



Hainesport Board of Education
 Regular Meeting
 October 17, 2023
 MINUTES
 Location: Cafeteria



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Vacancy	Alan Anderson
Larry Brandolph, (<i>Vice Pres.</i>)	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jillian Ormsby	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Larry Brandolph Bianca Cuniglio Jeff Duda	<u>Human Resources</u> Jason Cardonick (Chair) Jill Ormsby Jennifer Weres	<u>Finance/Facilities/Technology</u> Larry Brandolph(Chair) Alan Anderson Jason Cardonick
--	---	---

1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

7:02PM

2. FLAG SALUTE

3. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick	X		
Alan Anderson		X	
Larry Brandolph	X		
Bianca Cuniglio	X		
Jeffrey Duda		X	
Kristin Jakubowski		X	
Jillian Ormsby	X		
Jennifer Weres	X		
Vacancy			

X Quorum **No Quorum**

X Mr. Joseph R. Corn, Superintendent

X Mr. Christopher C. DeSanto, Business Administrator/Board Secretary

4. PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 17, 2023.
- B. Mailed written notice to the Burlington County Times and Courier Post on January 17, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on January 17, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Bryner - corbi fundraiser is complete - thanks to the admin for helping at bingo - trunk or treat Sat 10/21
Student Government Report	N/A

7. RECOGNITION/PRESENTATION

- State Assessment NJSLA Results - Mr. Fisher and Mr. Santiago
Mr. Santiago presented the science portion. Mr. Fisher presented the ELA and math portions.

8. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Brandolph	Weres	x	

Motion Carries Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- **bullying assembly funded by PTO**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Weres	Cuniglio	x	

Motion Carries Motion Fails

9. APPROVAL OF MINUTES:

- Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	Sept. 26, 2023	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph			x			
Bianca Cuniglio		x	x			
Jeffrey Duda						x
Kristin Jakubowski						x
Jillian Ormsby			x			
Jennifer Weres	x		x			
Vacancy						

x Motion Carries

□ Motion Fails

10. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items: No Place for Hate (7th year); School Violence Awareness week (Unity Day - wear orange)

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct September	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1- 5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph			x			
Bianca Cuniglio		x	x			
Jeffrey Duda						x
Kristin Jakubowski						x
Jillian Ormsby	x		x			
Jennifer Weres			x			
Vacancy						

x Motion Carries

□ Motion Fails

11. STUDENT SERVICES./COMMUNITY SERVICES:

A. Student Services/Community Services

Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>Ist</i>	<i>Abolish</i>	<i>Final</i>	<i>Att.</i>
1.	R2419	School Threat Assessment Teams		X				X	SS-1
2.	R1642.01	Sick Leave		X				X	SS-1

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph		x	x			
Bianca Cuniglio			x			
Jeffrey Duda						x
Kristin Jakubowski						x
Jillian Ormsby	x		x			
Jennifer Weres			x			
Vacancy						

x Motion Carries

o Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Approve all teaching staff as Homebound Instructors for the 2023-2024 school year.	
2.	Approve teaching staff to cover classes during their prep period at their hourly rate for the 2023-2024 school year.	
3.	Approve hiring as an assistant to help Ms. Stanley with the 3rd grade drama club for the 2023-22024 school year.	

Professional Development

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>
4.	Tricina Beebe	NJASL Conference	Atlantic City, NJ	Dec. 3-5	All Day	\$250.00

***Cost includes travel, and lodging.**

****Ratify and Affirm**

Retirements/Resignations

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Type of Leave</i>	<i>Date</i>
5.	Cora Schiers	Confidential Secretary to the Superintendent	Retirement	12/31/2023

***Ratify and Affirm**

Action Items

Item	Description	Att.
6.	Approve paying Cora Schiers for her unused vacation days and sick days in accordance with her current contract.	
7.	Rescind the offer of employment to Adelina Kups as paraprofessional for the 2023-24 school year.	
8.	Approve partnership with Rancocas Valley students and Hainesport school for homework club.	

