

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
 February 21, 2023
 7:00 PM, Meeting

1. Call to Order

Meeting called to order at 7:00pm by Mr. Peacock

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times & Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Jason Cardonick, President		X	
Keith Peacock, Vice President	X		
Alan Anderson		X	
Larry Brandolph	X		
Bianca Cuniglio	X		
Jeffrey Duda		X	
Kristin Jakubowski	X		
Jillian Ormsby	X		
Jennifer Weres	X		

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

5. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Not at this time.

6. Return to Open Session

N/A

7. District Mission Statement

Mr. Peacock read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

8. PTO Report & Student Government Report

- No reports given.

9. Recognition/Presentation

- None at this time

10. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Brandolph	6	0

Motion Carries Motion Fails Time: 7:05pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Karen Kinter (HEA president) asked a question related to a policy being voted on.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mrs. Ormsby	Mrs. Weres	6	0

Motion Carries Motion Fails Time: 7:06pm

11. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	1/24/2023	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock					X	
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio					X	
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres		X	X			

Motion Carries Motion Fails Time: 7:07pm

12. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- Mr. Corn commented as follows:
 - Read Across America will begin on Friday February 24th
 - Activities are planned throughout the week for Read Across America and include reading themed dress attire days

Action Items – Motion to approve the Superintendent’s Report:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for January 2023	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	School calendar for 2023-24	SR-5

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski	X		X			
Jillian Ormsby		X	X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:09pm

13. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>Ist</i>	<i>Abolish</i>	<i>Final</i>	<i>Att.</i>
1.	R2425	EmergencyVirtual or Remote Instruction Program		X				X	SS-1
2.	P8508	Lunch Offer Versus Serve	X			X			SS-2

Professional Development

<i>Item</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>	<i>Attendee</i>
**5	NJSBA - Employee Benefit	Mt. Laurel, NJ	1/24/26	N/A	\$179.00	Ms. Gwynne

*Cost includes travel, and lodging.

**Ratify and Affirm

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
6.	1301	Special Education Teacher	Resignation
7.	1843	Middle School ELA	Maternity Leave - Extended FMLA/NJFLA 11/1/22 - 6/30/23 Return to work 9/1/23
8.	2059	Middle School ELA	Maternity Leave- Revised Paid LOA 2/3/23-2/16/23 FMLA/NJFLA 2/17/23- 6/30/23 Return to work 9/1/23

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
**9.	Cynthia Rivas	Homework Club	\$35.47 per hour	2/2/223
10.	Cynthia Rivas	Crowd Control	\$69.00 per event	2/22/23
11.	Katherine Dowd	Crowd Control	\$69.00 per event	2/22/23
12.	Stacy McAnnaney	Crowd Control	\$69.00 per event	2/22/23
13.	Jesse Raymond	Crowd Control	\$69.00 per event	2/22/23
**14.	Hollie Riess	Crowd Control	\$69.00 per event	2/22/23
**15.	Kristine Soltesz	Track and Field	\$2,211	2/1/23
16.	Keith Bianchini	Track and Field Assistant	\$1,657	2/1/23
17.	Stephanie Glenn	Girls Softball	\$2,211	2/22/23
18.	Mark Mecholsky	Boys Baseball	\$2,211	2/22/23
19.	Kimberlyn Orfe	Lacrosse	\$2,211	2/22/23

** Ratify and Affirm

Roll Call on Items #1-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio		X	X			
Jeffrey Duda						
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:13pm

15. FACILITIES & FINANCE RELATIONS:

A. Finance Committee Report: Keith Peacock, Chair

B. Motion to approve the following Finance action items:

Reports

Item	Report Type	Att.
1.	Board Secretary’s Report for January 2023	FI-1
2.	Treasurer’s Report for January 2023	FI-2
3.	Appropriation Adjustment Journal for January 2023	FI-3
4.	Board of Education Monthly Certification of Funds for January 2023	
5.	Cash Flow Report for January 2023	FI-4
6.	Payment of bills for the month of February 2023 (No funds have been over expended)	FI-5
7.	EFT Activity Report for January 2023	FI-6
8.	Student Activity Account for January 2023	FI-7
9.	Cafeteria Report January 2023	FI-8

