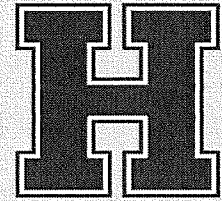


Hainesport Board of Education
Regular Meeting



March 15, 2023
7:00 PM - Public Session
Location: Cafeteria

Board of Education Members

Jason Cardonick, <i>(Pres.)</i>	Keith Peacock, <i>(Vice Pres.)</i>	Alan Anderson
Larry Brandolph	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jillian Ormsby	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Kristin Jakubowski (Chair) Larry Brandolph Bianca Cuniglio Jeff Duda	<u>Human Resources</u> Jason Cardonick (Chair) Jill Ormsby Jennifer Weres	<u>Finance/Facilities/Technology</u> Keith Peacock(Chair) Alan Anderson Larry Brandolph Jason Cardonick
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

Mr. Cardonick called the meeting to order at 7:01pm

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT

Mr. Cardonick read the opening Statement.

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on March 8, 2023.
- B. Mailed written notice to the Burlington County Times and Courier Post on March 8, 2023.
- C. Filed written notice with the Clerk of Hainesport Township on March 8, 2023.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick	X		
Keith Peacock	X		
Alan Anderson		X	
Larry Brandolph	X		
Bianca Cuniglio	X		
Jeffrey Duda		X	
Kristin Jakubowski	X		

Jillian Ormsby	X		
Jennifer Weres	X		

X Mr. Joseph R. Corn, Superintendent

X Mr. William Blatchley, Interim Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

Mr. Cardonick read the district mission statement.

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Bryner
Student Government Report	Kennedy Jacques

Ms. Bryner and Mr. Jacques presented their individual reports.

7. RECOGNITION/PRESENTATION

None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Jakubowski	Unanimous Consent	None

X Motion Carries

☐ Motion Fails

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

No member of the public wished to be recognized at this time.

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Mr. Peacock	Unanimous Consent	None

X Motion Carries

☐ Motion Fails

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

9. APPROVAL OF MINUTES:

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

<i>Item</i>	<i>Meeting Date</i>	<i>Type</i>	<i>Att.</i>
1.	2/14/23	Special Meeting Open Session)	M-1
2.	2/14/23	Special Meeting Closed Session)	M-2
3.	2/21/23	Regular Meeting (Open Session)	M-3

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres		X	X			

☐ Motion Carries

☐ Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

Superintendent Corn presented his report.

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report for February 2023	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	Submitting the Statement of Assurance for the Comprehensive Equity Plan (2023-24)	

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda						X

Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services

Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

Item	Number	Title	Policy	Reg	Rev	1st	Abolish	Final	Att.
1.	P8508	Lunch Offer Versus Serve	X					X	SS-1

Out of District Placement

Item	Student	Placement	Tuition	Term
**2	#OD-0429	BCSSD	\$55,892.00 prorated	2/23/23-6/19/23

****Ratify and Affirm**

Roll Call on Action Items: 1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock		X	X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski	X		X			
Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

Faculty

Item	Description	Att.
1.	Ratify and affirm Drew Dudoujkian as a one to one aide for student #H-0325 for five periods a day effective 2/22/23 to 3/1/23.	
2.	Approve Drew Dudoujkian as a one to one aide for student #12363 for five periods and student #13019 for two periods a day effective 3/2/23.	
3.	Approve Holie Riess as a one to one aide for student #12363 for three periods a day effective 3/2/23.	

Retirements/Resignations/Leaves of Absence

Item	ID#	Position	Type of Leave
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4.	1128	Paraprofessional	FMLA (3/30/23 - 6/30/23)
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Resolution

Item	Description	Att.
5.	Resolution 2022-2023 #12 Final approval of contract for William Blatchley, Interim Business Administrator.	Res. 2022-2023 #12

Roll Call on Action Items #1-4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio		X	X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

Roll Call on Resolution 2022-2023 #12:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock			X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby	X		X			
Jennifer Weres		X	X			

☐ Motion Carries

☐ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Reports: Keith Peacock, Chair

B. Motion to approve the following Facilities and Finance action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Att.
1.	Approve the April bills to be paid before the May 16th Board of Education Meeting.	

