

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
 November 22, 2022
 7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:00pm by Mr. Peacock

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 19, 2022.
- B. Mailed written notice to the Burlington County Times & Courier Post on January 19, 2022.
- C. Filed written notice with the Clerk of Hainesport Township on January 19, 2022.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick, President		X	
Keith Peacock, Vice President	X		
Alan Anderson		X	
Larry Brandolph	X		
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski		X	
Jillian Ormsby	X		
Jennifer Weres		X	

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Not at this time.

6. Return to Open Session

N/A

7. District Mission Statement

Mr. Peacock read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

- Mrs. Kate Bryner (Head of the PTO) gave an update on PTO events occurring
- Jocelyn Mason from Student Government gave an update on activities currently underway in the Student Government

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mrs. Ormsby	5	0

Motion Carries Motion Fails Time: 7:05pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- No public comments

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mrs. Cuniglio	5	0

Motion Carries Motion Fails Time: 7:26pm

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	10/25/2022	Regular Meeting (Open Session)	M-1
2.	10/25/2022	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio		X	X			
Jeffrey Duda			X			
Kristin Jakubowski						X
Jillian Ormsby	X		X			
Jennifer Weres						X

Motion Carries Motion Fails Time: 7:06pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn made the following comments:
 - Thanked the faculty and staff for a successful 1st marking period
 - Thanked Mr. Peacock for running the board in Mr. Cardonick’s absence
 - Wished everyone a Happy Thanksgiving

Action Items – Motion to approve the Superintendent’s Report:

Item	Report	Att.

1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Reports	SR-3
4.	Nurse’s Report for October 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda	X		X			
Kristin Jakubowski						X
Jillian Ormsby		X	X			
Jennifer Weres						X

Motion Carries Motion Fails Time: 7:08pm

13. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Student Services

Item	Description	Att.
1.	Adopt the revisions to the grade 6 Science curriculum.	SS-1
2.	Adopt the revisions to the grade 7 Science curriculum.	SS-2
3.	Adopt the revisions to the grade 8 Science curriculum.	SS-3

Contract

<i>Item</i>	<i>Description</i>	<i>Att.</i>
4.	Approve a one-to-one aide for student #OD-0414 in the amount of \$45,759.00 for the 2022-23 school year.	SS-4

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph	X		X			
Bianca Cuniglio			X			
Jeffrey Duda		X	X			
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres						X

Motion Carries Motion Fails Time: 7:09pm

14. Human Resources Relations:

- A. Human Resources Committee Report: Jeffrey Duda, Chair
- B. Motion to approve the following Human Resources action items:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Approve Tiffany Deer as an assistant drama coach for the 2022-23 school year. Ms. Deer will be paid at the CBA rate.	
2.	Ratify and affirm Alyssa Smith as a one to one aide for student #H-0370 for the 2022-23 school year. Ms. Smith will be paid at the CBA rate effective as of 10/31/22.	
3.	Approve the revised salaries for the 2021-2022 and 2022 -2023 school years based on the newly settled CBA.	HR-1
4.	Ratify and affirm paying Nicole Orangers for 1 hour of bus duty on October 21, 2022.	
5.	Ratify and affirm paying Morgan Barnett for 1 hour of bus duty on October 21, 2022.	
6.	Approve former Hainesport graduate, Katelynn Rodriguez, to complete 10 hours of volunteer work to fulfill her requirement for National Honor Society. Ms. Rodriguez will be our Softball Junior Volunteer starting in April 2023.	
7.	Approve paying Ms. Pollock for her unused sick time upon retirement, in accordance with the current Collective Bargaining Agreement.	
8.	Approve Megan Beatty to shadow Poonam Phogat in the preschool classroom on December 5, 2022. Ms. Beatty is a preschool teacher in another district.	

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
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**9.	Kristine Soltesz	After School Detention	\$35.47	10/25/22
**10.	Cynthia Rivas	After School Detention	\$35.47	10/25/22
**11.	Matthew Stein	After School Detention	\$35.47	10/25/22
12.	Kristine Soltesz	Crowd Control (per event)	\$69.00	11/22/22
13.	Rebecca Collins	Crowd Control (per event)	\$69.00	11/22/22
14.	Kim Orfe	Girls Basketball Coach	\$3,750.00	11/22/22
15.	Mark Mecholsky	Boys Basketball Coach	\$3,750.00	11/22/22
16.	Karen Kinter	Homework Club	\$35.47 (per CBA contract)	11/22/22
17.	Taylor Klenk	Homework Club	\$35.47 (per CBA contract)	11/22/22

****Ratify and Affirm**

Retirements/Resignations/Leaves of Absence

Item	ID#	Position	Type of Leave
18.	2059	Middle School ELA	Maternity Leave Paid LOA 2/21/23-3/7/23 FMLA/NJFLA 3/8/23 - 6/30/23 Return to work 9/1/23