Action Items

Item	Description	Att.
10.	Enter into a contract with Deb Ceplo for facilitating the District’s PreK expansion program in the amount of up to \$6,000.00.	FI-9
11.	Ratify and affirm entering into a contract with TutorMe effective 2/1/2023 to 6/30/2023 in the amount of \$7,158.31.	FI-10

Use of Facilities 2022-2023 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Date/Time</i>	<i>Contact</i>
12.	Leadership Program RVRHS	Classroom	4/20/23 11:00 am - 1:05 pm	Ms. Humes
13.	5-8th Grade Band & Choir	Gym	5/23/23 7:00 - 9:30 pm	Mr. Bianchini
14.	4th Grade Band Concert	Gym	5/17/23 7:00 - 8:00 pm	Mr. Bianchini
15.	Basketball Practice	Gym	Mar. 1- June 22, 2023 6:15 - 9:00 pm Every Monday, Wednesday & Thursday	Mr. Jackson

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

****Ratify and Affirm**

Field Trips

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Cost</i>	<i>Coordinator</i>
16.	5/2023	9:00 am - 2:00 pm	3rd	Adventure Aquarium	\$1090.00 2 buses - \$900.00 Nurse - \$450.00	Ms. Matusz
17.	4/2023	8:45 am - 2:00 pm	6th	Franklin Institute	\$45.00 per student Paid by students	Ms. Soltesz
18.	5/2023	9:15 am - 4:00 pm	5th	Phillies Weather Education Day	TBD 2 buses - \$900.00 Nurse - \$450.00	Ms. Eliis
19.	5/2023	9:00 am - 2:00 pm	Kindergarten	Adventure Aquarium	\$1160.00 2 buses - \$900.00 Nurse - \$450.00	Kindergarten Teachers
20.	5/2023	9:00 am - 2:00 pm	7th	Philadelphia Walking Tour	\$35.00 per student Paid by students	Ms. Humes

***Total cost for trip**

****Cost per Student**

***** Revised date**

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
21.	Fire Drill	2/8/23	9:05-9:08 am
22.	Shelter in Place	2/13/23	1:45- 1:51 pm

Resolutions

<i>Item</i>	<i>Description</i>	<i>Att.</i>
23.	Resolution #2022-2023 #11 Maximum Travel expenditure for 2023-2024.	

Roll Call on Action Items #1-22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph	X		X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:15pm

Roll Call on Resolution #2022-2023-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						X
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph	X		X			
Bianca Cuniglio		X				
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

Motion Carries Motion Fails Time: 7:16pm

16. New Business:

- Nothing reported

17. INFORMATION & FUTURE PLANNING ITEMS:

- None

18. DATES TO REMEMBER

March 8, 2023 Spring Conferences – Early dismissal for studentsy

19. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Weres	Mrs. Jakubowski	6	0

Motion Carries Motion Fails Time: 7:19pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Karen Kinter (HEA president) expressed her concerns about the budget and expressed that Hainesport school is known for its small class sizes
- Mr. Michael McMullen (Broad Street) asked about middle school students having to pay for their field trips

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Mrs. Ormsby	6	0

Motion Carries Motion Fails Time: 7:22pm

20. ADJOURNMENT TO EXECUTIVE SESSION:

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time: __pm

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

____ Negotiations

- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Not needed at this time.

21. RETURN TO OPEN SESSION

Motion	Second	All in Favor	All Opposed
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Motion Carries Motion Fails Time: __pm

22. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Brandolph	6	0

Motion Carries Motion Fails Time: 7:23pm

Respectfully submitted,

Robert Kraft
School Business Administrator/Board Secretary

