

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Reorganization Meeting
 January 5, 2022
 6:00 PM, Meeting

1. Call to Order

Meeting called to order at 6:00pm by Mr. Corn

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 2, 2022.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on January 2, 2022.
- C. Filed written notice with the Clerk of Hainesport Township on January 2, 2022.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Administration of Oath of Office:

Board Attorney Audra Pondish administered the Oath for School Board Members elected to Hainesport Township Board of Education:

- A. Larry Brandolph - 3 year term
- B. Kristin Jakubowski – 3 year term
- C. Jillian Ormsby – 3 year term

5.

Board Member	Present	Absent	Late Arrival
Larry Brandolph	X		
Jason Cardonick	X		
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Michael Morelli		X	
Jillian Ormsby	X		
Keith Peacock	X		
Vacancy			

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

6. Resolution #21-22-12:

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #21-22-12

Board Member	Motion	Second	Yes	No	Abstain	Absent
Larry Brandolph			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Michael Morelli						X
Jillian Ormsby			X			
Keith Peacock	X		X			
Vacancy						

7. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Not needed at this time

8. Return to Open Session

9. Election of President of the Board of Education

Mr. Corn opened the floor for nominations.

Mr. Peacock nominated Mr. Cardonick and Mrs. Kneringer seconded it.

Mr. Corn closed the floor for nominations.

The Hainesport Township Board of Education was polled to elect Mr. Cardonick for President of the Board of Education:

Board Member	Yes	No	Abstain	Absent
Larry Brandolph	X			
Jason Cardonick	X			
Bianca Cuniglio	X			
Jeffrey Duda	X			
Kristin Jakubowski	X			
Michael Morelli				X
Jillian Ormsby	X			
Keith Peacock	X			
Vacancy				

10. Election of Vice President of the Board of Education

Board President Cardonick opened the floor for nominations.

Mr. Cardonick nominated Mr. Peacock and Mrs. Cuniglio seconded it.

Mrs. Jakubowski nominated Mrs. Jakubowski and Mr. Brandolph seconded it.

Board President Cardonick closed the floor for nominations.

The Hainesport Township Board of Education was polled to elect a Vice President of the Board of Education:

Board Member	Mr. Peacock	Mrs. Jakubowski	Abstain	Absent
Larry Brandolph		X		
Jason Cardonick	X			
Bianca Cuniglio	X			
Jeffrey Duda	X			
Kristin Jakubowski		X		
Michael Morelli				X
Jillian Ormsby			X	
Keith Peacock	X			
Vacancy				

11. PRESENTATION OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS:

In keeping with Hainesport Township Board of Education Policy #0142 and N.J.S.A. 18A:12-24.1, members of this board will:

- A. Uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- B. Make decisions in terms of the educational welfare of children and seek to develop and maintain a public school that meets the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- C. Confine his/her Board action to policy making, planning and appraisal, and help to frame policies and plans only after the Board has consulted those who will be affected by them.
- D. Carry out his/her responsibility not to administer the school, but together with fellow Board members, ensure they are well run.

- E. Recognize that authority rests with the Board of Education and make no personal promises nor take any private action that may compromise the Board.
- F. Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the school for personal gain or for the gain of friends.
- G. Hold confidential all matters pertaining to the school, which, if disclosed, would needlessly injure individuals, or the school. In all other matters, he/she will provide accurate information and, in concert with fellow Board members, interpret to the staff the aspirations of the community for its school.
- H. Vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. Support and protect school personnel in proper performance of their duties.
- J. Refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution.

12. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 6:20pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

***No public participation at this time.**

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Peacock	7	0

Motion Carries Motion Fails Time: 6:21pm

13. Adoption of Current Policy Manual:

Motion for the Hainesport Township Board of Education to readopt all current written bylaws, policies, and regulations in the official Policy Manual of the Hainesport Township Board of Education through the Reorganization meeting in January 2023.

Motion for the Hainesport Township Board of Education to adopt the Current Policy Manual:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Larry Brandolph			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda		X	X			
Kristin Jakubowski	X		X			
Michael Morelli						X
Jillian Ormsby			X			
Keith Peacock			X			
Vacancy						

Motion Carries Motion Fails Time: 6:23pm

13A. ADOPTION OF CURRENT CURRICULUM AND INSTRUCTIONAL MATERIALS:

Motion for the Hainesport Township Board of Education to readopt all current written curriculum and instructional materials through the Reorganization meeting in January 2023.

13B. APPOINTMENT OF PROFESSIONALS:

Motion for the Hainesport Township Board of Education to appoint the following professionals through the Reorganization meeting in January 2023, or as soon thereafter as the Board acts on appointments:

Service	Vendor
Attorney (Resolution 2022A)	Adams, Gutierrez, & Lattiboudere, LLC
Construction Manager of Record (Resolution 2022B)	New Road Construction Management Co., Inc.
Insurance Agent (Resolution 2022C)	Haines & Haines/T.C. Irons Agency
Auditor (Resolution 2022D)	Holt McNally & Associates Inc.
Health Benefits Broker (Resolution 2022E)	Brown & Brown Benefit Advisors
Occupational Therapist (Resolution 2022F)	Michelle Critelli, Our Playground Therapy Services LLC
Physical Therapist (Resolution 2022G)	Andrea Morris, Dimensions in Pediatric Physical Therapy, LLC
Speech Language Therapist (Resolution 2022H)	Samantha Compton, Balance Child Pediatric Therapy, LLC
Special Education Consultant (Resolution 2022I)	KidsAhead Consulting
Architect of Record (Resolution 2022J)	Regan Young, England, Butera
Bond Counsel (2022K)	Wilentz, Goldman & Spitzer, P.A.
Continuing Disclosure Agent (2022L)	Phoenix Advisors, LLC
School Physician	Dr. Charles A. Scott