Action Items

Item	Description	Att.
**2.	Effective March 8, 2023, approve William Blatchley as signatory of the board for the following accounts with Citizens Bank: <div style="display: flex; justify-content: space-between;"> <div>•General Fund •Payroll Agency</div> <div>•Custodial Account •Unemployment</div> <div>•Capital Projects •Student Activities</div> <div>•Cafeteria Account •Scholarships</div> </div>	
3..	Approve the custodial bid to ACB Services Inc. starting 4/1/2023 at cost of: Year 1 \$36,480, Year 2 \$168,000, Year 3 \$178,000.	

****Ratify and Affirm**

Field Trips

<i>Item</i>	<i>Date</i>	<i>Time</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Cost</i>	<i>Coordinator</i>
4.	5/23	10:30 am - 1:00 pm	2	Adventure Aquarium	\$1,008.00 Buses \$400.00 Nurse \$450.00	2nd Gr. Teachers
5.	5/23	9:10 am - 1:15 pm	4	Statehouse in Trenton	Donation Buses - \$400.00 Nurse - \$450.00	4th Gr. Teachers

***Total cost for trip**

****Cost per Student**

***** Revised date**

Use of Facilities 2022-2023 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Date/Time</i>	<i>Contact</i>
6.	4th Grade Band Concert	Gym	Revised date - 5/23/23 7:00 - 8:00 pm	Mr. Bianchini
7.	5-8 Grade Band & Choir	Gym	Revised date - 5/22/23 7:00 - 9:30 pm	Mr. Bianchini
8.	Move Up Day - 5th to 6th Grade	Cafeteria	4/28/23 9:00 -10:00 am	Ms. Orangers

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
9.	Fire Drill	3/10/23	9:35 - 9:39 am
10.	Lockdown Drill	3/2/23	2:27 - 2:39 pm
11.	Bus Evacuation Drill	3/8/23	8:58 - 10:04 am

Resolution

<i>Item</i>	<i>Description</i>	<i>Att.</i>
12.	Resolution 2022-2023 #13 Accept the 2021-2022 School Year Audit Report with recommendations.	Res. 2022-2023 #13
13	Resolution 2022-2023 #14 Approval of tentative proposed budget for the 2023-2024 school year for submission to the County Superintendent's Office.	Res. 2022-2023 #14
14.	Resolution 2022-2023 #15 Approve William R. Blatchley as the Qualified Purchasing Agent for Hainesport Township School District.	Res. 2022-2023 #15

Roll Call on Action Items #1-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph		X	X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski			X			

Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

Roll Call on Resolution 2022-2023 #13:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski		X	X			
Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

Roll Call on Resolution 2022-2023 #14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph			X			
Bianca Cuniglio		X	X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

Roll Call on Resolution 2022-2023 #15:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick			X			
Keith Peacock	X		X			
Alan Anderson						X
Larry Brandolph		X	X			
Bianca Cuniglio			X			
Jeffrey Duda						X
Kristin Jakubowski			X			
Jillian Ormsby			X			
Jennifer Weres			X			

X Motion Carries

☐ Motion Fails

14. NEW BUSINESS:

No new business at this time.

15. INFORMATION & FUTURE PLANNING ITEMS:

None at this time.

16. DATES TO REMEMBER:

1. April 6, 2023 Early Dismissal Students/Staff - Spring Break
2. April 7-14, 2023 School Closed - Spring Break

Mr. Cardonick announced the dates to remember.

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Jakubowski	Ms. Weres	Unanimous Consent	None

☒ Motion Carries

☐ Motion Fails

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a).

Debra Harris 7 Elsinore Drive

Ms. Harris rose to pose questions regarding IEP's, the school playground and the Hainesport Educational Foundation.

Mr. Cardonick responded to each question and offered that additional information and discussion was available through the district administration.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Mr. Peacock	Unanimous Consent	None

☐ Motion Carries

☐ Motion Fails

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

18. ADJOURNMENT

Motion for the Hainesport Township Board of Education to adjourn the meeting:

Motion	Second	All in Favor	All Opposed
Ms. Ormsby	Ms. Weres	Unanimous Consent	None

☐ Motion Carries

☐ Motion Fails

The president adjourned the meeting at 7:22 p.m.

