

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
September 19, 2022
7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:01pm by Mr. Cardonick

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 19, 2022.
B. Mailed written notice to the Burlington County Times on January 19, 2022.
C. Filed written notice with the Clerk of Hainesport Township on January 19, 2022.
D. Filed written notice with the members of this body.
E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Table with 4 columns: Board Member, Present, Absent, Late Arrival. Rows include Jason Cardonick, Keith Peacock, Alan Anderson, Larry Brandolph, Bianca Cuniglio, Jeffrey Duda, Kristin Jakubowski, Jillian Ormsby, Jennifer Weres.

- Joseph R. Corn, Chief School Administrator
Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
Personnel
Legal
Individual Privacy
Security
Investment/Property Acquisition
Litigation

Not at this time.

6. Return to Open Session

N/A

7. District Mission Statement

Mr. Cardonick read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

- Mrs. Kate Bryner (Head of the PTO):
 - PTO had their open house last week and look forward to working with all the new members
 - Ice cream social is planned for 9/23 from, 6-8PM
 - Spirit wear store is now open until first week of October
 - PTO fall fundraiser will begin October 2, 2022
 - 8th grade car wash is scheduled for 10/15 from 9AM-12PM
- No Student Government report

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 7:05pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Brandolph	8	0

Motion Carries Motion Fails Time: 7:06pm

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	8/23/2022	Regular Meeting (Open Session)	M-1
2.	8/23/2022	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson					X	
Larry Brandolph		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres					X	

Motion Carries Motion Fails Time: 7:07pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn made the following comments:
 - Thanked the entire staff for all their efforts in the first few weeks of school

Action Items – Motion to approve the Superintendent’s Report:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct September 2022	SR-2
3.	Enrollment Reports September 2022	SR-3
4.	Nurse’s Report for September 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	Emergency Virtual or Remote Instruction Programs for the 2022-2023 school year.	SR-5

Resolutions

<i>Item</i>	<i>Description</i>	<i>Att.</i>
7.	Submitting the Statement of Assurance for the Comprehensive Equity Plan (2022-23)	(Res. 2022-2023 #1)

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres			X			

Motion Carries

Motion Fails

Time: 7:09pm

Roll Call on Resolution 2022-2023 #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson			X			

Larry Brandolph		X	X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:10pm

13. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

Item	Number	Title	Policy	Reg	Rev	1st	Final	Abolish	Att.
1.	P0163	Quorum	X		X		X		SS-1
2.	P1511	Board of Education Website Accessibility	X			X			SS-1
3.	P2415	Every Student Success Act	X		X		X		SS-1
4.	P3216	Dress & Grooming Staff	X		X		X		SS-1
5.	P4216	Dress & Grooming Support Staff	X			X			SS-1
6.	P3270	Professional Responsibilities	X		X		X		SS-1
7.	R3270	Professional Responsibilities		X	X		X		SS-1
8.	P5513	Care of School Property	X		X		X		SS-1
9.	R5513	Care of School Property		X	X		X		SS-1
10.	P5722	Student Journalism	X			X			SS-1

Out of District Placement

Item	Student	Placement	Tuition	Term
11.	OD-0425	Y.A.L.E.	\$102,864.60 (tuition and one to one aide)	9/8/2022 - 6/30/2023
12.	OD-0425	Y.A.L.E.	\$8,600.00	7/1/22-8/31/22
13.	OD-0427	Burlington County Special Services	\$43,371.00	9/6/22-6/19/23

14.	OD-0416	Burlington County Special Services	\$44,203.00	9/6/22-6/19/23
15.	OD-0414	Burlington County Special Service	\$46,804.00	9/6/22-6/19/23
16.	OD-0414	Burlington County Special Service	\$4,179.00 (Extended School Year)	7/1/22-7/29/22

**Prorated*

Student Services

Item	Description	Att.
17.	Approve a joint Communication Consortium with Haddon Township School District for \$5,000.00 for the 2022-23 school year.	

Roll Call on Action Items #1-17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries

Motion Fails

Time: 7:14pm

14. Human Resources Relations:

A. Human Resources Committee Report: Jeffrey Duda, Chair

B. Motion to approve the following Human Resources action items:

Collective Bargaining Agreement

Item	Description
1.	Res. 2022-2023 #2: The Hainesport Township School District Board of Education & Hainesport Education Association Agreement from 7/1/21- 6/30/26

Faculty

Item	Description	Att.
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2.	Approve changing the daily rate of a substitute school nurse from \$200.00 to \$225.00.	
3.	Rescind the offer of field hockey coach to Kim Orfe for the 2022-23 school year to enable her to coach girls' soccer.	
4.	Poonam Phogat for three hours of parent conferences on July 28, 2022. Ms. Phogat will be paid her hourly rate based on approval of CBA.	
5.	Janice Mount for 1 hour for a parent meeting on July 25, 2022. Ms. Mount will be paid her hourly rate based on approval of CBA.	
6.	Jennifer Humes for two hours for a counseling meeting and tour. Ms. Humes will be paid her hourly rate based on approval of CBA.	
7.	Tiffany Deer for 30 minutes for a bus ride with a student. Ms. Deer will be paid her hourly rate based on approval of CBA.	
8.	Ratify and approve Orlando Rodriquez as the groundskeeper with a weekly stipend of \$38.36 effective 7/1/22.	

Professional Development

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
9.	Anti-Bullying Specialist Training	Monroe Township, NJ	Online	16 hours	\$500.00	Ms. Humes
10.	NJ Science Convention	Princeton, NJ	Oct. 18 Oct. 19	8 hours 8 hours	\$300.00	Mr. Stipa Ms. Rose-Murray

*Cost includes travel, and lodging.

