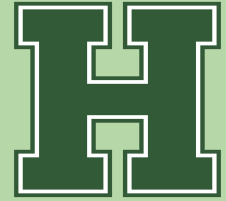


**HAINESPORT TOWNSHIP BOARD OF
EDUCATION**

March 12, 2024

Public Session: 7:00 pm

MINUTES



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Larry Brandolph, (<i>Vice Pres.</i>)	Melissa Carlton
Bianca Cuniglio	Jeffrey Duda	Kristin Jakubowski
Erin Minero	Jill Ormsby	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Larry Brandolph Melissa Carlton Bianca Cuniglio	<u>Human Resources</u> Jason Cardonick (Chair) Bianca Cuniglio Jill Ormsby Jennifer Weres	<u>Finance/Facilities/Technology</u> Larry Brandolph (Chair) Melissa Carlton Erin Minero Jill Ormsby
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1. MEETING CALLED TO ORDER BY BOARD SECRETARY (7:00 P.M.) 7PM

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 9, 2024.
- B. Submitted written notice to the Burlington County Times and the Cherry Hill Courier Post on January 9, 2024 for advertisement in the January 11, 2024 edition of each respective newspaper.
- C. Emailed written notice with the Clerk of Hainesport Township on January 9, 2024.
- D. Emailed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick	X		
Mr. Brandolph	X		
Dr. Carlton	X		
Ms. Cuniglio		X	
Mr. Duda	X		
Ms. Jakubowski		X	
Ms. Minero	X		
Ms. Ormsby		X	
Ms. Weres	X		

XQuorum No Quorum
XMr. Joseph R. Corn, Superintendent
XMr. Christopher C. DeSanto, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Bryner (ReadAcrossAmerica, Spring Spiritwear, March Dineout, 60 students competed in talent show, Spring Book Fair, Basket Raffle 3/23)
Student Government Report	(Mr. Corn OBO) Katelyn Haber (Not So Mid Year Event, Green/White Event 5/24)

7. RECOGNITION/PRESENTATION

- None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Weres	Duda	X	

X Motion Carries Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

NONE

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Duda	Brandolph	X	

X Motion Carries □ Motion Fails

9. APPROVAL OF MINUTES:

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	2/13/2024	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph			X			
Dr. Carlton		X	X			
Ms. Cuniglio						X
Mr. Duda			X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres	X		X			

X Motion Carries □ Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items: **Black History Month, Mr. Davis Assembly, Read Across America, Not So Mid Year Event**

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Superintendent's Action Item		Att.
6.	Approve the revision to the American Rescue Plan (ARP) Safe Return Plan	SR-5

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph		X	X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda			X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres	X		X			

X Motion Carries □ Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: **Kristin Jakubowski, Chair**

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Item	Student Services and Community Relations Discussion Items	Att.
1.	Update on Curriculum Conversation meeting	

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: **Jason Cardonick, Chair**

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Professional Development

Item	Attendee	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost
*1.	Ms. Humes	Bureau of Education and Research Mindfulness	Online	2/27/24	6.5 hours	\$279.00

***Ratify and Affirm**

Clinical Practicum Field Experience

Item	Name	Subject Area	School	Teacher	Grade(s)	Approved Start Date
2.	Kayleigh Kmet	Speech-Language Pathology	Lebanon Valley College	Ms. Murphy	PreK-8	Fall 2024

New Hire

Item	Name	Position	FTE	Compensation	Replacement/Vacancy	Date
*3.	Beth Bovik	Paraprofessional	1.0	Step 1 Per CBA	Vacancy	3/4/24

***Ratify and Affirm**

Resignations

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Effective</i>	<i>Type of Leave</i>
4.	Christina Granato	Paraprofessional	2/13/24	Resignation

Volunteers

<i>Item</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>	<i>Name</i>
5.	Nyreshia Conwell	Deepika Gupta	Gail Santamaria	Pete Wach	Rick Yankosky
	Nicole Corp	Gino Priolo	Shara Segarra	Brian Webb	

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
6.	Approve the agreement between Lebanon Valley College and Hainesport Township School for a Speech-Language Pathologist intern to be overseen by Kelly Murphy beginning September 2024 for 15 weeks.	
7.	Approve Isabella Kuensel from Widener University to complete her course requirement of ten hours of observation in Ms. Smith and Ms. Pryor’s classrooms.	

****Ratify and Affirm**

Roll Call on Action Items #1-7:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph		X	X			
Dr. Carlton	X		X			
Ms. Cuniglio						X
Mr. Duda			X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres			X			

X Motion Carries

o Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Larry Brandolph, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary’s Report for January 2024 (tabled from February 13 meeting)	FI-1
2.	Treasurer's Report for January 2024 (tabled from February 13 meeting)	FI-2
3.	Appropriation Adjustment Journal for February 2024	FI-3

4.	Payment of bills for the month of February 2024 (No funds have been over-expended)	FI-4
5.	EFT Activity Report for February 2024	FI-5
6.	Student Activity Account for February 2024	FI-6
7.	Cafeteria Report	FI-7