Resolution 2022-2023 #12

BE IT RESOLVED that the following Human Resources actions are hereby approved as recommended by the Superintendent:

Appoint Mr. William R. Blatchley as the Hainesport Township School District Interim School Business Administrator/Board Secretary at a rate of \$400.00 per day for the period March 6, 2023, through June 30, 2023 in accordance with N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1 and following contract review and approval by the Executive County Superintendent.

Resolution 2022-2023 #13

BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

Accept the 2021-2022 audit as presented and discussed. A copy of the audit summary has been made available to the public and for distribution.

Accept the audit recommendations as presented and discussed.

Approve the 2021-2022 Corrective Action Plan, signed by the Superintendent and the School Business Administrator, as presented, and discussed.

Resolution 2022-2023 #14

BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

That the Hainesport Board of Education includes in the proposed budget \$62,000 to be transferred from the district Maintenance Reserve account. The additional funds are included in the base budget and will be used to pay for the maintenance and upkeep of district facilities pursuant to N.J.A.C. 6A:23A-14.2(d).

That the tentative budget includes the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$171,310 for necessary operational costs that must be completed by the end of the end of the fiscal year and will not be deferred or incrementally completed over a longer period of time.

That all automatic adjustments available to the district have been included in the tentative budget specifically the enrollment adjustment on the pre-budget year levy and the increase in health care cost adjustment.

That the tentative 2023-2024 budget be approved, and the Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; and

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	10,693,783	529,527	464,500	11,687,810
Less: Anticipated Revenues	1,537,710	529,527	5,277	2,072,514
Taxes to be Raised	9,156,073	0	459,223	9,615,296

to advertise said budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and

that a public meeting be held on May 4, 2023, at 7:00pm in the Hainesport School Cafeteria for the purpose of conducting a public hearing on the 2023-2024 budget.

Resolution 2022-2023 #15

BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

WHEREAS 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Division of Purchase and Property, New Jersey Department of the Treasury that the Governor has authorized the following bid and quotation thresholds effective June 1, 2020,

	Bid Threshold	Quotation Threshold
With Qualified Purchasing Agent	\$44,000	\$8,800

WHEREAS William R. Blatchley possesses the designation of Qualified Purchasing Agent as Issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS the Hainesport School District desires to maintain its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED that the governing body of the Hainesport School District, in the County of Burlington in the State of New Jersey hereby sets its bid threshold at \$44,000 and its quotation threshold at \$8,800 for the remainder of the 2022-2023 school year.

SYNOPSIS OF AUDIT REPORT FOR PUBLIC DISTRIBUTION

HAINESPORT TOWNSHIP SCHOOL DISTRICT COUNTY OF BURLINGTON

As required by Title 18A:23-4, the following is a synopsis of the audit of the financial statements and supplementary data of the Governmental Activities for the year ended June 30, 2022.

ASSETS & OTHER DEBITS	GENERAL FUND	SPECIAL REVENUE FUND	DEBT SERVICE FUND	TOTALS
Assets:				
Cash & Cash Equivalents	\$ 2,023,055	\$ -	\$ -	\$ 2,023,055
Interfund Receivable	-	9,679	-	9,679
Receivables, Net	67,390	185,273	-	252,663
Restricted Cash & Cash Equivalents	1,643,466	-	-	1,643,466
Total Assets	<u>\$ 3,733,911</u>	<u>\$ 194,952</u>	<u>\$ -</u>	<u>\$ 3,928,863</u>
LIABILITIES & FUND BALANCES				
Liabilities:				
Cash Deficit	\$ -	\$ 96,288	\$ 11,058	\$ 107,346
Accounts Payable	162,597	31,083	-	193,680
Interfund Payable	9,679	-	-	9,679
Payroll Deductions & Withholdings Payable	9,318	-	-	9,318
Unearned Revenue	-	31,456	-	31,456
Total Liabilities	181,594	158,827	11,058	351,479
Fund Balances:				
Restricted for:				
Capital Reserve	1,196,126	-	-	1,196,126
Maintenance Reserve	447,340	-	-	447,340
Excess Surplus - Current year	468,102	-	-	468,102
Excess Surplus Designated for Subsequent Year's Expenditures	1,000,000	-	-	1,000,000
Debt Service	-	-	(11,058)	(11,058)
Unemployment Compensation	85,563	-	-	85,563
Scholarships	-	7,424	-	7,424
Student Activities	-	28,701	-	28,701
Assigned to:				
Other Purposes	26,289	-	-	26,289
Unassigned	328,897	-	-	328,897
Total Fund Balances	<u>3,552,317</u>	<u>36,125</u>	<u>(11,058)</u>	<u>3,577,384</u>
Total Liabilities & Fund Balances	<u>\$ 3,733,911</u>	<u>\$ 194,952</u>	<u>\$ -</u>	<u>\$ 3,928,863</u>

