	0

Motion Carries       Motion Fails      Time: 7:14pm

Roll Call on Action Items #7-24:

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick			X			
Keith Peacock						X
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres		X	X			
Vacancy						

Motion Carries       Motion Fails      Time: 7:15pm

**15. FACILITIES & FINANCE RELATIONS:**

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

**Reports**

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary’s Report for April 2022	FI-1
2.	Treasurer’s Report for April 2022	FI-2
3.	Appropriation Adjustment Journal for April 2022	FI-3
4.	Board of Education Monthly Certification of Funds for April 2022	
5.	Cash Flow Report for April 2022	FI-4
6.	Payment of bills for the month of April 2022 (No funds have been over expended)	FI-5
7.	EFT Activity Report for April 2022	FI-6
8.	Student Activity Account for April 2022	FI-7
9.	Cafeteria Report March 2022	FI-8

**Items**

<i>Item</i>	<i>Description</i>	<i>Attach</i>
10.	Approve Bayada Pediatrics for nursing services for the 2022-2023 school year.	
11.	Approve Asbury Park Board of Education - Information Technology Center Service Agreement for 2022-2023 school year for a fee of \$14,255.00.	
12.	Approve Holt McNally & Associates for Audit Services for the 2022-2023 school year for a fee of \$25,000.00.	
13.	Approve RFP Solutions cooperative contract to supply and install various security technologies. The cost is \$46,214.66 with \$30,347.00 funded through the School Security Grant.	
14.	Approve the renewal of Health Insurance Benefits in the Public Employer Trust with Amerihealth (1 year deal), renewal of Prescription Benefits with Benecard (year 1 of 2), renew Dental Benefits with Delta Dental PPO (year 2 of 2) for the period of July 1, 2022 to June 30, 2023.	
15.	Approve Nutri-Serve Food Management Inc. to operate the District’s Food Service program for a period of 1 year for the 2022-2023 school year. The management fee is \$25,152.93. Included are two remaining one-year renewal options.	
16.	Approve the 2021-22 scholarship payments.	

**Field Trip**

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Grade/Group</i>	<i># of Students</i>	<i>Destination</i>	<i>Admission/Cost</i>	<i>Nurse</i>	<i>Bus</i>	<i>Payee</i>	<i>Coordinator</i>
17.	6/8/22	9:00-12:40	6/7 Band	27	RVRHS	N/A	N/A	1	BoE	Ms. Cahill
18	6/8/22	9:00-2:30	PreK	25	Hainesport	N/A	N/A	N/A	N/A	Ms. Phogat



6/9/22 (rain date)				Municipal Playground				
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*Use of Facilities 2021-2022 School Year\**

Item	Activity	Area	Date/Time	Contact
19.	National Junior Honor Society Induction Ceremony	Cafeteria	June 7, 2022 7:00-10:00 pm	Ms. Correa
20.	Banana Splits Ceremony	Cafeteria	June 6, 2022 2:30 - 3:00 pm	Ms. Orangers
21.	5th to 6th grade transition presentation	Cafeteria	June 10, 2022 9:27 - 11:05 am	Ms. Orangers

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

*Drills*

Item	Drill	Date	Time
22.	Fire Drill	5/4/22	2:05 -2:12pm

**Roll Call on Action Items #1-22:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock						X
Larry Brandolph		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres			X			
Vacancy						

Motion Carries       Motion Fails      Time: 7:17pm

**16. New Business:**

- Mr. Cardonick stated that graduation is June 14<sup>th</sup> and thanked Mrs. Orangers for her hard work on the event

**17. INFORMATION & FUTURE PLANNING ITEMS:**

- None

**18. DATES TO REMEMBER**

- May 30, 2022 Memorial Day - School Closed
- May 31, 2022 Early Dismissal for Students - Snow Makeup Day
- June 14, 2022 Eighth Grade Graduation - Early Dismissal
- June 15, 2022 Early Dismissal for Students
- June 16, 2022 Last Day of School - Early Dismissal

**19. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Duda	6	0

Motion Carries       Motion Fails      Time: 7:20pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Karen Kinter stated the HEA is disappointed that an agreement hasn't been reached with the board on a new contract
- Ms. Kaleasha Miles (Davenport Ave.) played an audio recording from a conversation with an administrator. She stated issues she is having with the school board and administration.

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Duda	6	0

Motion Carries       Motion Fails      Time: 7:27pm

**20. ADJOURNMENT TO EXECUTIVE SESSION:**

Not needed at this time

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- \_\_\_ Negotiations
- \_\_\_ Personnel
- \_\_\_ Legal
- \_\_\_ Individual Privacy
- \_\_\_ Security
- \_\_\_ Investment/Property Acquisition
- \_\_\_ Litigation

Motion to go into Executive Session:

Motion	Second	All in Favor	All Opposed
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Motion Carries     Motion Fails    Time:

**21. RETURN TO OPEN SESSION**

Motion	Second	All in Favor	All Opposed
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Motion Carries     Motion Fails    Time:

**22. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Duda	8	0

Motion Carries     Motion Fails    Time: 7:28pm

Respectfully submitted,

  
 \_\_\_\_\_  
 Robert Kraft  
 School Business Administrator/Board Secretary