***Ratify and Affirm**

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
19.	NJ Assoc. of School Librarians	Atlantic City	Dec. 5 & 6	N/A	\$250.00	Ms. Beebe
20.	NJ Assoc. of School Librarians	Atlantic City	Dec. 5 & 6	N/A	\$250.00	Ms. Quinn

***Cost includes travel, and lodging.**

****Ratify and Affirm**

New Hire

Item	Name	Position	FTE	Compensation	Date
*21.	Marleny Rivas	Paraprofessional	1.0	Step 1- \$15.02 per hour	ASAP
22.	Drew Doudoukjian	Paraprofessional	1.0	Step 5 - \$15.26 per hour	ASAP

***Upon background approval**

Volunteers for 2022-2023 School Year

<i>Item</i>	<i>Volunteers</i>			
23.	Angelica Aguilar	Amanda Alderman	Alan Anderson	Chiquita Anderson
	Jodie Cheng	Antonietta DiSisto-Schiesser	Kari Good	Patrick Russo
	Matthew Shaw			

Roll Call on Items #1-23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio		X	X			
Jeffrey Duda	X		X			
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres						X

Motion Carries Motion Fails Time: 7:11pm

15. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary’s Report for October 2022	FI-1
2.	Treasurer’s Report for October 2022	FI-2
3.	Appropriation Adjustment Journal for October 2022	FI-3
4.	Board of Education Monthly Certification of Funds for October 2022	
5.	Cash Flow Report for October 2022	FI-4
6.	Payment of bills for the month of October 2022 (No funds have been over expended)	FI-5
7.	EFT Activity Report for October 2022	FI-6

8.	Student Activity Account for October 2022	FI-7
9.	Cafeteria Report October 2022	FI-8

Action Items

Item	Description	Att.
10.	Approve entering into a contract with Aggressive Energy Natural Gas at \$0.77640 per therm. The contract is for 24 months and starts April 2023.	FI-9
11.	Approve entering into a contract with Emerald Business Supply to remodel the science lab.	FI-10

Use of Facilities 2022-2023 School Year*

Item	Activity	Area	Date	Contact
12.	Family Movie Night	Cafeteria	1/7/23 6:30 - 8:00pm	PTO
13.	National Junior Honor Society	Cafeteria	11/29/22(revised date) 7:00 - 9:00 pm	Ms. Correa
14.	Mt. Laurel Basketball	Gym	Dec.1, 2022-Mar. 2, 2023 Wednesdays & Thursdays 6:00-10:00 pm	Mr. Baeler

***All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.**

Field Trips

Item	Date	Time	Grade/Group	Destination	Cost	Coordinator
15.	5/24/23	8:45 am - 3:00 pm	8th Gr. Class Trip	Liberty Lake	Students cover the cost	Mr. Santiago

***Total cost for trip **Cost per Student *** Revised date**

Drills

Item	Drill	Date	Time
16.	Fire Drill	11/7/2022	2:31 pm
17.	Lock Down Drill	11/9/2022	9:34 am

Resolutions

Item	Description	Att.
18.	Res. #2022-2023 #8 Approve the Joint Transportation Agreements for the 2022-23 school year.	FI-11

Roll Call on Action Items #1-17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio	X		X			
Jeffrey Duda			X			
Kristin Jakubowski						X
Jillian Ormsby		X	X			
Jennifer Weres						X

Motion Carries Motion Fails Time: 7:12pm

Roll Call on Resolution #2022-2023-8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio	X		X			
Jeffrey Duda			X			
Kristin Jakubowski						X
Jillian Ormsby		X	X			
Jennifer Weres						X

Motion Carries Motion Fails Time: 7:13pm

16. New Business:

- Nothing reported

17. INFORMATION & FUTURE PLANNING ITEMS:

- None

18. DATES TO REMEMBER

- Nov. 23 - Early Dismissal for Students and Staff
- Nov. 24 & 25 - School Closed - Thanksgiving Break
- Dec. 23 - Early Dismissal for Students and Staff
- Dec. 24-30 - School Closed - Winter Break

19. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mrs. Ormsby	5	0

Motion Carries Motion Fails Time: 7:14pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Principal Santiago thanked the board, administration, staff and public for all of the support over the past few weeks

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Brandolph	5	0

Motion Carries Motion Fails Time: 7:15pm

20. ADJOURNMENT TO EXECUTIVE SESSION:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time: __pm

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security

- Investment/Property Acquisition
- Litigation

21. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time: ___pm

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mrs. Ormsby	5	0

Motion Carries Motion Fails Time: 7:17pm

Respectfully submitted,

Robert Kraft
School Business Administrator/Board Secretary