AUDIT RECOMMENDATIONS SUMMARY
For the Fiscal Year Ended June 30, 2022
Hainesport Township School District

Recommendations:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

Finding 2022-001: The district should establish procedures to ensure that it maximizes its efforts under SEMI for obtaining federal reimbursement.

Finding 2022-002: The district should approve all travel expenditures before the date of travel.

3. School Purchasing Programs

Finding 2022-003: The district should publicly advertise any awarding of bids.

4. School Food Service

Finding 2022-004: The district should reduce net cash resources on hand in the Food Service Fund through capital expenditures or other improvements to the Food Service Program.

5. Student Body Activities

None

6. Application for State School Aid

Finding 2022-005: The district should match the LEP enrolled information that is reported to school prepared reports.

Finding 2022-006: The district should match student enrollment information that is reported to school prepared reports.

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Miscellaneous

None

2022-23 Monthly Harassment/Intimidation/Bullying (HIB) Report(s)

4. Prongs of the test under the HIB Statute that must be satisfied during the Level 1 investigation for a Level 2 Investigation, (Level 2 is a full investigation to determine if a violation did occur, *(Interventions may still be implemented if a Level 2 investigation does not substantiate a violation of the HIB policy.)*)

Under New Jersey law, "harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act or any electronic communication, whether it is a single incident or a series of incidents, that is:

1. Reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristics.
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S. A. 18A:37-15.3.
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils.
4. A reasonable person should know under the circumstances will have the effect of physically or emotionally harming a pupil or damaging the pupil's property, OR placing a pupil in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; OR has the effect of insulting or demeaning any pupil or group of pupils OR Creates a hostile educational environment for the pupil by interfering with a pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.

	*Results of Level 1 Investigation
(M)	<i>Meets all (4) prongs of the test under the statute to warrant a HIB investigation.</i>
(DM)	<i>Does not meet all (4) prongs of the test under the statute to warrant a HIB investigation, will be investigated as a possible Code of Conduct violation.</i>

	Results of Level 2 Investigation	*Action(s)	Interventions	
(NE)	<i>No evidence to substantiate a violation of the HIB policy.</i>	ID - Imposed discipline	SC - School Counseling	PE - Psych Eval/Threat Assess
(IC)	<i>Investigation is inconclusive as to a HIB policy violation.</i>	ES - Change of Educational Setting	BA - Behavioral Assessment	IS - Imposed Sanctions
(NS)	<i>Conduct found inappropriate but does not meet the statutory definition.</i>	PN - Police notification	CP - Corrective Action Plan	MI - Monitor Interaction
(V)	<i>Violation of the HIB policy.</i>	CO- conference		O - Other

Report Developed for: March 15, 2023 Board of Education Regular Meeting	
Timeframe of Report: February 13, 2023- March 10, 2023	
Submitted by: Mr. Alexander F. Fisher., District Anti-Bullying Coordinator	

Case No.	Reported Victim(s) Local ID	Reported Perpetrator(s) Local ID	Date of Alleged HIB policy violation	Date of completed Level 1 investigation	*Results of Level 1 investigation	If applicable, Date of Level 2 investigation report provided to Superintendent	**Result of Level 2 Investigation	Action Taken ***	Intervention Implemented
22-23003	12363	11874	2/3/2023	2/14/2023	M	2/14/2023	V	ID	SC, MI, O
22-23004	12622	11874, 11889	2/17/2023	2/27/2023	M	2/27/2023	NS	CO	SC, MI, O
n/a	12770	13197	3/8/2023	3/8/2023	DM	n/a	n/a	n/a	n/a

2022-23 Monthly Code of Conduct Report(s)

Report Developed for: March 15, 2023 Board of Education Regular Meeting

Timeframe of Report: February 13, 2023- March 10, 2023

Submitted by: Mr. Ramon Santiago, Jr.