**Ratify and Affirm

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
11.	Kelly Moffett	MA+24 Step 8	MA+36 (Step and salary are based on approval of CBA)	9/1/2021
12.	Maria Davies	MA+36 Step 5	MA+48 (Step and salary are based on approval of CBA)	9/1/2021
13.	Tiffany Deer	BA +12 Step 5	BA+24 (Step and salary are based on approval of CBA)	9/1/2021
14.	Tiffany Deer	BA +24	MA (Step and salary are based on approval of CBA)	9/1/2022
15.	Carly Krause	MA Step 3	MA+12 (Step and salary are based on approval of CBA)	9/1/2022
16.	Tricina Beebe	MA+12 Step 5	MA+24 (Step and salary are based on approval of CBA)	9/1/2022
17.	Rebecca Collins	MA Step 2	MA+12 (Step and salary are based on approval of CBA)	9/1/2022

**Upon supporting documentation being on file.

New Hire

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Date</i>
18.	Matthew Stein	Physical Ed & Health	1	BA Step 1 -Salary is prorated and based on approval of CBA	9/9/2022
19.	Julio Colon-Citron	Custodian	1	Ratify & Affirm Step 8 \$33,035.00 pro-rated	9/1/2022

Extra-Curricular Activities (Schedule B, TEMPO and Schedule C)

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
20.	Robyn Stanley	3rd Grade Drama Club	\$740.00	9/20/22
21.	Scott Stipa	After School Detentions	\$35.47 per hour	9/1/22
22.	Jessica Mann	Girls Field Hockey	\$1768.00	9/1/22
23.	Kim Orfe	Girls Soccer	\$1768.00	9/1/22
24.	Brigitte Rose-Murray	Curriculum Writing Middle School Science	\$43.15 per hour (up to 8 hours)	9/1/22
25.	Matthew Stein	Boys Soccer	\$1768.00	9/1/22
26.	Tricina Beebe	Chess Club	\$740.00	9/1/22

Mentoring

<i>Item</i>	<i>Mentor's Name</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>School Year</i>
27.	Cheryl Smith	Jessica Barr	Elementary Teacher	2022-23
28.	Sharon Correa	Rachel Mosner	Middle School ELA	2022-23
29.	Katherine Hoffman	Taylor Klenk	Middle School Math	2022-23
30.	Mark Mecholsky	Zachary Classetti	Middle School Special Ed	2022-23

Additional Summer Hours

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
31.	Morgan Barnett	School Counselor	Caseload	1.5	Hourly rate based on approval of CBA	7-1-22 to 8/31/22

32.	Nicole Orangers	School Counselor	Caseload	26.5	Hourly rate based on approval of CBA	7-1-22 to 8/31/22
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Volunteers for 2022-2023 School Year

33.	Volunteers				
Jillian Layman	Krystle Sanchez	Timothy Edger	Allison Waseleski	Zoe Holmes	
Jacqueline Everton	Tiffany Milton	Leah Miller	Kate Marsh	Grace Strecker	
Irene Lo	Matthew Phelan	Amanda Russo	Adria Narke	Jami Donnelly	

Roll Call on Res. 2022-2023 #2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:20pm

Roll Call on Items #2-33:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda	X		X			
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:21pm

15. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

Reports

Item	Report Type	Att.
1.	Board Secretary’s Report for August 2022	FI-1
2.	Treasurer’s Report for August 2022	FI-2
3.	Appropriation Adjustment Journal for August 2022	FI-3
4.	Board of Education Monthly Certification of Funds for August 2022	
5.	Cash Flow Report for August 2022	FI-4
6.	Payment of bills for the month of September 2022 (No funds have been over expended)	FI-5
7.	EFT Activity Report for August 2022	FI-6
8.	Student Activity Account for August 2022	FI-7
9.	Approve Bayada Pediatrics for nursing services for the 2022-2023 school year.	

Use of Facilities 2022-2023 School Year*

Item	Activity	Area	Date	Contact
10.	Ratify and affirm PTO Meeting	Cafeteria	September 14, 2022	Ms. Bryner
11.	PTO Meeting	Cafeteria	October 12, 2022	Ms. Bryner
12.	Middle School Halloween Dance	Cafeteria	October 21, 2022	SGA
13.	Middle School Winter Dance	Cafeteria	January 20, 2023	SGA
14.	Middle School Spring Dance	Cafeteria	April 21, 2023	SGA

***All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.**

Drills

Item	Drill	Date	Time
15.	Lock Down	9/13/22	1:41-1:53 pm
16.	Evacuation Drill	9/14/22	9:00-9:21 am

17.	Fire Drill	9/15/22	1:55-2:02 pm
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Roll Call on Action Items #1-17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson			X			
Larry Brandolph			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:23pm

16. New Business:

- Mr. Kraft gave an update on transportation

17. INFORMATION & FUTURE PLANNING ITEMS:

- None

18. DATES TO REMEMBER

- Oct. 5, 2022 Yom Kippur- School Closed
- Oct. 10, 2022 In-service Day, Teachers Only

19. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 7:27pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Amanda Alderman (Hainesport) read a letter of support for Mrs. Kate Bryner
- Mrs. Gerald Duncan (Hainesport) asked questions related to her tax bill

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 7:35pm

20. ADJOURNMENT TO EXECUTIVE SESSION:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails Time: ____pm

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

21. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
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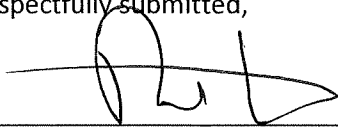
Motion Carries Motion Fails Time: ____pm

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	8	0

Motion Carries Motion Fails Time: 7:35pm

Respectfully submitted,



Robert Kraft
School Business Administrator/Board Secretary