13C. OFFICIAL DEPOSITORIES AND SIGNATORIES:

Motion for the Hainesport Township Board of Education to approve the following Banking Institutions as official depositories of the Hainesport Township Board of Education through the Reorganization meeting in January 2023:

Account	Financial Institution	Signatory	Individual
General Fund	Investors Bank	Board President Treasurer Business Administrator	Jason Cardonick Donna Condo Robert Kraft
Custodial	Investors Bank	Board President Treasurer Business Administrator	Jason Cardonick Donna Condo Robert Kraft
Cafeteria	Investors Bank	Treasurer Business Administrator	Donna Condo Robert Kraft
Payroll	Investors Bank	Treasurer Business Administrator	Donna Condo Robert Kraft
Payroll Agency	Investors Bank	Treasurer Business Administrator	Donna Condo Robert Kraft
Unemployment	Investors Bank	Treasurer Business Administrator	Donna Condo Robert Kraft
Student Activities	Investors Bank	Clerk Business Administrator	Courtney Quinn Robert Kraft
Thomas Reardon Memorial	Investors Bank	Board President Business Administrator	Jason Cardonick Robert Kraft
Nancy Hancock Memorial	Investors Bank	Board President Business Administrator	Jason Cardonick Robert Kraft
Courtesy Award	Investors Bank	Board President Business Administrator	Jason Cardonick Robert Kraft
Sean Byrne Scholarship	Investors Bank	Board President Business Administrator	Jason Cardonick Robert Kraft

13D. OFFICIAL NEWSPAPERS:

Motion for the Hainesport Township Board of Education to adopt Burlington County Times and Courier Post as the official newspapers to be used for the advertisement of meetings, legal ads, and all other necessary public notifications through the Reorganization meeting in January 2023.

13E. SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2022:

Motion for the Hainesport Township Board of Education to designate the regular meeting schedule for the calendar year 2022, as follows, by resolution fixing the date, time and place in accordance with the Open Public Meetings Act (Resolution 2022M):

Tuesday January 25, 2022	Tuesday May 17, 2022	Tuesday September 20, 2022
Tuesday February 22, 2022	Tuesday June 21, 2022	Tuesday October 25, 2022
Tuesday March 22, 2022	Tuesday July 26, 2022	Tuesday November 22, 2022
Thursday May 5, 2022	Tuesday August 23, 2022	Tuesday December 20, 2022

13F. DESIGNATION OF BOARD MEMBERS TO NEW JERSEY SCHOOL BOARDS ASSOCIATION:

The Board President will designate a Board member to the following positions with New Jersey School Board Association through the Reorganization meeting in January 2023:

1. Delegate to N.J.S.B.A. Mrs. Jakubowski
2. Alternate Delegate to N.J.S.B.A. Mrs.Ormsby

13G. DESIGNATION OF BOARD MEMBERS TO BURLINGTON COUNTY SCHOOL BOARDS ASSOC.:

The Board President will designate a Board member to the following positions with Burlington County School Boards Association through the Reorganization meeting in January 2023:

1. Delegate to B.C.S.B.A. Mr. Brandolph
2. Alternate Delegate to B.C.S.B.A. Mrs. Cuniglio

13H. COMMITTEE APPOINTMENTS

- Student Services/Community Relations: Mrs. Jakubowski (Chair), Mr. Brandolph, Mrs. Cuniglio
- Finance/Facilities/Technology: Mr. Peacock (Chair), Mr. Cardonick, Mrs. Cuniglio, Mrs. Ormsby
- Human Resources: Mr. Morelli (Chair), Mr. Brandolph, Mr. Duda, Mrs. Jakubowski

13I. DESIGNATION OF BOARD MEMBERS TO HAINESPORT EDUCATION FOUNDATION:

The Board President will designate a Board member to the following positions with the Hainesport Education Foundation through the Reorganization meeting in January 2023:

1. Representative to H.E.F. Mr. Duda
2. Alternate Representative to H.E.F. Mrs. Ormsby

Motion to Accept Items 13A- 13I:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Larry Brandolph			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda	X		X			
Kristin Jakubowski			X			
Michael Morelli						X
Jillian Ormsby		X	X			
Keith Peacock			X		13B;13J only	
Vacancy						

Motion Carries Motion Fails Time: 6:28pm

14. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Duda	7	0

Motion Carries Motion Fails Time: 6:29pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- Mrs. Emily Cardonick (21 Longfellow Lane) congratulated new Board President Cardonick

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Duda	7	0

Motion Carries Motion Fails Time: 6:32pm

15. NEW BUSINESS:

- Mr. Corn stated that the snow day from January 3rd will be made up as per the school calendar

16. INFORMATION & FUTURE PLANNING ITEMS:

Jan.17 Dr. Martin Luther King, Jr. Observance - School Closed
 Jan. 25 Board of Education Meeting (Public Session at 7:00 pm)

17. ADJOURNMENT TO EXECUTIVE SESSION:

- Not needed at this time

18. RETURN TO OPEN SESSION

19. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Ormsby	7	0

Motion Carries Motion Fails Time: 6:35pm

Respectfully submitted,

Robert Kraft
 School Business Administrator/Board Secretary