Consequences	K-5 (21-22)	K-5 (22-23)	21-22 YTD	22-23 YTD	6-8 (21-22)	6-8 (22-23)	21-22 YTD	22-23 YTD
Administrative Warning	2	1	12	33	19	4	22	22
Administrative Conference with Student	11	0	37	7	7	1	37	2
Referred to School Counselor/Case Manager	0	0	0	1	0	0	0	0
Conference with Parent by Phone	3	0	5	3	0	0	2	1
Lunch/Recess Detentions	3	11	17	63	11	7	48	26
After School Detention	0	5	2	19	6	4	17	21
In School Suspension (ISS)	1	0	3	3	1	0	2	0
Out of School Suspension (OSS)	2	0	16	21	2	0	12	7
Violence, Vandalism, Substance Abuse	0	0	0	0	0	0	0	0
Revoked Bus Privilege	0	0	5	7	0	0	6	0
Saturday School	0	n/a	0	n/a	0	n/a	0	n/a
Police Notified	0	0	0	0	0	0	0	0

13140	Inappropriate Physical Contact	Lunch/AE Detention
12989	Cafeteria/Playground Misconduct	Lunch/Recess Detention
13112	Cafeteria/Playground Misconduct	Lunch/Recess Detention
13092	Disrespect to Staff	Administrative Detention & 2 Lunch/Recess Detentions
12901	Disobedience	Lunch/Recess Detention
12931	Disobedience	Administrative Detention & 2 Lunch/Recess Detentions
13180	Inappropriate Physical Contact	2 Days Lunch/Recess Detention
12340	Consistent Class Disruption	2 Days Lunch/AE Detention
12620	Disrespect to Staff	Administrative Detention
13092	Disrespect to Staff	2 Days Administrative Detention
11874	Disobedience	Administrative Detention
12381	Leaving Class Without Permission	Administrative Warning
13058	Inappropriate Physical Contact	2 Days Lunch/Recess Detention
13146	Inappropriate Physical Contact	3 Days Lunch/Recess Detention

[illegible]

SR-4

Hainesport Township School -- Hainesport, NJ

Population Selection

School:	Hainesport Township School	Race:	Any
Grade:	All	City, State, Zip:	Any
Teacher:	All Teachers	Language:	Any
Gender:	Both	Activity:	None
Classification:	Student	Special Ed:	Any
Status:	Active	Date Selection Mode:	None
Track:	Any		
Ethnicity:	Any		
Hispanic/Latino:	Any		

Report Criteria

Start: 02/01/2023
 End: 02/28/2023
 Pri. Group: All
 Service Level: All
 Specific Item 2 Sub-Cats: NOT included
 Specific Item 3 Sub-Cats: NOT included
 Total Primary Sub-Cats: NOT included
 Show blank data: NOT included
 Generated By: Heather Cross
 Database Year: Current Year (2023)

Statistical Summary of PRIMARY CONCERN between 02/01/2023 and 02/28/2023 by Category

Injury Event	(Actual number of times primary was used)	Number of visits containing item			
		Primary	&	2	3
School injury	92	92	0	0	0
School injury -<2 hours ago	7	7	0	0	0
Non-school Injury	31	31	0	0	0
CC -bite/sting	3	3	0	0	0
CC -blister	3	3	0	0	0
Other s/s -discomfort	26	26	0	0	0
Other s/s -discomfort -stomachache	90	90	0	0	0
Initial history	2	2	0	0	0
MOI	43	43	0	0	0
MOI -Chemical exposure	4	4	0	0	0
Location	5	5	0	0	0
Location -School building -bathroom	62	62	0	0	0
Other contributing factors:	1	1	0	0	0
Other contributing factors: -sharp object -glass shard/splinter	6	6	0	0	0
Totals:	(375)	375	0	0	0

Illness Event	(Actual number of times primary was used)	Number of visits containing item			
		Primary	&	2	3
Chronic illness visit	1	1	0	0	0
Chronic illness visit -asthma issues	11	11	0	0	0
Chronic illness visit -diabetes issues	51	51	0	0	0
Problem -bleeding	3	3	0	0	0

Statistical Summary of PRIMARY CONCERN between 02/01/2023 and 02/28/2023 by Category