****Ratify and Affirm**

New Hire

Item	Name	Position	FTE	Compensation	Replacement/Vacancy	Date
9.	Carly Russ	Paraprofessional	1.00	Step 1-Per CBA contract	Vacancy	TBD-upon fingerprinting approval

Volunteers

Item	Name	Name	Name	Name
10.	Tina Atkinson Edana Battaglia Vidisha Bhakta Melissa Blaney Dayna Bloom Kate Bryner Andrea Byrdsong Jaclyn Caemmerer Amy Cameron Doreen Clark Gerry Claus Linda Clauss Lisa Costello	Jen Devlin Antionetta DiSisto-Schiesser Lisa Edelstein Thomas Fox Marta Frake Heather Garced Karie Golenda Michelle Gourley Kate Johnson Allison Korbich Damien Leonti Jodi Leonti	Niki Lovendoski Jaime Luciano Jenna Marcantonio Cathy Mason Thomas Mason Karen Maxson Jane McAvoy Alicia Meyer Tiffany Milton Erin Minero Desiree Mosley Elizabeth Myers Christina Nicodemus	Michele Peacock Kristen Perkowski Joyce Poitivient Megan Ravikio Jessica Renard Robert Rivera James Saunders Megan Saunders Kim Southwick Julie Spiegler Grace Strecker Stacie Sulzberg Christopher Zinkey

Roll Call on Action Items #1-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph			x			
Bianca Cuniglio	x		x			
Jeffrey Duda						x
Kristin Jakubowski						x
Jillian Ormsby			x			
Jennifer Weres		x	x			
Vacancy						

x Motion Carries

□ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Reports: Larry Brandolph, Chair

B. BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1.	Board Secretary's Report for August & September 2023	FI-1
2.	Treasurer's Report for August & September 2023	FI-2
3.	Appropriation Adjustment Journal for August & September 2023	FI-3
4.	Board of Education Monthly Certification of Funds for August & September 2023	
5.	Payment of bills for the month of August & September 2023 (No funds have been over expended)	FI-4
6.	EFT Activity Report for August & September 2023	FI-5
7.	Student Activity Account for August & September 2023	FI-6
8.	Cafeteria Report September 2023	FI-7

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
9.	Health & Safety Evaluation of School Building Checklist for 2023-24	FA-1
10.	Approve applying for SEMI for the 2023-2024 school year.	
11.	Approve Hainesport Township School District to continue membership in TIPS Interlocking Purchasing Contract Co-op.	
12.	Accept the School Safety Grant from NJSIG in the amount of \$2,000.00.	
13.	Approve the use of REM Audiology for audiological testing on an as needed basis.	
14.	Approve the submission of the NJ Holocaust Education Mandated Survey .	

****Ratify and Affirm**

Field Trips

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Cost</i>	<i>Coordinator</i>
15.	Feb. 2024	9:15 - 10:15 am	Preschool	Hainesport Post Office	N/A	Ms. Phogat
16.	April 2024	8:40 am - 11:30 am	TAG 4th/5th Grades	Fountain Woods School	Bus	Ms. Venuto
17.	May 2024	8:45 am - 2:00 pm	TAG 5th Grade	Chesterfield School	Bus	Ms. Venuto
18.	May 2024	8:40 am - 11:30 am	TAG 3rd/4th Grades	Fountain Woods School	Bus	Ms. Venuto
19.	May 2024	8:45 am - 2:00 pm	7th Grade Class Trip	Medieval Times	\$80.00 per student	Ms. Humes
20.	June 2024	9:00 - 11:00 am	Preschool	Municipal Playground	N/A	Ms. Phogat

		12:30 - 2:30 pm				
21.	June 2024	8:45 am - 2:00 pm	TAG 6th Grade	Chesterfield School	Bus	Ms. Venuto
22.	Oct. 2023	8:45 - 9:30 am	Kindergarten	Hainesport Firehouse	N/A	Ms. Swal

***Total cost for trip**

****Cost per Student**

***** Revised date**

Use of Facilities

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Date/Time</i>	<i>Contact</i>
23**	RVRHS Pickup of Fall Mums	Parking Lot	TBD	
24**	Flu Clinic	Nurse's Office	Nov. 5, 2023 3:00-4:00 pm	Ms. Hess
25**	Harassment, Intimidation and Bullying Assembly	Cafeteria	Oct. 4 & 5, 2023 8:30 -10:00 am	Ms. Humes
26.	Prismatic Magic Laser Anti-Bullying Assembly	Gym	Oct. 23, 2023 9:00 am - 12:00 pm	Ms. Humes
27.	RV Travel Girls Basketball Practice	Gym	Nov. 9, 2023-Feb. 27, 2024 7-8:30 pm Mondays only	Ms. Lee
28.	Cap n Gown Measurements	Classrooms	Nov. 30, 2023 8: 05 - 8:35 am	Ms. Humes
29.	Winter Concert Setup	Gym	Dec. 18, 2023	Mr.Bianchini/Mr. Stewart
30.	Winter Concert	Gym	Dec. 19, 2023 7:00 - 9:00 pm	Mr.Bianchini/Mr. Stewart
31.	Harlem Wizards Basketball Assembly	Gym	Jan. 22, 2024 During School Day	Ms. Bryner
32.	8th grade Spring Car Wash	Bus Loop	April 27, 2024 8:00 am - 1:00 pm	Ms. Major
33.	Community wide HIB presentation by Strauss Esmay-NJ State law	Cafeteria/Gym	Nov. 21, 2023 6:00 - 7:15 pm	Mr. Corn

