

**HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES**

**Regular Meeting  
May 6, 2021  
7:00 PM, Virtual Meeting**

**1. Call to Order**

Meeting called to order at 7:06pm by Board President Morelli

**2. Flag Salute/National Anthem**

**3. Statement of Open Public Meeting Compliance**

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 6, 2021.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on Jan. 6, 2021.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 6, 2021.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival</b>
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio		X	
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert Kraft, School Business Administrator/Board Secretary.

**5. Resolution #19-17:**

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19-17

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda	X		X			
Kristin Jakubowski			X			

Samir Patel			X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:08pm

**6. Executive Session**

Not necessary

**7. Return to Open Session**

**8. District Mission Statement**

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive, and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**9. PTO Report & Student Government Report**

- No PTO report at this time.
- Student Government (SG) report by Aaron Smith who discussed the can food drive that will take place from May 17-23. The SG will be making posters advertising the event. In addition, a scavenger hunt/riddle will be created to challenge families to participate in safety. More details to come at future meetings.

**10. Recognition/Presentation**

- Mr. Kraft conducted the Preschool lottery for the AM time slot. The results were as follows:
  - Enrollment 1: #403154
  - Enrollment 2: #708039
  - Enrollment 3: #149638
  - Enrollment 4: #271824
  - Enrollment 5: #898419
  - Enrollment 6: #434295
  - Enrollment 7: #513400
  - Enrollment 8: #549879
  - Wait list 1: #855896
  - Wait list 2: #135198

**11. Budget Presentation**

- Mr. Corn and Mr. Kraft presented the Budget for the 2021-2022 school year.

**12. Budget Presentation Questions**

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

<b>Motion</b>	<b>Second</b>	<b>All in Favor</b>	<b>All Opposed</b>
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Mrs. Jakubowski	Mr. Patel	8	0
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Motion Carries       Motion Fails      Time: 7:35pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

**\*No public comments at this time.**

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Kneringer	8	0

Motion Carries       Motion Fails      Time: 7:37pm

**13. Resolution #20-12**

Approve resolution for the 201-22 School Budget

Roll Call on Resolution #20-12

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:38pm

**14. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Scarpati	8	0

Motion Carries       Motion Fails      Time: 7:39pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

**\*No public participation at this time.**

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	9	0

Motion Carries       Motion Fails      Time: 7:40pm

**15. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	3/18/21	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:41pm

**16. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- o Mr. Corn noted that this week is Teacher Appreciation week and reminded the teachers of how proud he is of the work that they do each day.

Action Items – Motion to approve the Superintendent’s Report:

**Reports**

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for March 2021	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Approve the addendum to our Reopening Plan	SR-5

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock	X		X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:44pm

**17. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

A. Student Services Committee Report: Kristin Jakubowski, Chair

B. Motion to approve the following Student Services, Technology and Community Relations action items:

***Transportation Agreement***

Item	Action Item	Attach
1.	Res. #20-14: Execution of the Burlington County Joint Transportation Agreements for the 2021-2022 School year.	SS-1

Roll Call on Resolution #20-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda		X	X			
Kristin Jakubowski	X		X			

Samir Patel			X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:46pm

**18. HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resource action items upon the recommendation of the Superintendent:

***Retirements/Leave of Absence***

Item	Name	Position	Type of Leave	Effective Date
1.	Staff #1301	Special Education	FMLA 4/12/21-6/22/21	Ratify and Affirm 4/12/21
2.	Staff #1162	Elementary Education	Retirement	6/30/21

***Additional Summer Hours***

Item	Name	Position	Reason	Total Hours	Rate	Effective Date
3.	Linda Russ	Secretary to Director of Student Services	Various Tasks	Not to exceed 140	CBA/per diem	7-1-21 to 8-31-21
4.	Rose Wenz	Guidance Counselor	New students, scheduling, orientations	Not to exceed 35	CBA/per diem	7-1-21 to 8-31-21
5.	Cindy Hess	Nurse	ESY/Health Mandates	Not to exceed 70	CBA/per diem	7-1-21 to 8-31-21
6.	Marie DeWitt	LDTC	IEP Caseloads	Not to exceed 72	CBA/per diem	7-1-21 to 8-31-21
7.	Tracey Huster	Social Worker	IEP Caseloads	Not to exceed 72	CBA/per diem	7-1-21 to 8-31-21
8.	Marjorie Pollock	School Psychologist	IEP Caseloads	Not to exceed 72	CBA/per diem	7-1-21 to 8-31-21
9.	Tricina Beebe	Librarian	Work in Library	Not to exceed 21	CBA/per diem	7-1-21 to 8-31-21
10.	Courtney Quinn	Library Clerk	Work in Library & Student Activities	Not to exceed 21	CBA/per diem	7-1-21 to 8-31-21
11.	Nicole Zerbo	Guidance Counselor	New Student, orientations	Not to exceed 35	CBA/per diem	7-1-21 to 8-31-21
12.	Morgan Barnett	Guidance Counselor	New Student, orientations	Not to exceed 35	CBA/per diem	7-1-21 to 8-31-21