Illness Event	(Actual number of times primary was used)	Number of visits containing item			
		Primary	&	2	& 3
Problem -breathing problem -short of breath	2	2	0	0	0
Problem -coughing	16	16	0	0	0
Problem -earache	2	2	0	0	0
Problem -headache	73	73	0	0	0
Problem -nosebleed	11	11	0	0	0
Problem -skin problem	7	7	0	0	0
Problem -sore throat	42	42	0	0	0
HEENT -nose -stuffy/congested	1	1	0	0	0
Gen sx -dizzy	8	8	0	0	0
Gen sx -fatigued	9	9	0	0	0
GI -nausea	1	1	0	0	0
GI -vomiting	2	2	0	0	0
GU -gyn -LMP	3	3	0	0	0
GU -gyn -menstrual cramps	9	9	0	0	0
Heart -"beating fast"	2	2	0	0	0
Neck -pain	1	1	0	0	0
Tissue change -rash	8	8	0	0	0
Habits -dental/oral -orthodontic tx -pain	4	4	0	0	0
Health status	1	1	0	0	0
Medical update	2	2	0	0	0
Totals:	(270)	270	0	0	0

Other Health	(Actual number of times primary was used)	Number of visits containing item			
		Primary	&	2	& 3
Assessment	3	3	0	0	0
Health screening	8	8	0	0	0
Assistance/self-care	1	1	0	0	0
Assistance/self-care -hair care	1	1	0	0	0
Assistance/self-care -clothing	11	11	0	0	0
Consult/question	9	9	0	0	0
Discomfort	8	8	0	0	0
Ear concern	3	3	0	0	0
Eye concern	14	14	0	0	0
Eye concern -dry eyes	1	1	0	0	0
Eye concern -glasses broke	1	1	0	0	0
Medication/treatment	3	3	0	0	0
Mouth concern	2	2	0	0	0
Mouth concern -dental -loose tooth	2	2	0	0	0
Mouth concern -dental -tooth came out	7	7	0	0	0
Mouth concern -dryness -lips chapped	9	9	0	0	0
Nails -hang nail	3	3	0	0	0
Nails -broken	1	1	0	0	0
Nutrition -hungry	62	62	0	0	0

Statistical Summary of PRIMARY CONCERN between 02/01/2023 and 02/28/2023 by Category

Other Health	(Actual number of times primary was used)	Number of visits containing item			
		Primary	& 2	& 3	
Nutrition -missed meal -breakfast	58	58	0	0	
Old wound/injury	1	1	0	0	
Skin	5	5	0	0	
Skin -dryness	3	3	0	0	
Emotional issue -emotionally upset	7	7	0	0	
Totals:	(223)	223	0	0	

Hainesport Township School -- Hainesport, NJ

Population Selection

School:	Hainesport Township School	Race:	Any
Grade:	All	City, State, Zip:	Any
Teacher:	All Teachers	Language:	Any
Gender:	Both	Activity:	None
Classification:	Student	Special Ed:	Any
Status:	Active	Date Selection Mode:	None
Track:	Any		
Ethnicity:	Any		
Hispanic/Latino:	Any		

Report Criteria

Start: 02/01/2023

End: 02/28/2023

Pri. Group: All

Service Level: All

Specific Item 2 Sub-Cats: NOT included

Specific Item 3 Sub-Cats: NOT included

Total Primary Sub-Cats: NOT included

Show blank data: NOT included

Generated By: Heather Cross

Database Year: Current Year (2023)

Statistical Summary of OUTCOMES between 02/01/2023 and 02/28/2023 by Category

Disposition/Plan	(Actual number of times primary was used)	Number of visits containing item			
		Primary	&	2	& 3
Sent	9	9	0	0	0
Sent -Back to class	588	583	0	0	0
Sent -Back to class -return if needed	63	63	0	0	0
Sent -to school personnel -administration	5	5	0	0	0
Dismissed to	6	6	0	0	0
Dismissed to -parent/guardian	41	41	0	0	0
Dismissed to -bus	9	9	0	0	0
Dismissed to -other	1	1	0	0	0
Medical referral	1	1	0	0	0
In-school referral -guidance counselor	4	4	0	0	0
Check student status	3	3	0	0	0
Check student status -in one hour	1	1	0	0	0
Health plan development	3	3	0	0	0
Totals:	(734)	729	0	0	0