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
8.	Approve the renewal of Educational Data Services, Inc (Ed-Data), a NJ Cooperative company, as the district's online Supply Procurement System for the 2024-2025 school year in the amount of \$1,785 (\$30 increase from 2023-2024)	
9.	Approve the renewal of Agreement for Physical Therapy Services with Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC for the period July 1, 2024 to June 30, 2025 at a cost of \$80/hour (no cost increase).	
10.	Approve the renewal of Agreement for Occupational Therapy Services with Michelle Critelli of Our Playground Therapy Services, LLC for the period of July 1, 2024 to June 30, 2025 at a cost of \$80/hour (no cost increase).	
11.	Approve the renewal of Agreement for Speech Services with Samantha Compton of Balanced Child Pediatric Therapy, LLC for the period of July 1, 2024 to June 30, 2025 at a cost of \$70/hour for in-school services (no cost increase) and \$130/hr for in-home services (no cost increase).	
12.	Authorize the Business Administrator to sign and submit a Notice to Proceed to Falasca Mechanical, Inc. for the Gymnasium Rooftop HVAC Replacement Project. On-site work shall begin on or about June 19, 2024 with substantial completion by August 22, 2024.	FI-8
13.	Approve waiver of SEMI program for the 2024-2025 school year.	

Use of Facilities 2022-2023 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
14.	5th to 6th Transition Presentation/"Move Up Day"	Cafeteria	Ms. Orangers
15.	RV Placement Testing for all 8th graders	Cafeteria	Counseling Department
16.	Spring Picture Day	Gymnasium	Main Office
17.	Withdraw request for use of facilities March 15, 2024, from 6:30 pm - 8:00 pm	Cafeteria	Ms. Maiorano
18.	Spring Band & Choir Concert	Gymnasium	Mr. Stewart & Ms. Cahill
19.	BCIT Chat & Chew	Cafeteria	Counseling Department

****All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.***

Field Trips

Item	Grade/Group	Destination	Bus	Cost	Coordinator
20.	2	The Academy of Natural Sciences	2	\$1,120 total	Grade 2 Teachers
21.	5 & 6 Choir	Voorhees Brandywine Living	1	Bus	Ms. Cahill
22.	5 - 8 Visual Performing Arts Initiative - as written in the updated curriculum	BCIT Medford Campus	1	Bus	Ms. Humes
23.	8th Grade Band	RVRHS	1	Bus	Mr. Stewart

***Total cost for trip**

****Cost per Student**

***** Revised date**

Drills

Item	Drill	Date	Time
24.	Fire Drill	02/08/24	9:45 am - 9:50 am
25.	Shelter in Place	02/13/24	12:00 pm - 12:10 pm

Roll Call on Action Items #1-25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph	X		X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda		X	X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres			X			

X Motion Carries

o Motion Fails

Resolutions

Item	Description	Att.
26.	Resolution #23 Authorization to purchase electricity supply services for public use on an online auction website	
27.	Resolution #24 Authorization to purchase natural gas supply services for public use on an online auction website	
28.	Resolution #25 Authorization to submit proposed 24-25 SY District Budget to the County Superintendent	
29.	Resolution #26 Authorization to approve maximum travel expenses for 24-25 SY	

Roll Call on Resolution 2023-24 #23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph	X		X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda			X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres		X	X			

X Motion Carries □ Motion Fails

Roll Call on Resolution 2023-24 #24:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph	X		X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda			X			
Ms. Jakubowski						X
Ms. Minero		X	X			
Ms. Ormsby						X
Ms. Weres			X			

X Motion Carries □ Motion Fails

Roll Call on Resolution 2023-24 #25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph	X		X			
Dr. Carlton			X			
Ms. Cuniglio						X
Mr. Duda		X	X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres			X			

X Motion Carries □ Motion Fails

Roll Call on Resolution 2023-24 #26:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Mr. Brandolph	X		X			
Dr. Carlton		X	X			
Ms. Cuniglio						X
Mr. Duda			X			
Ms. Jakubowski						X
Ms. Minero			X			
Ms. Ormsby						X
Ms. Weres			X			

X Motion Carries □ Motion Fails

14. OLD BUSINESS:

15. NEW BUSINESS:

16. INFORMATION & FUTURE PLANNING ITEMS:

17. DATES TO REMEMBER:

18. PUBLIC PARTICIPATION:

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Brandolph	Duda	X	

X Motion Carries □ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Ms. Harris asked for an update on the plant-based options in the cafeteria

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Weres	Brandolph	X	

Motion Carries Motion Fails

19. EXECUTIVE SESSION DID NOT GO INTO EXECUTIVE SESSION

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- | | |
|--|---|
| <input type="checkbox"/> Negotiations | <input type="checkbox"/> Security |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Individual Privacy |
| <input type="checkbox"/> Legal or Contract Negotiation excluding collective bargaining | <input type="checkbox"/> Litigation |
| <input type="checkbox"/> Investment/Property Acquisition | |

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

Time entering closed session: _____

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

20. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

The president reconvened the open meeting at _____ p.m.

21. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Weres	Minero	X	

Motion Carries Motion Fails

Time of adjournment: ___7:26___pm