13.	Stephanie Glenn	Orton-Gillingham Supplemental Instructor	Students	Not to exceed 24	CBA/per diem	7-1-21 to 8-31-21
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**Faculty**

Item	Description	Attach
14.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2021-2022 school year: Anne Lavergne* Olivia Liedtka (*Tenure as of Feb. 2022 due to time and hiring)  <b>Salaries are subject to negotiations.</b>	HR-1
15.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2022-2023 school year: Jessica Mann Nicole Zerbo  <b>Salaries are subject to negotiations.</b>	HR-2
16.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2023-2024 school year: Morgan Barnett Kelly Murphy Rebecca Collins  <b>Salaries are subject to negotiations.</b>	HR-3
17.	Renewal of non-tenured certificated teaching staff on track to receive tenure during the 2024-2025 school year: Brigitte Rose-Murray Heather Kelleher  <b>Salaries are subject to negotiations</b>	HR-4
18.	Reappointment of tenured certificated teaching staff for the 2021-2022 school year.  <b>Salaries are subject to negotiations.</b>	HR-5
19.	Reappointment of non-certificated support staff for the 2021-2022 school year.  <b>Salaries are subject to negotiations.</b>	HR-6
20.	Non-renewals of non-certificated staff members for the 2021-2022 school year.	HR-7
21.	Adjust Linda Russ' salary to reflect the correct amount of \$33,350.00 for the 2020-2021 school year.	

**New Hires**

Item	Name	Position	FTE	Compensation	Date
22.	Karla Moynaham	Lunch/Recess Aide	.48	Current CBA Contract	Ratify and Affirm 4/14/21-6/30/21

Roll Call on Action Items #1-22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
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**HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES – 8**

**May 6, 2021**

Michael Morelli			X		X (on #4 only)	
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski		X	X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:48pm

**19. FACILITIES & FINANCE RELATIONS:**

A. Finance Committee Report:      Pete Scarpati, Chair

B. Motion to approve the following Finance action items:

***Reports***

Item	Report Type	Attach
1.	Board Secretary’s Report for March 2021	FI-1
2.	Treasurer’s Report for March 2021	FI-2
3.	Appropriation Adjustment Journal for March 2021	FI-3
4.	Board of Education Monthly Certification of Funds for March 2021	
5.	Cash Flow Report for March 2021	FI-4
6.	Payment of bills for the month of April 2021	FI-5
7.	ETF Report for March 2021	FI-6
8.	Student Activity Account for March 2021	FI-7
9.	Cafeteria Report for March 2021	FI-8

**\*Ratify and Affirm**

**Items**

Item	Description	Attach
10.	Approve NW Financial Group, LLC as Financial Advisor	
11.	Renewal of Health Insurance Benefits with Amerihealth (1 year), renewal of Prescription Benefits	



	with Benecard (2 of 2 year), renew Dental Benefits with Delta Dental PPO (1 of 2 year) for the period of Jul1, 2021 to June 30, 2022.	
12.	Approve Holt McNally & Associates for Audit Services for the 2021-2022 school year for a fee of \$22,000.00.	
13.	Approve Nutri-Serve Food Management Inc. to operate the District’s Food Service program for a period of 1 year for the 2021-20212 school year. Included are three remaining one-year renewal options. The management fee is \$23,450.00.	
14.	Approve five-year contract with Ricoh for new copiers.	

**Resolution**

Item	Description	Attach
15.	Resolution #20-13: Submission of the 2021-2022 Safety Grant Application for the New Jersey Insurance Group.	

Roll Call on Action Items #1-14:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X	X (on #14 only)		
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:50pm

Roll Call on Resolution #20-13:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio						X
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:52pm

**20. TECHNOLOGY:**

A. Technology Committee Report: Keith Peacock, Chair

B. Motion to approve the following Technology action items upon the recommendation of the Superintendent:

Item		
Item	Description	Attach
1.	Technology Plan (7-10 years)	T-1

**Motion to Table item #1**

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:55pm

**21. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Duda	8	0

Motion Carries       Motion Fails      Time: 7:56pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

- There was not public participation at this time

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 7:57pm

**22. NEW BUSINESS:**

- Mr. Morelli thanked the school staff for the smooth transition to 5 day in person schooling and thanked the board and business office for not increasing taxes for the 2021-2022 school year.

**23. INFORMATION & FUTURE PLANNING ITEMS:**

- None at this time

**24. DATES TO REMEMBER:**

- May 28, 2021 (School closed)
- May 31, 2021 (School closed)
- June 1, 2021 Teacher In-service Day (School closed for students)

**25. ADJOURNMENT TO EXECUTIVE SESSION:**

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Patel	8	0

Motion Carries       Motion Fails      Time: 8:02pm

Adjourned to Executive session to discuss Negotiations

**26. Return to Open Session**

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mr. Duda	8	0

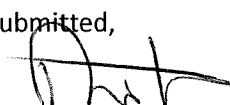
Motion Carries       Motion Fails      Time: 8:35pm

**27. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Patel	Mrs. Jakubowski	8	0

Motion Carries       Motion Fails      Time: 8:36pm

Respectfully submitted,



Robert Kraft  
School Business Administrator/Board Secretary