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
34.	Fire Drill - Oct.	10/5/2023	2:30 -2:36 pm
35.	Bomb Threat - Oct.	10/17/2023	TBD
36.	Bus Evacuation Drills	10/16/2023	Throughout the day

Roll Call on Action Items #1- 36:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Alan Anderson						X
Larry Brandolph	X		X			
Bianca Cuniglio		X	X			
Jeffrey Duda						X
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

X Motion Carries

□ Motion Fails

Resolutions

Item	Description	Att.
37.	Res. 2023-2024 #12: Submission of the Statement of Assurance for the Health & Safety Evaluation of School Building Checklist for 2023-24.	Res. 2023-2024 #12
38.	Resolution #2023-2024 #13: Submission of Form M-1 and Comprehensive Maintenance Plan	Res. #2023-2024 #13
39.	Resolution 2023-2024 #15 Submission to authorize architectural firm of Regan, Young England Butera, PC to amend the District’s Long-Range Facilities Plan to include the following project: Gymnasium Rooftop HVAC Replacement at the Hainesport Township School.	Res. #2023-2024 #15
40.	Resolution 2023-2024 #16 Submission to authorize architectural firm of Regan, Young England Butera, PC to submit to the Department of Education the necessary documentation for an “Other Capital IProject”, thus the BoE is not seeking State funding for the following: Gymnasium Rooftop HVAC Replacement at the Hainesport Township School.	Res. #2023-2024 #16

Roll Call on Resolution 2023-24 #12

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Alan Anderson						X
Larry Brandolph	X		X			
Bianca Cuniglio		X	X			
Jeffrey Duda						X
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

X Motion Carries

□ Motion Fails

Roll Call on Resolution 2023-24 #13

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Alan Anderson						X
Larry Brandolph	X		X			
Bianca Cuniglio		X	X			
Jeffrey Duda						X
Kristin Jakubowski						X
Jillian Ormsby			X			
Jennifer Weres			X			
Vacancy						

X Motion Carries

□ Motion Fails

Roll Call on Resolution 2023-24 #15

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph	x		x			
Bianca Cuniglio		x	x			
Jeffrey Duda						x
Kristin Jakubowski						x
Jillian Ormsby			x			
Jennifer Weres			x			
Vacancy						

x Motion Carries **Motion Fails**

Roll Call on Resolution 2023-24 #16

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			x			
Alan Anderson						x
Larry Brandolph	x		x			
Bianca Cuniglio		x	x			
Jeffrey Duda						x
Kristin Jakubowski						x
Jillian Ormsby			x			
Jennifer Weres			x			
Vacancy						

x Motion Carries **Motion Fails**

14. NEW BUSINESS: Brandolph: thanked the faculty and admin for their efforts on Back to School night; Cardonick: thanked Mr. Corn for his leadership and No Place for Hate (7th year)

15. INFORMATION & FUTURE PLANNING ITEMS:

16. DATES TO REMEMBER:

- Nov. 9-10 School Closed -NJ Teachers Convention

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Brandolph	Cuniglio	x	

x Motion Carries **Motion Fails**

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a). **NO ONE FROM THE PUBLIC SPOKE.**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Brandolph	Weres	x	

Motion Carries Motion Fails

18. EXECUTIVE SESSION (if necessary) NO EXECUTIVE SESSION WAS REQUIRED

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

19 RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

The president reconvened the meeting at _____ p.m.

20. ADJOURNMENT

Motion for the Hainesport Township Board of Education to adjourn the meeting:

Motion	Second	All in Favor	All Opposed
Brandolph	Cuniglio	x	

Motion Carries Motion Fails

The president adjourned the meeting at 7:53 p.m.